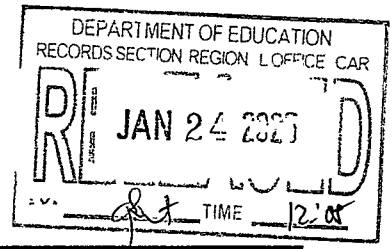




Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION



21 Jan 2025

**REGIONAL MEMORANDUM**

No. 054.2025

**1<sup>st</sup> Regular Regional Management Committee (ManCom) Meeting**

To: Assistant Regional Director  
 Schools Division Superintendents/OICs  
 Assistant Schools Division Superintendents/OICs  
 Regional Office Chiefs/OICs  
 All Others Concerned

1. This is to inform the field of the 1<sup>st</sup> Regular Regional Management Committee (ManCom) Meeting on February 3, 2025, at NEAPR, Wangal La Trinidad, Benguet.
2. The general objective of this meeting is to provide an avenue for the ManCom members to arrive at agreements as well as review the existing policies or formulate new policies applicable to the context in the Region.
3. The following agenda items will be discussed:

AGENDA ITEMS	DISCUSSANT
1. CARAA Matters	ESSD and RSO
2. Other Matters	All Other Concerned
3. Regional Director's hour	RD Estela P. Leon-Cariño EdD, CESO III

4. In preparation for the meeting, discussants are requested to submit their reports in PowerPoint presentation to the secretariat through this email address [car.pprd@deped.gov.ph](mailto:car.pprd@deped.gov.ph) on or before January 31, 2025.
5. Meals, hall rental and accommodation of SDO participants will be charged to RO MOOE while other travelling expenses of SDO participants will be charged against their local funds subject to the existing budgeting, procurement, accounting, auditing rules and regulations.
6. For SDO participants, the first meal is dinner on February 2, 2025, while the last meal will be Breakfast on February 4, 2025.



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601  
 Telephone No: (074) 422 – 1318  
 Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)

DepEd Tayo Cordillera <https://depedcar.ph>



Certificate No. P1P CM5  
24 93 0192

7. Enclosed is the list of participants for reference.
8. For information, guidance, and compliance of all concerned.

  
**ESTELA P. LEON-CARIÑO EDD, CESO III**  
Director IV/Regional Director

Enclosure 1 to RM no 054 . s. 2025

<b>LIST OF PARTICIPANTS</b>			
		<b>OFFICE/DIVISION</b>	<b>No of Pax</b>
1.	Regional Director	Regional Office	1
2.	Assistant Regional Director	Regional Office	1
3.	Functional Division Chiefs	Regional Office	8
4.	Supervising Administrative Officers	Regional Office	2
5.	Office of the Regional Director's Unit Heads	Regional Office	3
6.	Schools Division Superintendents or Assistant Schools Division Superintendent	All SDOs	8
7.	Division Sports Officer	All SDOs	8
8.	Camp Directors	All SDOs	8
9.	Tournament Directors	Various SDOs	41
10.	Provincial Local Government Unit Officials	Benguet	2
11.	SDO Benguet Officials	SDO Benguet	2
12.	Drivers	SDOs	8
13.	Secretariat	Regional Office	4
<b>TOTAL</b>			<b>96</b>