



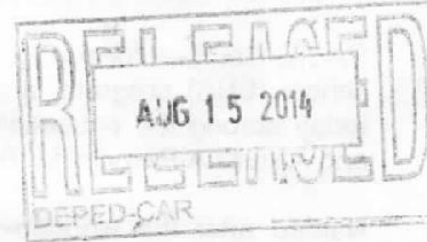
Republic of the Philippines  
Department of Education  
CORDILLERA ADMINISTRATIVE REGION  
Wangal, La Trinidad, Benguet



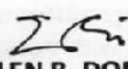
August 15, 2014

REGIONAL MEMORANDUM

No. ~~120~~ 2014 2014



TO : Schools Division Superintendents/Officers –in-Charge  
(except Apayao Division)  
All School Heads Concerned

FROM :   
ELLEN B. DONATO, Ed. D. CESO III  
Director IV

SUBJECT : PNU – RCTQ NATIONAL SURVEY AND TEACHER DEVELOPMENT  
NEEDS SURVEY FOR RANDOMLY SELECTED SCHOOLS

The **Philippine National Research Center for Teacher Quality ( RCTQ )** is conducting a project dubbed as **Teacher Development Needs Study ( TDNS )** in support of the department's bid to identify teacher development needs towards improvement of performance.

Along this line, attached is a list of randomly selected schools in the seven divisions of the region, except Apayao Division, (which was tested in 2012), to participate in the survey. The survey will be conducted at the **Baguio City National High School, Baguio City, on September 13, 2014, from 8:00AM to 12:00Noon.**

**Each elementary school selected/identified in the list shall send four (4) Grade 6 teachers, each teaching Math, Science, English and Filipino. In case the school does not have this number in Grade 6, school heads are advised to send only the Grade 6 teacher/teachers. Each secondary school identified in the list shall send four (4) teachers in each of the four areas identified for Grade 8 teachers or Fourth Year teachers accordingly. (Please see attachments)**

Travel, accommodation and food allowance of teacher participants to the survey shall be borne by the RCTQ. On this note, cooperation from each Schools Division Superintendent/Officer-in-Charge is earnestly solicited in disseminating the information, identifying the teacher participants, and facilitating the accomplishment of the needed forms by the school heads.

For the information of all concerned, accommodation of teacher participants to the survey can be arranged by this office, subject to earlier confirmation by participants.

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-4227434



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Possible accommodations for confirmation on a first come first served basis are the PFVR (20 pax) and the PPSTA (14 pax), both located within the Division of Baguio Compound, Upper Session Rd Ext, cor Military Cut Off, Baguio City, and the Regional Office NEAP Building (100 pax), Wangal, La Trinidad, Benguet, beginning Friday, September 12, 2013. Others who come from nearby Baguio and Benguet may opt to proceed from their respective residences to BCNHS on September 13.

It is advised that early confirmation as to accommodation be made with this office for the needed arrangements and logistics requirements. Those staying for September 13 should likewise indicate so. For those to be accommodated at the NEAP R, arrangements will be made for their transport to Baguio City National High School in the morning of September 13, 2014 for the survey.

In view of the needed coordination and logistics requirement of the survey, it is advised that all Schools Division Superintendents/Officers-in-Charge facilitate the accomplishment of the forms (attached), and all other details/information required hereof, and carry these along with them during the **August 20, 2014 ExeCom**.

For information, guidance and compliance.

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
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**PHILIPPINE NATIONAL  
RESEARCH CENTER FOR TEACHER QUALITY**

2<sup>nd</sup> Floor, GusalingWika, Philippine Normal University, Taft Avenue corner Ayala Boulevard, Manila  
Trunkline: 317-1768 local 763/764 ⇨ Telefax: (+632)3369755 ⇨ Email rctq@pnu.edu.ph

**Table of Randomly Selected Divisions and Schools**

**Region CAR**

<b>ELEMENTARY</b>	
<b>Randomly Selected Divisions</b>	<b>Randomly Selected Schools</b>
1. Abra	Mataragan Elementary School
	Ducligan Elementary School
	Bangilo Elementary School
	Banat Elementary School
	San Ramon Elementary School
	Abaquid Elementary School
	Bacag Elementary School
	Villa San Isidro Elementary School
	Luzong Elementary School
	Manayday Elementary School
	Villa Mercedes Elementary School
	Tuquib Elementary School
	Alawa Elementary School
	Sabangan Elementary School
Agtangao Elementary School	
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2. Kalinga	Baclayam Elementary School
	Balinciagao Elementary School - Limood Annex
	Mabaca Elementary School
	Manangol Elementary School
	Ballayangon Elementary School
	Pinococ Elementary School
	San Vicente Elementary School
	New Balbalan Elementary School <i>Tabuk City Div</i>
	Ngibat Elementary School
	Gobgob Elementary School <i>Tabuk City Div</i>
	Maswa Elementary School
	Bulo West Elementary School
Nambaran Elementary School <i>Tabuk City Div</i>	
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3. Mt. Province	Bauko Central School
	Otucan Elementary School
	Puya-Ao ES
	Otucan Norte ES
	Bayyo Elementary school
	Bacarri Elementary School
	Makilo Elementary School
	Napua Elementary School
Tanulong Elementary School	

