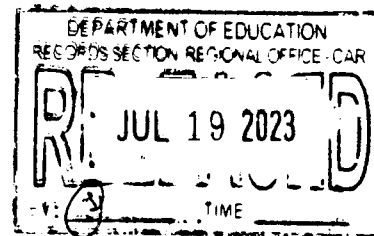




Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION



18 Jul 2023

**REGIONAL MEMORANDUM**

No. **384-2023**

**CONDUCT OF LEADING WITH HOPE CLUSTER 3, SERIES 4: REGIONAL TRAINING OF TRAINERS (RTOT) FOR THE DEPED CAR PROJECT CHILD RIGHTS**

To: Schools Division Superintendents  
All Other Concerned  
All Divisions

1. Pursuant to DepEd Order No. 040, s. 2020, this Office through the Human Resource Development Division (HRDD)-National Educators Academy of the Philippines in the Region (NEAPR) shall conduct Series 4: **RTOT for DepEd CAR Project CHILD (Committed and Holistic Integration of Learner's Development) Rights on August 16-18, 2023** at a venue to be announced later.
2. This series aims to establish a mechanism to increase the awareness level of various stakeholders on the implementation of Rights Based Education and other related laws with the following specific objectives:
  - a. Capacitate a pool of DepEd CAR CHILD RIGHTS regional trainers;
  - b. Prepare session guides, training resources and slide decks for trainers; and
  - c. Formulate the Project Implementation Plan per SDO.
3. SDOs shall submit the names of nominees to [car.neapr@deped.gov.ph](mailto:car.neapr@deped.gov.ph) **before July 20, 2023**, guided by Enclosure 1 (Qualifications and Matrix of Participants per SDO and Template for Nomination).
4. Training management team (Enclosure 2) shall confirm attendance to the focal person **before July 20, 2023**.
5. Training expenses shall be charged to the Organizational and Professional Development for Non-Teaching Personnel (OPDNT) Fund downloaded to the Regional Office while travel expenses shall be charged to local funds, both subject to existing accounting and auditing rules and regulations.
6. For inquiries and clarifications, please contact NEAPR through Chief Education Supervisor, NEAP-CAR OIC Jennifer Ande at 09190073814.
7. Immediate and widest dissemination of this Memorandum is directed.

Digitally signed by  
Carino Estela Leon  
Date: 2023.07.19  
11:35:23 +08'00'

**ESTELA P. LEON-CARINO EdD, CESO III**  
Director IV/ Regional Director

HRDD/JPA/BI

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-CAR: Weaver of HOPE and Transformation  
"Holistic Opportunities for all to be Performing and Excellent  
Cordilleran Learners"



**Enclosure 1. Qualifications and Matrix of Participants per SDO and Template for Nomination**

**A. Qualifications of Participants for Nomination**

- a. Highly involved in the topics identified;
- b. Committed to be trained as facilitator and resource speaker;
- c. Dedicated to be a trainer for DepEd CAR Project CHILD Rights; and
- d. Able to advocate and utilize the developed materials for the project.

**B. Number of Participants per SDO (27)**

| Topic  | ABRA                    | APAYAO | BAGUIO CITY | BENGUET | IFUGAO | KALINGA | MT. PROVINCE | TABUK CITY |
|--|-------------------------|--------|-------------|---------|--------|---------|--------------|------------|
| <b>Rights Based Education</b>                      | 1 Legal Officer per SDO |        |             |         |        |         |              |            |
| <b>Child Protection &amp; Anti Bullying</b>        |                         | 1      | 1           | 1       |        |         |              |            |
| <b>Grandsdism</b>                                  |                         |        |             |         |        |         | 1            | 1          |
| <b>Right to access Technology</b>                  |                         |        |             | 1       |        |         |              |            |
| <b>Comprehensive Sexuality Education</b>           |                         |        |             |         | 1      | 1       | 1            |            |
| <b>Safe Spaces</b>                                 | 1                       | 1      | 1           |         |        |         |              |            |
| <b>Positive Discipline</b>                         |                         |        |             |         | 1      | 1       |              | 1          |
| <b>Rights of PWD's or Learners with Disability</b> | 1                       |        |             |         |        |         |              |            |
| <b>Mental Health</b>                               |                         |        | 1           | 1       |        |         |              | 1          |
| <b>TOTAL</b>                                       | 3                       | 3      | 4           | 4       | 3      | 3       | 3            | 4          |

