



Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet




RELEASED
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DEPED-CAR Time: _____

Regional Memorandum

No. 2015

To: Schools Division Superintendents
 Divisions of Abra, Apayao, Benguet, Ifugao, Kalinga, and Mountain Province

From: 
 ELLEN B. DONATO, Ed. D., CESO III
 Director IV *per*

Subject: Meeting of Multigrade Teacher Trainers on Literacy and Numeracy Skills Development

Date: November 24, 2015

1. Pursuant to DepEd Order No. 30, s. 2014, Division Trainings on Literacy and Numeracy Skills Development for Multigrade will be conducted using the 2014 downloaded MG funds. In this connection, a meeting will be conducted on **December 1, 2015** at the Stephen N. Capuyan Hall, DepEd, Wangal, La Trinidad from 8:30 A. M. to 5:00 P. M.
2. The meeting aims for the participants to:
 - a. Prepare plan for the roll out of the Division Training on Multigrade Early Literacy and Numeracy Skills Development;
 - b. Organize session guides for the Division Training.
3. Expected participants are summarized in the following table.

Participants	Number
Management	
Regional Director	1
Assistant Regional Director	1
Chief, CLMD	1
EPS, CLMD	2
Documenter/Secretariat	1
Divisions	
SDS/ASDS (Abra, Apayao, Benguet, Ifugao, Kalinga, Mountain Province)	6

Division EPS In-charge of Multigrade (Abra, Apayao, Benguet, Ifugao, Kalinga, Mountain Province)	6
MG Teacher Trainers: Emmanuel Bugtong, EPS, Abra Leilani Camello, Principal, Abra Wilfreda Gamiao, Principal, Apayao Nora Sigat, Principal, Apayao Erlinda Quinuan, Principal III, Benguet Robert Tican, Principal, Benguet Flordeliza Miguel, Master Teacher, Ifugao Joyce Karen Dulnuan, TIC, Ifugao Grail Armada, Teacher III, Kalinga Evelyn Laggui, Teacher III, Kalinga Shirley Nabunat, HT III, Mt. Province Jenifer Napanoy, Teacher I, Mt. Province	12
TOTAL	20

4. Accommodation expenses for the participants outside Baguio City and Benguet, transportation, and other incidental expenses of participants will be charged to local funds. Since the NEAPR will be fully booked on said date because of the ongoing ELLN Training, participants will be responsible to look for a comfortable lodging place.
5. Breakfast, lunch, dinner, and 2 snacks will be served and shall be charged to Regional funds subject to the usual accounting and auditing rules and regulations.
6. Immediate and widest dissemination of this memorandum to all concerned is desired.