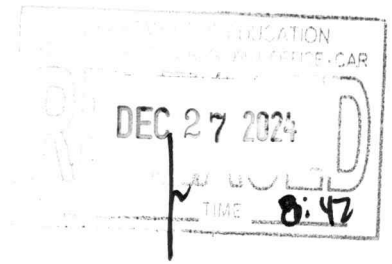




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



26 December 2024

REGIONAL MEMORANDUM

No: 930.2024

COORDINATION MEETING OF SDO ASEAN AND PARTNERSHIP FOCAL PERSONS

To: Assistant Regional Director
 Schools Division Superintendents
 All Others Concerned

1. The Department of Education – Cordillera Administrative Region, through the Education Support Services Division in coordination with the Curriculum and Learning Management Division, will conduct a Coordination Meeting with SDO ASEAN and Partnership Focal Persons on January 20-21, 2025 at H100 Ecolodge, Baguio City.
2. The coordination meeting aims to:
 - a. Establish clear timelines, priorities and deliverables for the upcoming ASEAN activities and events;
 - b. Ensure that the activities conducted are aligned with the ASEAN’s goals; and
 - c. Plan for the involvement of key stakeholders or partners in ASEAN activities.
3. Participants in this activity are the following:

Participants	Number of Pax
Araling Panlipunan Supervisors	8 (1 per SDO)
Partnership Focal Persons	3 (SDO Tabuk, Ifugao, Abra)
Regional Office – AP In-charge	1
Regional Office – Partnership Focal	1
Regional Office Secretariat	1
Total	14

4. Board and lodging will be charged to the ASEAN-UNESCO Information Drive Program Support Fund, while travel expenses of participants will be charged to local funds subject to existing budgeting, accounting, and auditing rules and regulations and internal policies of the Department of Education. First meal shall be PM Snack of January 20 and last meal will be lunch of January 21, 2025. The coordination meeting will start at 2 PM on January 20, 2025.



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601
 Telephone No: (074) 422 – 1318
 Email Address: car@deped.gov.ph



DepEd Tayo Cordillera



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5. For concerns or clarifications, please contact Georgina C. Ducayso, Education Support Services Division Chief, at car.essd@deped.gov.ph or Mayclaire Aquino-Jimenez, Project Development Officer IV, through e-mail at mayclaire.jimenez@deped.gov.ph or mobile number 09178592657.

6. Immediate dissemination of and compliance with this Memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director 

Reference: As Stated

Enclosure: As Stated

*ESSD/GCD/mjp Coordination Meeting-ASEAN/Partnership
December 26, 2024*