



Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet



REGIONAL MEMORANDUM

No. 234.2015

TO : Schools Division Superintendents
 (Abra, Baguio City, Benguet, Ifugao, Mt. Prov.)

FROM : **ELLEN B. DONATO, Ed. D., CESO III**
 Director IV

DATE : November 17, 2015

SUBJECT: 4th CAR Continuous Improvement (CI) Team Coaching Session at the Regional Office

RELEASED
 NOV 24 2015
 DEPED-CAR Time: _____

1. Relative to the CAR CI Team coaching, the 4th session will be held at the **NEAP-R Hall**, DepEd-CAR Regional Office Compound, Wangal, La Trinidad, Benguet on November 27, 2015.

2. The expected participants are the following:
 Consultants: Ellen B. Donato, Ed. D., CESO III – Regional Director
 Estela L. Cariño, Ed. D., CESO IV – Assistant Regional Director

CI Coach: Grace Lorraine D. Intal

Participants:

- Abra Team-----5
- Baguio City Team ----- 5
- Benguet Team-----5
- Ifugao Team-----5
- Mt. Province-----5
- Regional Office Team-----5

ICT Support Staff: Vandolph Flora-----1
 Total-----34

3. The snacks, lunch, transportation, and accommodation of the coach and so with the snacks and lunch of the participants will be charged to Regional Office funds while the transportation, accommodation, and other incidental expenses of the participants will be charged against local funds subject to existing budgeting, accounting, and auditing rules and regulations.

4. Immediate dissemination to all concerned is desired.

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-422-7434