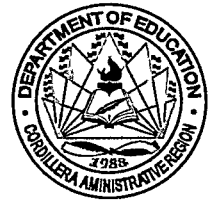




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



July 19, 2018

Regional Memorandum

No. 232-2018

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DEPED-CAR Time: _____

UNIQUE TRACK/STRAND/TVL SPECIALIZATION PROCESS

TO : Schools Division Superintendents
All others concerned

1. Pursuant to Section 30 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 10533 known as the Enhanced Basic Education Act of 2013, the Department of Education (DepEd) announces the national implementation of the Senior High School (SHS) Program for School Year (SY) 2016-2017 and onwards which includes Curriculum Development that promotes global competitiveness of Filipino graduates.
2. On the above premise, the proposed unique track/strand/TVL specialization are encouraged but it should be re-aligned/migrated to the closest related standard program and use the approved curriculum guides.
3. Any institution shall take the following steps in order to be granted permit to implement any unique track/strand/TVGL specialization:

STEP 1. The applicant school should prepare the following documents:

1. Recent Studies (local or international) relative to the proposed track/strand/TVL specialization or program taking into consideration the following:
 - Job opportunities
 - Societal demands
 - Trends and Issues
 - Potential enrollees
 - 5 Cs: Community, Child Interest, Curriculum, Culture and Commercial Viability
2. Identification of partners and experts
3. Formulation of MOA/MOU/MOC
4. Determining Resources

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-422-7434

- a. Manpower
- b. References
- c. Equipment and Tools
- d. Financial

5. Written Curriculum

The school shall append its developed, reviewed, revised and finalized curriculum and curriculum guides to its application.

A. Development of the Curriculum Guide

The Curriculum Guide should have the following components:

- Conceptual Framework
- Key Stage Standards
- Content Standards
- Performance Standards
- Learning Competencies
- Code Learning Competencies

STEP 2. Submission of Letter of Intent and Additional Requirements to the Bureau of Curriculum Development (BCD)

STEP 3. Screening of Application

STEP 4. Ocular Inspection of the School


STEP 5. Endorsing the Application to the BCD

STEP 6. Release of Permit to Operate

STEP 7. Regional Office Monitoring of Conduct of the SHS Program

STEP 8. Endorsement of Issuance of a Certificate of Recognition

6. Immediate dissemination and compliance to this Memorandum is desired


MAY B. ECLAR, PhD., CESO V
Regional Director

Ref.
SHS-NTF (10/11/16) and DO 51, s. 2015
Clmd: EMF/sdo