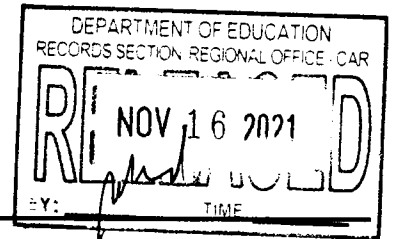




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



November 15, 2021

REGIONAL MEMORANDUM
 No. 546.2021

TRAINING-WRITESHOP ON BASIC RESEARCH PROPOSAL

To: Regional Office Division Chiefs
 Schools Division Superintendents
 Senior Education Program Specialists (Planning and Research Unit)
 All Schools Divisions
 Others Concerned

1. The Department of Education, Cordillera Administrative Region thru the Policy, Planning, and Research Division (PPRD) will hold a training in writing basic research proposal at NEAP CAR on December 1-3, 2021, and via google meet link meet.google.com/hre-ttnr-uzh. The activity aims at improving the quality and productivity of educational research in DepED-CAR through the submission of quality research proposals. It also served as a venue to address issues usually encountered during the review of submitted research proposals such as misaligned objectives as well as to discuss new trends in writing research proposals.

2. The participants to this activity are the following:

Participants	No.
SDOs Research Proponents (Online)	78
SEPS – SDO Planning and Research Unit (Online)	8
RO participants and Program Management Team and Secretariat (Onsite)	21
Resource Person	1
Total	108

3. Attached are the list of participants, matrix of activities, and TWCs of the activity (Enclosures 1, 2, and 3).

4. The online participants are requested to log in 30 minutes before the start of the activity with proper dress code and background. Onsite participants are also advised to be at the venue 30 minutes before the activity with their laptop and extension wire.



5. Meals and snacks of onsite participants during the conduct of the said activity shall be charged against the Regional Office Funds subject to the usual budgeting, procurement, accounting and auditing rules and regulations.
6. For more inquiries, please contact the PPRD at telephone no. 422-1318 or thru email address pprdberf.depedcar@gmail.com.
7. Immediate and wide dissemination of this Memorandum is desired.



ESTELA L. CARIÑO EdD, CESO III
Director IV / Regional Director 

Enclosures: As stated
PPRD/ALP/cpp

Enclosure 1 of Regional Memorandum No. _____

List of Participants

TRAINING-WRITESHOP ON BASIC RESEARCH PROPOSAL

A. SDO Research Proponents

	PROPONENTS	School	SDO
1	Acob, Vinza E.;	Sta. Marcela National High School	Apayao
2	Aduca, Jayson B.	Laya West Elementary School	Tabuk City
3	Agadan, Jomelyn S.	Camp 30 National High School	Benguet
4	Alindan, Evaflor P.	Pakpakitan Elementary School	Benguet
5	Anhibey, Rosalie	Bakun National High School Main	Benguet
6	Anno, Ginna A.	Binga National High School	Benguet
7	Antonio, Florida B.	Gapang Elementary School	Abra
8	Arriola, Mishel Joy B.	Nueva Primary School	Apayao
9	Bantic, Ilorda L.	Pingad National High School & Sabangan National High School	Mountain Province
10	Batong, Judyline D.,	Guinzadan National High School	Mountain Province
11	Bayon, Ruth Vanessa T.	Barlig National High School	Mountain Province
12	Bisares, Maria Lorena B.	Sta.Rosa Elementary School	Abra
13	Bumidang, Clarita C.	Pingad National High School & Sabangan National High School	Mountain Province
14	Buslotan, Jocelyn P.	Goldfield Elementary School	Benguet
15	Calayo, Randolph M.	Curriculum Instruction Division	Kalinga
16	Cariño, Mylie A.	Atok National High School	Benguet
17	Caysoen, Jeanette B.	Benguet National High School	Benguet
18	Ciervo, Catherine D.	Dalit National High School	Abra
19	Cruz, Donnie Ray A.;	Pudtol Vocational High School	Apayao
20	Cruz, Jeanette P.;	Pudtol Vocational High School	Apayao
21	Daguio, Jansen C.	Apayao Science High School	Apayao
22	Dalanao, Shalili Fritzy N.	Rizal National School of Arts and Trades	Kalinga
23	Delson, Daphny Divine D.	Tabuk City National High School	Tabuk City
24	Depaynos, Nelia L.	Tublay School of Home Industries-Main	Benguet
25	Dicos, Reynaldo P.,	Atok National High School	Benguet
26	Dunuan, Lalaine H.	Gohang National High School	Ifugao
27	Eslay, April M.	Lucban Elementary School	Baguio City
28	Estrera, Mary Rose S.	Don Mariano Marcos Elementary School	Baguio City
29	Fermin, Renita D.	Banaue Central School	Ifugao
30	Fiao-ag, April G.,	Pingad National High School & Sabangan National High School	Mountain Province
31	Galinggan, Raymar M.	Tabuk City National High School	Tabuk City

