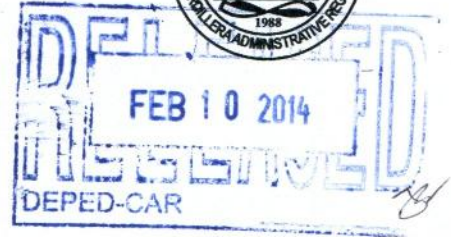




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



REGIONAL MEMORANDUM:

Number 025 s. 2014

TO : All Schools Division Superintendents
The Division Physical Facilities Coordinators, DepED Engineers/Architects, and
ASP/Brigada Eskwela Division Coordinators

FROM : **ELLEN B. DONATO, CESO III**
Director IV

SUBJECTS : **SPECIAL COORDINATION MEETING OF DIVISION PHYSICAL FACILITIES
COORDINATORS, DepEd PROJECT ENGINEERS/ARCHITECTS, ADOPT –A- SCHOOL/
BRIGADA ESKWELA COORDINATORS, AND EDUCATION SUPPORT SERVICES
DIVISION STAFF.**

DATE : **February 6, 2014**

1. In preparation for the different Program of Activities (POA) for Physical Facilities Infrastructure project and the Brigada Eskwela Programs implementation in the Region this Year 2014, a One (1) day Coordination meeting will be conducted on February 18, 2014 to be held at the Stephen N. Capuyan Hall, DepED-CAR, Wangal La Trinidad, Benguet.
2. This coordination meeting aims to discuss the following:
 - 2.1. PHYSICAL FACILITIES:
 - a. Status of implementation of the Basic Education Facilities Fund, School Furniture Projects and other School Building Project Sources (DepED and DPWH implemented projects).
 - b. Priority list of recipients schools under the FY 2014 allocation of Classrooms and furniture. (Division PFC's to bring copy of duly approved list based on the allocation by division)
 - c. Issues and concerns on SBP implementation.
 - 2.2. ASP/BRIGADA ESKWELA :
 - a. Outline of ASP/Brigada Eskwela activities for 2014 (Timelines)
 - b. Monitoring the National Maintenance Week/BE activities.
 - c. Revisiting the criteria for the selection of BE Best Implementors
 - d. Guidelines in the Utilization of the Downloaded Funds
- 3 Travelling expenses of participants shall be charged against the Engineering Administrative Overhead (EAO) Fund, BE funds or other local funds of the Division subject to the auditing rules and regulations.
- 4.. For information and dissemination to all concerned.


ELLEN B. DONATO, Ed.D. CESO III
Director IV