



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**

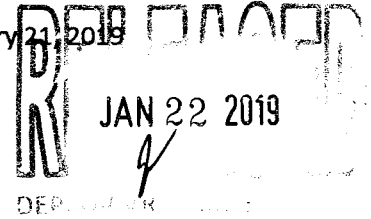
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January 21, 2019

REGIONAL ORDER

No. 001.2019



**2019 REGIONAL OFFICE CALENDAR OF ACTIVITIES**

**TO: Assistant Regional Director  
Regional Office Chiefs/Officers-In-Charge  
Schools Division Superintendents  
All Others Concerned**

1. This Office issues the **2019 Regional Office Calendar of Activities** to ensure the effective and efficient implementation of programs, projects, and activities for the Calendar Year.
2. Attached is Enclosure 1 to this Office Order or the **2019 Regional Calendar of Activities** for ready reference.
3. Immediate dissemination of and strict compliance with this Order is directed.

**MAY B. ECLAR, Ph.D., CESO V**  
Regional Director

PPRD/PDE/rs6

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**2019 REGIONAL CALENDAR OF ACTIVITIES**

<b>DATE</b>	<b>ACTIVITY</b>	<b>VENUE</b>
<b>JANUARY</b>		
3-4	Year End Performance Evaluation Phase 1 (RO)	RNEAP
3-4	2018 Performance Evaluation – Phase I	RNEAP (main hall)
8 (Day 0) 9-10	2018 Performance Evaluation– Phase II	SNC Hall
Jan. 3- March 19	Development of a Para-Curriculum Guide/ Curriculum Brief in the Integration of local livelihood vocations such as weaving, blacksmith, birds viewing, etc. in the curriculum -Writing	TBA
9-11	Year End Performance Evaluation Phase 2 (SDOs)	RNEAP
10	Regional Program Implementation Review (RO and SDOs)	RNEAP
13-18	Workshop on the Preparation of 2018 Year End Financial Reports	Tabuk City
13-19	SHDP FC Module 3 Batch 2	Brentwood
14	Conduct of RMEA/ROMEIA/ FTA Planning	RNEAP
14 (Day 0) 15-16	2019 Planning Conference	RNEAP
15-16	FTA Planning after ROMEIA	SNC
21-25	Project MAIDEN CapB and Launching	NEAPR
22-24	Regional Press Conference Cliniquing	NEAPR
22-28	SHDP FC Module 1 Batch 3	New Rajah Hotel
24	Regional LAC	NEAP
25	Pre-planning activity with SME Focal Persons	RNEAP mini conference Hall
Jan. 28- Feb. 1	Participation to the NSPC	Lingayen, Pangasinan
Jan. 28- Feb 1	Participation in the National NFOT	Lingayen, Pangasinan
28	Conduct of Consultative Quarterly Meeting on CI	SNC, DepEd- CAR
28-30	GAD – PIMME	Highland Villa
29	Orientation – Metrobank Foundation – Awards for Teachers	NEAP
<b>FEBRUARY</b>		