32	Garcia, Palmero D.	Abra High School	Abra
33	Gawidan, Daisy Lorena O.	Celo Haight Elementary School	Benguet
34	Gayudan, Mhie D.	Atok National High School	Benguet
35	Gupaal, Marijoy B.	Baguio City National High School	Baguio City
36	Hiano, Jenifer G.	Lawig National High School-Main	Ifugao
37	Hoggang, Herminia L.	SDO	Ifugao
38	Ilustrado, Visitacion R.	Pudtol Vocational High School	Apayao
39	Ingosan, Jhoanne D.	Topdac Elementary School	Benguet
40	Khayog, Esterlyn D.	Buyagan Elementary School	Benguet
41	Kidian, Johnny		Baguio City
42	Kiso, Julie A.	Naguey Elementary School	Benguet
43	Kiwas, Jona B.	Atok National High School	Benguet
44	Lambino, Marilou A.	Calamagan Elementary School	Benguet
45	Lamlamag, Gemma P.	Kema Primary School	Benguet
46	Lim, Arnel Billy G.	Bad-ayan Integrated School	Benguet
47	Lingwa, Nelia G.	Loo National High School	Benguet
48	Lunag, Laureen A.	Lagawe National High School - Extension	Ifugao
49	Macario, Michelle B.,	Abra High School	Abra
50	Macquera, Florence H.	Ifugao SPED Center	Ifugao
51	Maximo, Famila T.,	Camp 30 National High School	Benguet
52	Paculan, Michelle T.	Abra High School	Abra
53	Padawan, Juanito Jr. T.	School Governance and Operation Division	Ifugao
54	Pascua, Julia R.	Sta. Marcela District	Apayao
55	Pascua, Ma. Shiela S.	Sta. Marcela National High School	Apayao
56	Patinglag, Veronica C.	Balukas Elementary School	Benguet
57	Paycan, Minerva D.	Atok National High School	Benguet
58	Pe, Aida A.	Bineng Elementary School	Benguet
59	Pecay, Arlito G.	Sto. Tomas Elementary School	Baguio City
60	Pedronan, Rowell R.	Pedro Bunot Central School	Apayao
61	Peter, Orlie L.	Tuba National High School	Benguet
62	Quidmas, Jomelyn S.	Buyagan Elementary School	Benguet
63	Quintino, Dionisia D.,	Camp 30 National High School	Benguet
64	Reyna, Cesaria C.	Besao National High School	Mountain Province
65	Sally, Wila Rea F.	Tawangan Elementary School	Benguet
66	Santos, Mary Ann A.	Atok National High School	Benguet
67	Taynan, Mary Jane M.	Bonglo Elementary School	Benguet
68	Tica-a, Manuel M.	Guinzadan National High School	Mountain Province
69	Tolentino-Estella, Josephine S.	Abra High School	Abra
70	Tolingan, Prima P.	Bedbed National High School	Benguet
71	Tomas, Jaime L.	Topdac Elementary School	Benguet
72	Toribio, Nieves Domay S.;	Don Mariano Marcos Elementary School	Baguio City
73	Turingan, Marlene S.	Sta. Marcela National High School	Apayao

74	Vicente, Edgar D.	Longlong Elementary School	Benguet
75	Viernes, Maribel L.	Curriculum Instruction Division	Kalinga
76	Waclin, Shanalyn S.	Tinaleb Elementary School	Benguet
77	Wanglison, Fidel Jr. B.	Atok National High School	Benguet
78	Zales, Charitie G.	Cristina B Gonzales Memorial High School	Abra

SDOs SEPS - Planning and Research Unit

	Name	SDO
1		Abra
2	Marco L. Pagulayan	Apayao
3	Reynalyn T. Padsuyan	Baguio City
4	Stephen P. Bulalin	Benguet
5	Isabel U. Bongtiwon	Ifugao
6	Marciana M. Bomowey	Kalinga
7	John M. Libongen Jr.	Mountain Province
8	Deewaii B. Bagayao	Tabuk City