**C. Template for Nomination**

| Name (Lastname, Firstname MI) | SDO | Position | Number of Years in DepEd (Permanent) | Number of Years in current position | Email Address |
|-------------------------------|-----|----------|--------------------------------------|-------------------------------------|---------------|
|                               |     |          |                                      |                                     |               |
|                               |     |          |                                      |                                     |               |

**Enclosure 2. Training Management Team**

**TRAINING MANAGEMENT**

1. ESTELA P. LEON-CARIÑO EdD, CESO III/ RONALD B. CASTILLO, CESO V

**PROGRAM MANAGER/ Resource Speaker**

2. JENNIFER P. ANDE

**Resource Persons/ Legal Officers:**

3. Vanessa B. Flora
4. Aileen Jor Fuentes *Atty Flora 10/11  
in # 3*
5. Jane Loretcha
6. Annette Dayaoen
7. Nover Singgangan
8. Annivest Hangdaan
9. Cherry Astudillo

**Resource Persons/ Demo Critiques**

10. Rosita C. Agnasi
11. Denia O. Tarnate
12. Asterio C. Madalla
13. Alfredo B. Lanas
14. Corazon S. Alos
15. Benjamin Dio-al
16. Angeline F. Calatan
17. May Claire Jimenez

**Focal/ Facilitator**

18. Lauren B. Likigan

**M And E Coordinator**

19. Clemente D. Bandao

**Facilitator/ Secretariat**

20. Atty Edward C. Magalgalit Jr.
21. Elvernice S. Fanged
22. Dalton Telliao
23. Letecia Ramos

### Enclosure 3. Training Matrix

| Time  | Day 0  | Day 1                               | Day 2  | Day 3  |
|-------|--|-------------------------------------|--|--|
| 8:00  |  | MOL                                 | MOL  | Simulation/<br>Demonstration per<br>Topic per Audience |
| 8:30  |  | Rights Based<br>Education           | Comprehensive<br>Sexuality Education           |  |
| 9:00  |  |                                     |  |  |
| 10:00 |  | Health Break                        |  |  |
| 10:15 |  | Child Protection &<br>Anti Bullying | Continuation: CSE                              | Continuation of<br>simulation                          |
| 11:00 |  |                                     |  |  |
| 12:00 |  | Lunch Break                         |  |  |
| 1:00  | Opening Program  | Grandsdism                          | Positive Discipline                            | Wrap Up and<br>Closing                                 |
| 2:00  | Facilitating Skills and<br>Power Dressing<br>-Jennifer P. Ande | Right to access<br>Technology       | Rights of PWD's or<br>Learners with Disability |  |
| 3:00  | Health Break   |                                     |  |  |
| 3:15  | ICT Presentation Skills<br>-Laureen B. Likigan                 | Safe Spaces                         | Mental Health                                  |  |
| 4:00  | Social Content<br>Guidelines<br>-Benjamin Dio-al               |                                     |  |  |
| 5:00  | Accomplishment of Daily Journals                               |                                     |  |  |
| 6:00  | Accomplishment of QAME Forms, TWG Debriefing/ Meeting          |                                     |  |  |

#### **Training mechanics and terms of Reference:**

To enable attainment of activity objectives and fully capacitate the trainers for the project, the following conditions shall be met by the training venue:

1. Ensure isolation of participants from possible distraction which may compromise the overall result of the activities scheduled;
2. Guarantee the participant's focus, openness and continuity of thoughts in the sharing of current situation;
3. Preferred venue: within Region 1 with rooms that are triple or quad sharing, NO BED SHARING, with no dormitory type or double beds, maximum of 3-4 pax per room, fully air-conditioned with television and free toiletries, and have strong unlimited internet WIFI connection.