	Mabalite Elementary School
	Tadian Elementary School

<b>HIGH SCHOOL</b>		
<b>Randomly Selected Divisions</b>	<b>Randomly Selected Schools</b>	
	<b>To send Grade 8 Teachers</b>	<b>To send Fourth Year Teachers</b>
1. Baguio City	BCNHS, Hillside Ext.	Quezon Hill National High School
2. Benguet	SABLAN NATIONAL HIGH SCHOOL-BALLUAY EXTENSION	Guinaoang NHS
	Taloy Sur National High School	BALILI NHS-CABACAB ANNEX
3. Ifugao	Ubao NHS Extension	Lawig NHS Extension



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**Form 1: CONSENT AND REGISTRATION FORM**

To: Philippine National Research Center for Teacher Quality

RE: NATIONAL SURVEY FOR TEACHERS' CONTENT AND PEDAGOGICAL CONTENT KNOWLEDGE

This is to recommend the following teachers to participate in the National Testing as part of the project **Teacher Development Needs Study (TDNS)** to determine the needed development program for teachers to enhance their content and pedagogical content knowledge in selected subject areas in the K to 12 Basic Education Curriculum. It is understood that their participation in this study will not be used against them and that their identity will be held with utmost confidentiality.

Grade 6	Name of Teacher	I.D Number
FILIPINO		
ENGLISH		
MATH		
SCIENCE		

I certify that the above-mentioned teachers teach currently the subject area they are representing in the pilot testing and that they are informed of the purpose of the activity.

\_\_\_\_\_  
NAME AND SIGNATURE OF SCHOOL HEAD



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NAME OF SCHOOL			
SCHOOL ID			
SCHOOL ADDRESS			
CONTACT NUMBER			
EMAIL ADDRESS			
DIVISION			
<b>Grade 8</b>	<b>Name of Teacher</b>	<b>I.D Number</b>	
FILIPINO			
ENGLISH			
MATH			
SCIENCE			
<b>Fourth Year</b>	<b>Name of Teacher</b>	<b>I.D Number</b>	
FILIPINO			
ENGLISH			
MATH			
SCIENCE			

I certify that the above-mentioned teachers teach currently the subject area they are representing in the pilot testing and that they are informed of the purpose of the activity.

\_\_\_\_\_  
NAME AND SIGNATURE OF SCHOOL HEAD



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Philippine National

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**PRE-SURVEY FORM FOR PARTICIPATION COST****Instructions:**

Please accomplish this form for RCTQ to have basis in preparing your transportation, food and accommodation allowance should you agree to participate in its national survey. Kindly refer to the code of expenses that follow.

Significant Information	Math Teacher	Science Teacher	English Teacher	Filipino Teacher
A. Name				
B. School				
C. Grade/Year Level to Represent				
D. Division				
E. Region				
F. Code of Transportation Cost from Residence to Testing Site (If code E, kindly indicate actual fare using the common public transportation)				
G. Code of Food Allowance/Per Diem				
H. Witness				

**A. Code for Transportation Allowance Based on the Cheapest Mode of Transportation to the Survey Site**

Code A	Code B	Code C	Code D	Code E
Actual Travel Fare 2-Way is Php400 or Less	Actual Travel Fare 2-Way is above Php400 to Php600	Actual Travel Fare 2-Way is above Php600 to Php800	Actual Travel Fare 2-Way is above Php800 to Php1000	Actual Travel Fare 2-Way is more than Php1000
Php400/per examinee	Php600/per examinee	Php800/per examinee	Php1,000/per examinee	Round up to the Nearest Hundred

**B. Food Allowance or Per Diem**

Food Allowance		Per Diem (Food and Accommodation)	
Code F	Code G	Code H	Code I
Those Who Travel for Less than 2 Hours per Way	Those Who Travel for 2-3 Hours per Way	Those Who Travel for 4 -6 hours per way (need 1-night Accommodation)	Those Who Travel for 7 to more hours per way (need 2 nights Accommodation)
Ph100/per examinee	Php200/per examinee	Php800/per examinee	Php1600/per examinee

**Certified Correct:**

**Name and Signature of Principal/ School Head**



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**ACCOMMODATION**

Relative to my participation in the PNU-RCTQ Survey, at the Baguio City National High School,  
 Baguio City,

Please be informed that,

\_\_\_\_\_ I am not making any reservation for accommodation ( stay with  
 relatives )

\_\_\_\_\_ I request reservation for accommodation

With: ( Please check)

	<b>Amount/per night</b>	<b>September 12</b>	<b>September 13</b>
PPSTA, Baguio D.O. Compound	Php 300.00/participant		
PFVR, Baguio D.O. Compound	Php 150/participant		
NEAPR, DepED – CAR Compound	Php 250/participant		

\_\_\_\_\_  
 Name and Signature of Participant

\_\_\_\_\_  
 School & Division :

\_\_\_\_\_  
 Date