Regional Office (Onsite participants)

	Name	
1	RD Estela L. Cariño	ORD
2	ARD Florante E. Vergara	ORD
3	Aida L. Payang	PPRD
4	Edralyn C. Ganga	ORD
5	Cyrille Gaye B. Miranda	ORD
6	Dalton S. Teliao	ORD
7	Rushel A. Minong	NEAP
8	Asterio C. Madalla	CLMD
9	Bryan A. Hidalgo	CLMD
10	Lorena A. Sanchez	Administrative Division
11	Marty Deion T. Estacio	Administrative Division
12	Sharmaine M. Gawidan	Administrative Division
13	Jenny S. Taquio	Administrative Division
14	Elvira M. Cudli	FTAD
15	Grace D. Dampulay	Finance
16	Florence E. Balictan	PPRD
17	Janet M. Ambucay	PPRD
18	Jennylyn B. Kitongan	PPRD
19	Melandro L. Payang	PPRD
20	Manilyn D. Botilas	PPRD
21	Crisanta P. Pantaleon	PPRD

Activity Matrix

TRAINING-WRITESHOP ON BASIC RESEARCH PROPOSAL

Day 1		
Time	Activities	Person In-charge/ Facilitator
8:00-8:30	Registration / Attendance	ADAS I, PPRD
8:30 - 9:00	National Anthem / Nationalistic Song	PPRD
	Prayer	PO III, PPRD
	Attendance Check	AO II, PPRD
	Statement of Objectives	CES, PPRD
	Message	Regional Director
	Overview of Activity	EPS II, PPRD
9:00 AM - 3:00 PM	Introduction of the Resource Person	CES -PPRD
	Activity Proper	
	Session 1	Resource Speaker
	Lecture 1. How to identify a good research topic / problem?	
	Lecture 2. How to write the research question for quantitative and qualitative research?	
	Lecture 3. How to write the introduction and rationale?	
	Lecture 4. How to write the literature review?	
3:00 - 5:00 PM	Writeshop 1. Identifying a research topic/problem. General Situation Research Gap Key Literatures	PPRD
Day 2		
8:00 - 11:00	Presentation and Review/Critiquing of Workshop Outputs	Resource Speaker, PPRD
11:00 - 3:00 PM	Session 2	Resource Speaker
	Lecture 5. Research Methodology: Research Design, Sampling, and Data Analysis	
3:00 -5:00	Writeshop 2. Research Design, Sampling, Data Analysis on the identified research problem.	PPRD
Day 3		
8:00 - 12:00	Presentation and Review/Critiquing of Workshop Outputs	Resource Speaker , PPRD
1:00 - 2:00 PM	Forms and Styles of Research Proposal (Action and Basic)	EPS II, PPRD
2:00 - 4:00	Finalizing and Submission of Writeshop Outputs	PPRD
4:00 - 5:00	Agreements	PPRD
	Ways Forward	PPRD
	Closing Prayer	SDO

Activity Matrix

TRAINING-WRITESHOP ON BASIC RESEARCH PROPOSAL

Committees	Members	Terms of Reference
Over-all Management	<p>Chairperson: Aida L. Payang EdD</p> <p>Co-Chairperson: Crisanta P. Pantaleon</p> <p>Members: Florence E. Balictan Manilyn D. Botilas</p>	Manages the over-all conduct of the activity.
ICT /Technical Support	<p>Chairperson: Manilyn D. Botilas</p> <p>Members: Melandro L. Payang Jennylyn B. Kitongan</p>	Ensures continuous online and onsite connectivity.
Registration / Attendance and Certificates	<p>Chairperson: Melandro L. Payang</p> <p>Co-Chairperson: Jennylyn B. Kitongan</p> <p>Members: Janet M. Ambucay Manilyn D. Botilas</p>	Prepare registration/ attendance and certificates.
Documentation	<p>Chairperson: Janet M. Ambucay</p> <p>Members: PPRD Staff</p>	Prepare write up on the highlights or issues/concerns during the activity.
Evaluation	<p>Chairperson: Florence E. Balictan</p> <p>Members: PPRD Staff QAD / QAME</p>	Prepare/ conduct evaluation of the activity.