



REGIONAL MEMORANDUM  
187.2019

**RELEASED**  
 JUN 21 2019

June 20, 2019

DEPED-CAR

**Submission of CPP School Profile, Child Protection & Bullying Reports and 2nd Quarter Interface & Team Development**

To: Schools Division Superintendents  
 Division Legal Officers  
 Division Child Protection Coordinators  
 Division School Sites Titling Coordinators  
 Regional ICTU  
 Regional Legal Unit  
 All others concerned

1. DepEd CAR Regional Order No. 2 s. 2017 has set the deadline of submission of the reportorial requirements required by DepEd Order No. 40, s. 2012, DepEd Order No. 55 s. 2013, and DepEd Order No. 18, s. 2015 in the Schools and Schools Division Offices through the Legal Services Information System (LSIS) CPP Data Tool;
2. The deadline for the submission of the School Profile and Child Protection and Bullying Reports of the Schools Division Office is **June 30, 2019**;
3. All Child Protection Coordinators are reminded to upload all reports submitted by their respective schools on or before June 30, 2019 in time for the second quarter interface;
4. The 2nd Quarter Interface and Team Development will be on July 10-11, 2019, venue to be announce later, with the following objectives:
  - a. Planning of the LSIS 2.i updates on CPP and School Site Titling;
  - b. Planning of CPP CapB/Training-Workshop using the budget amounting to Php 223,000.00, and Cyber Safety in Schools CapB/ Training-Workshop using the budget amounting to Php. 560,000.00 that is downloaded by the CO;
  - c. Presentation of updates/ reports on the status of admin cases and School Based Reports on CPP and Bullying for SY 2018-2019;
  - d. Status Reports of School Sites Titling;

Contact Numbers (Area Code: 074):			
Office of the Regional Director	422-1318	Administrative Division	422-1804
Fax	422-4074	Cash Section	423-2215
Office of the ARD	422-9590	Payroll Section	424-3993
ICT Unit	422-1318	Records Section	423-2213
Public Affairs Unit	422-1318	Supply Section	422-2198
Legal Unit	423-2214	General Services Unit	422-1804
		CLMD	422-7096
		LRMDS	422-0615
		ESSD	423-2218
		Finance Division	422-5155
		FTAD	424-5187
		HRDD	422-9590
		NEAP-R	422-5500
		PPRD	422-9590
		QuAD	422-5187
		COA	422-7434



Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**  
 Wangal, La Trinidad, Benguet, 2601  
 Website: [www.depedcar.ph](http://www.depedcar.ph) | Email: [car@deped.gov.ph](mailto:car@deped.gov.ph)



- i. Updates on the submission of documents relative to the 2019 Budgetary requests submitted to the CO.
- ii. List of schools with SP acquired for FY 2019.
- iii. Presentation and submission of Reports on the Utilization of the Funds Downloaded for FY 2017 and FY 2018.
- iv. To discuss other issues and concerns relative to legal matters

1. The participants are:

Office/Section/Unit	Number of Participants		
	Female	Male	Total
Division Representatives:			
Attorney III	5	3	8
Division CPC Coordinator	5	3	8
Division School Sites Coordinator			8
Legal Unit	2		2
ICTU		2	2
HRDD	2		2
<b>Total</b>			<b>30</b>

5. All women and men participants from the Division Offices should confirm their attendance to the activity by accomplishing the attached confirmation sheet and sending it through e-mail at [legalunit.depedcar@gmail.com](mailto:legalunit.depedcar@gmail.com) on or before July 01, 2019.
6. Arrival of participants at the venue shall be 1:00PM - 2:30PM on July 10, 2019. First meal is PM snack on July 10, 2019 and last meal is PM snack on July 11, 2019. Check-out shall be July 11, 2019.
7. Meals and accommodation expenses shall be charged to the Regional Office while travel expenses and other expenses incidental thereto shall be charged to local funds subject to usual accounting and auditing rules and regulations.

For strict compliance.

**MAY B. ECLAR, Ph.D., CESO V**  
 Regional Director

ORD/LU/VBF/jed

**Contact Numbers (Area Code: 074):**

Office of the Regional Director 422-1318  
 Fax 422-4074  
 Office of the ARD 422-9590  
 ICT Unit 422-1318  
 Public Affairs Unit 422-1318  
 Legal Unit 423-2214

Administrative Division 422-1804  
 Cash Section 423-2215  
 Payroll Section 424-3993  
 Records Section 423-2213  
 Supply Section 422-2198  
 General Services Unit 422-1804

CLMD 422-7096  
 LRMDS 422-0615  
 ESSD 423-2218  
 Finance Division 422-5155  
 FTAD 424-5187

HRDD 422-9590  
 NEAP-R 422-5500  
 PPRD 422-9590  
 QuAD 422-5187  
 COA 422-7434



**2nd Quarter Interface & Team Development  
June 10-11, 2019**

**Confirmation of Attendance**

**Division:** \_\_\_\_\_

	Name	Signature
Legal Officer		
CPP Coordinator		
School Sites Titling Coordinator		

This serves as the **Travel Authority** of the above participants.

\_\_\_\_\_  
Schools Division Superintendent

**Contact Numbers (Area Code: 074):**

Office of the Regional Director 422-1318  
Fax 422-4074  
Office of the ARD 422-9590  
ICT Unit 422-1318  
Public Affairs Unit 422-1318  
Legal Unit 423-2214

Administrative Division 422-1804  
Cash Section 423-2215  
Payroll Section 424-3993  
Records Section 423-2213  
Supply Section 422-2198  
General Services Unit 422-1804

CLMD 422-7096  
LRMDS 422-0615  
ESSD 423-2218  
Finance Division 422-5155  
FTAD 424-5187

HRDD 422-9590  
NEAP-R 422-5500  
PPRD 422-9590  
QuAD 422-5187  
COA 422-7434