## 2019 REGIONAL CALENDAR OF ACTIVITIES

DATE	ACTIVITY	VENUE
1	Regional LAC and Stress Management	NEAP
6-8	Training-Workshop on Coaching and Mentoring	TBA
7-8	Seminar-Workshop on the Proposed BAR	TBA
13-15	Cap B of RO ADA/ADAS	TBA
7-8	Coordination meeting with SDO Administrative Officers	NEAP-CAR
11-17	SHDP FC Module 2 Batch 3	New Rajah Hotel
15	SETCARGo Congress	----
19-20	Training Workshop on the Utilization of the Enhanced Financial Reporting System and Budget Monitoring	TBA
20-22	Screening of Regional Learning Facilitators	NEAP CAR
26	Conduct of workshop on the upgrade of the Regional Website	SNC Hall/ NEAP Conference Room
26-28	Training-Workshop on RPMS Batch 2	TBA
Feb 26- March 2	CARAA	TBA
26 – March 4	SHDP FC Module 3 Batch 3	New Rajah Hotel
<b>MARCH</b>		
March	Participation to the National Sining Pangkabuhayan	TBA
1	Metrobank MTAP Participation to the National MTAP	SNC
1	Regional LAC and STAR Awarding	NEAP CAR
4-8	Workshop on the Preparation of the 2020 Budget Proposal	TBA
5-6	Financial Literacy Seminar Batch 1	TBA
7	Regional SBM Congress	----
7-8	Financial Literacy Seminar Batch 2	TBA
11-15	Seminar-Workshop on Updating of PSIPOP	NEAP-CAR
12-14	Orientation on CPD Policy and Accreditation (Roll-Out)	TBA
14	Conduct of Regional Recital and Workshop on SPA	TBA
14	Conduct various Media/Public Relations events such as but not limited to press conferences, media briefings, advocacy campaigns, and launchings / Kapihan sa DepED CAR	TBA
18-22	SDC Tracks 2 and 3	Fortune Hongkong Seafood Restaurant
20	Consultative Workshop on the Development of a Para-Curriculum Guide/ Curriculum Brief in the Integration of local livelihood vocations such as weaving, blacksmith, birds viewing,	TBA

## 2019 REGIONAL CALENDAR OF ACTIVITIES

DATE	ACTIVITY	VENUE
	etc. in the curriculum	
21	Consultation meeting with SDOs' focal Persons on Regulatory Services	TBA
22	1 Day Annual Assembly and Congress for Private Schools	TBA
22	Conduct of Interface Planning	----
March 25-April 15	Conduct of Medical and Lab Exam	----
26	Conduct of workshop on the upgrade of supplyHUB	SNC Hall/ NEAP Conferenc e Room
26-29	Conduct of quarterly conference with the Region ICT Team in support to the implementation of ICT Programs and Projects in the Region	for downloadi ng (3 quarters) & SNC Hall (4th Quarter)
29	Conduct of Stakeholders Forum	
29	Regional Teaching and Non-Teaching Sports Day	RO Compoun d
To be Schedule d	Program Management Information System (PMIS) Schools Division Offices (SDO) Roll Out Phase I and II	Davidson Hotel, Tabuk City, Kalinga
<b>APRIL</b>		
April (RMANCO M Meeting)	Development of a Para-Curriculum Guide/ Curriculum Brief in the Integration of local livelihood vocations such as weaving, blacksmith, birds viewing, etc. in the curriculum - Meeting	TBA
2	Development of a Para-Curriculum Guide/ Curriculum Brief in the Integration of local livelihood vocations such as weaving, blacksmith, birds viewing, etc. in the curriculum - Meeting	TBA
2-4	TOT on Methodology Level 1 for L and D Focal Persons	TBA
5	Regional LAC	NEAP CAR
10-12	Digitization of LRs	TBA
10-12	Regional Training of Teachers on Critical Content across Learning Areas	Brentwood
11-12	Development of Standardized Test on SPJ	TBA
12	Conduct Policy Reviews	RNEAP

