

Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
Website: www.depedcar.ph | Email: car@deped.gov.ph



RELEASED
JUN 18 2018

June 14, 2018

REGIONAL ORDER
No. 005, s. 2018

DEPED-CAR Time: _____

**AMENDMENT TO REGIONAL ORDER NO. 007, S. 2017 OR THE
"GUIDELINES ON THE PROCUREMENT MANAGEMENT SYSTEM FOR DEPED-CAR"**

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. Regional Order No. 007, s. 2017, entitled "GUIDELINES ON THE PROCUREMENT MANAGEMENT SYSTEM FOR DEPED-CAR" was issued as guide for procurement planning, contract acquisition and procurement implementation in all DepEd Offices and public schools in the region.
2. These guidelines provide the procedures, accountable persons or offices, roles and responsibilities in the procurement management system. It helps to ensure that risks are identified and managed appropriately, and objectives and benefits are achieved within budget, within time and to the required quality. It involves all areas of procurement from planning, procurement process, implementation and monitoring.
3. In consideration of the foregoing, this Office hereby issues this Order amending Item 3, 3.1 and 3.2 of Regional Order No. 007, s. 2017, to read as follows:

3.1 Composition. The following compose the PrIT

REGIONAL LEVEL

Chairperson: Division Chief concerned
Vice Chairperson: Maksim Botilas, (Education Program Supervisor, QAD)

Members:

Cristina A. Paquit- Supervising Administrative Officer, Finance Division
Daisy P. Eswat (Project Development Officer II, ORD)
Atty. Vanessa B. Flora (Atty. IV) or Janelle Dogao – (Special Investigator III)
Inspection Team concerned (Program owner/end user as a mandatory member)

Secretariat: Designated by the Head of the Procuring Entity (HOPE)

Contact Numbers (Area Code: 074):

Office of the Regional Director 422-1318
Fax 422-4074
Office of the ARD 422-9590
ICT Unit 422-1318
Public Affairs Unit 422-1318
Legal Unit 422-2214

Administrative Division
Cash Section
Payroll Section
Records Section
Supply Section
General Services Unit

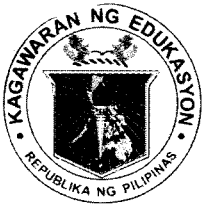
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422-1804
423-2215
424-3993
423-2213
422-2198
422-1804

CLMD
LRMDS
ESSD
Finance Division
FTAD

422-7096
422-0615
423-2218
422-5155
424-5187

HRDD
NEAP-R
PPRD
QuAD
COA

422-9590
422-5500
422-9590
422-5187
422-7434



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3.2 Roles and Responsibilities

The Procurement Implementation Team (PrIT) members are expected to have diverse set of expertise as required by the project. Generally, the PrIT will have the following roles and responsibilities:

- b) The team shall:
- b.1. conduct regular meeting;
 - b.2. monitor and evaluate the status of the project;
 - b.3. receive and validate feedback from the End-users or other stakeholders;
 - b.4. gather reports from the supplier/contractor;
 - b.5. render technical expertise;
 - b.6. submit status report to the HOPE and recommend appropriate action;
 - b.7 The concerned inspection team shall conduct periodic and end of project inspection and provide status reports to the Procurement Inspection Team (PrIT).
4. All previous regional policies, processes or systems related to procurement management which are inconsistent to this Regional Order are hereby repealed, rescinded, or modified accordingly.
5. These guidelines shall take effect immediately.
6. Immediate dissemination of and compliance with this Order is directed.


MAY B. ECLAR, PhD., CESO V
OIC Regional Director

Contact Numbers (Area Code: 074):

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				