## 2019 REGIONAL CALENDAR OF ACTIVITIES

DATE	ACTIVITY	VENUE
23	Conduct of Second Consultative Quarterly Meeting on CI	SNC
24-26	FTA Planning after ROMEA/ RMEA	TBA
24-26	Conduct of RMEA/ROMEA/ FTA Planning	
24-26	Capability Building of Learning Facilitators	TBA
24-26	Conduct of RMEA/ROMEA/ FTA Planning	TBA
April 28- May 4	PALARO	
3 <sup>rd</sup> week	Review of Researches	N/A
3 <sup>rd</sup> Week	Review of Researches for the Book of Abstracts	N/A
<b>MAY</b>		
2	Development of a Para-Curriculum Guide/ Curriculum Brief in the Integration of local livelihood vocations such as weaving, blacksmith, birds viewing, etc. in the curriculum Write shop	TBA
3	Regional LAC	NEAP CAR
6	Development of a Para-Curriculum Guide/ Curriculum Brief in the Integration of local livelihood vocations such as weaving, blacksmith, birds viewing, etc. in the curriculum -Writeshop/ Review	TBA
8-10	Workshop to Revisit SBM and Tools to identify Best Practices	TBA
8-10	Work Ethics, Attitude and Productivity Seminar (RO)- Batch 1	TBA
12-14	Retooling/ Enhancing of School Heads on Contextualization of Learning Resources	TBA
15-17	Training on Leadership Management of CESO Potentials	Hotel Elizabeth
16-17	Development of localization of a crisis management protocol or plan	TBA
20 or 27	Conduct of the Regional Brigada Eskwela Kick off	---
23	Conduct of Oplan Balik Eskwela Pre-Meeting	TBA
24	Conduct of Brigada Opisina	Regional Office
28-29	Conduct of User Acceptance Testing on the Upgrade of SupplyHUB	SNC Hall/ NEAP Conference Room
30	Conduct various Media/Public Relations events such as but not limited to press conferences, media briefings, advocacy campaigns,	TBA

## 2019 REGIONAL CALENDAR OF ACTIVITIES

DATE	ACTIVITY	VENUE
	and launchings / Kapihan sa DepED CAR	
<b>JUNE</b>		
3-14	Oplan- Balik Eskwela Monitoring Pre-planning	TBA
3	Regional LAC and STAR Awarding	NEAP CAR
14	FDU Coordination Meeting	TBA
18-19	Conduct of quarterly conference with the Region ICT Team in support to the implementation of ICT Programs and Projects in the Region	for downloading (3 quarters) & SNC Hall (4th Quarter)
19-21	Conduct of Mid - Year MEA	TBA; to be downloaded to SDO Ifugao
19-21	Orientation-Workshop on the L and D Systems	TBA
21	Participation to the National Story Writing and Choral Group Competition	Manila
22-23	Orientation to RO Employees on hiring guidelines and processes	NEAP-CAR
28	Regional Teaching and Non-Teaching Sports Day	RO Compound
TBA	Conduct of Meeting with SDO Focal Persons, on Regulatory Services	
<b>JULY</b>		
1	Regional LAC	NEAP CAR
8-11	2019 Mid-year FAR	
10-12	Skills Enhancement of Teaching and Teaching-Related RO Employees	TBA
12	Conduct Policy Reviews	RNEAP
18-19	Conduct of Midterm Implementation Review	RNEAP
23	Third Quarterly Consultative Meeting on CI	SNC
24-26	Monitoring and Evaluation Report (RMEA)- Oplan- Balik Eskwela Monitoring	----
24-26	Conduct of RMEA/ROME/ FTA Planning	TBA
26	Conduct of Second Quarter RMEA/ROME/ FTA Planning	
30-31	Model of Commitment and Satisfaction of SHDP	TBA
<b>AUGUST</b>		
2	Regional LAC and STAR Awarding	NEAP CAR

## 2019 REGIONAL CALENDAR OF ACTIVITIES

DATE	ACTIVITY	VENUE
5	Regional LAC	NEAP CAR
6-10	Seminar Workshop on PBB	NEAP-CAR
10-12	WEAPS Batch 2	TBA
7-9	Training on Client Interaction (Interpersonal and Intrapersonal Development)	TBA
14	Planning of the Regional Festival of Talents	TBA
15	Planning of the Regional Schools Press Conference	LRMDC
15	Conduct various Media/Public Relations events such as but not limited to press conferences, media briefings, advocacy campaigns, and launchings / Kapihan sa DepED CAR	TBA
16	Planning of the Regional Math and Science Fair	LRMDS
27	Regional Teaching and Non-Teaching Sports Day	NEAP CAR Compound
27-28	Conduct of quarterly conference with the Region ICT Team in support to the implementation of ICT Programs and Projects in the Region	for downloading (3 quarters) & SNC Hall (4th Quarter)
4 <sup>th</sup> week	Copyright of the Book of Abstracts	N/A
<b>SEPTEMBER</b>		
11-13	Conduct of Regional Research Conference	To be Procured
18-20	Regional Storybook Writing and Illustrations Competition	TBA
19-20	Capacity Building of SDOs Formal Investigation Committees	TBA
24-25	Conduct of User Acceptance Testing of Online Application of Government Permits and Recognition for Private Schools	SNC Hall
27	Conduct of Interface/ Planning	SNC Hall
<b>OCTOBER</b>		
October	Production of Research Journal	N/A
October	Participation to the National Diwang Sagisag	----
2	Regional Teachers' Day and Regional LAC	NEAP CAR
15	FDU Coordination Meeting	----
16-18	Workshop on the Development of the 2020-2022 Medium -Term Development and 2020 AIP	RNEAP
22-23	Conduct of quarterly conference with the Region ICT Team in support to the implementation of ICT Programs and Projects in the Region	for downloading (3 quarters) & SNC Hall (4th Quarter)
24	Awarding Ceremony for the Best Brigada Eskwela Presenters	----

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DATE	ACTIVITY	VENUE
28	Third Quarterly Consultative Meeting on CI	SNC
29-31	Conduct of RMEA/ROMEAA/ FTA Planning	TBA
31	Third Quarter FTA Planning after ROMEAA/ RMEA	TBA
<b>NOVEMBER</b>		
8	Regional LAC and Pre-Retirement	NEAP CAR
13-15	Conduct of Regional Science and Math Fair	
27-29	Regional Schools Press Conference	Tabuk City
27-29	2019 Regional Festival of Talents (Braille, Arabic Language, Technolympics)	Tabuk City
<b>DECEMBER</b>		
December	Year-end Magazine	n/a
2	Regional LAC	NEAP CAR
6	Awarding of Regional School-Initiative Best Practices - Awarding Ceremony	TBA
12-13	Conduct of Year-end MEA	TBA; To be downloaded to SDO Baguio City
18	Regional Awards Night/Day	TBA
18	Search for the Most DRRM- Compliant School	TBA
19-20	Cap B of Teaching and Non-Teaching RO Employees	TBA
<b>OTHERS (None specific date)</b>		
2 days/ quarter	Internal Surveillance	----
To be scheduled	Quarterly Planning Conference for the Development of DepED CAR-IS	----
Annually	CAR and CARAA Official Websites Domain Name (Renewal)	----
To be scheduled	Restoration of the Office flooring	----
	Conduct of Quarterly Conference	----
<b>Quarterly</b> March June September December	Conduct various media/public relations events	TBA
	Packaging or printing of IEC, Advocacy materials	n/a
Quarterly	Newsletter/Publication	n/a
Annually	Subscription of advertisement in print	n/a
	Subscription of Newspapers	n/a
Quarterly	Conduct of Management Committee Meeting	TBA
2 meetings per	Conduct of Special Meetings/ Emergency Meetings/ Planning  ➤ Jan. 3-4, 2019- WFP Presentation and Defense	TBA  RNEAP Mini



## 2019 REGIONAL CALENDAR OF ACTIVITIES

DATE	ACTIVITY	VENUE
quarter as needed	<ul style="list-style-type: none"> <li>➤ Jan. 9-10- Performance Evaluation and Planning Conference – Phase I</li> <li>➤ Jan. 15-16 - Performance Evaluation and Planning Conference – Phase II</li> </ul>	Conferenc e Hall  SNC Hall  RNEAP Hall- main
January- December	Travelling Expenses of RO Personnel	n/a

**Note:**

*Data from WFP presentation conducted last December 2018 and submitted by all RO Divisions / units to RD's Office*