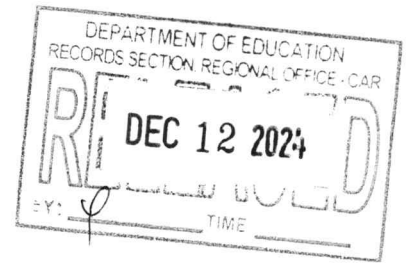




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



12 December 2024

REGIONAL MEMORANDUM
 No. 904 . 2024

To: Assistant Regional Director
 Schools Division Superintendents
 All Divisions
 All Other Concerned

CALL FOR NOMINATION FOR THE 2025 PRINCESS MAHA CHAKRI AWARD

1. Relative to DM-OUHROD-2024-3530 re: Call for Nominations to the 2025 Princess Maha Chakri Award, this office announces its **Call for Nomination** for the Year 2025.
2. The PMCA has the following objectives:
 - a. Commemorate Princess Maha Chakri's outstanding achievements in the field of education and in the improvement of the quality of life, especially for the disadvantaged and underserved;
 - b. Recognize and honor dedicated teachers in Southeast Asia whose outstanding achievements generate benefits to education and human development and thus deserve international commendation;
 - c. Support the development of the teaching profession and the improvement of education; and
 - d. Strengthen international relations in the field of education.

3. The nomination and selection criteria and process are as follows:

PMCA	Philippine
Criteria for Nomination of Teacher Awardees	
<ul style="list-style-type: none"> · Teachers from Southeast Asia including Timor Leste, Bangladesh, Bhutan, and Mongolia · Active in teaching or education administration · Have generated developmental changes in students and inspired fellow teachers · With outstanding achievements that have generated benefits to education and human development 	<ul style="list-style-type: none"> · Have participated in community and civic movements most especially where education is least accessible · Have demonstrated innovation in teaching that has benefited communities where the teacher-nominee is teaching/has taught · With the ability to inspire, promote, and sustain the development of students and fellow teachers through their dedication



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<https://depedcar.ph>



Certificate No. PHP CMS 24 83 9182

Selection Process for Awardees (See **Annex A** for the *Nomination and Selection Process*)

· The PMCA Foundation Committee shall make the final decision based on the nominations submitted by the Ministry/Department of Education of each participating country.

· The PMCA Selection Committee shall be composed of DepEd officials including the Undersecretary for Human Resource and Organizational Development, Assistant Secretary of the International Cooperation Office (ICO), Director IV of the Bureau of Human Resource and Organizational Development, and Director IV of the National Educators Academy of the Philippines (NEAP).

· Each Regional Office (RO) shall submit to the Central Office its nomination of one (1) qualified teacher from the nominees endorsed by the Schools Division Offices (SDOs).

· The PMCA Selection Committee shall deliberate on the seventeen (17) total nominations from the ROs and select one (1) awardee, for approval of the DepEd Secretary.

· Upon approval of the Secretary, the name and profile of the selected awardee shall be submitted to the PMCA Foundation Committee for further review and final approval.

4. Interested teacher-applicants must submit their pertinent documents, including the following, to their respective SDOs:

- a. Updated Personal Data Sheet (CSC Form No. 212);
- b. 1,500-word essay written by the applicant on why he/she should receive the Award; and
- c. Accomplished Matrix (*See Enclosure 1 for the Template*) of the applicant's relevant activities, engagements, awards, and accomplishments with supporting documents (*complete names of event organizers and training topics/subjects; training certificates need not be submitted*).

5. The SDOs shall then endorse their screened nominees to the RO, accompanied by a *Letter of Nomination* duly signed by the Schools Division Superintendent addressed to the Regional Director.

6. Each SDO shall recommend one (1) nominee after evaluation by the SDO Personnel Development Committee (PDC) following the qualifications indicated in Enclosure 1.

7. In view of limited slots provided for the region, the Regional Professional Development Committee (PDC) shall screen nominees based on Enclosure 2-3. Kindly use official DepEd email accounts in submitting the requirements.

8. Signed endorsement and attachments indicated in Enclosure 1-3 shall be sent to car.neapr@deped.gov.ph on or before **December 27, 2024**.

9. Applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, no official endorsement/s, application being sent directly to the secretariat's email, discrepancy in documents, etc.

10. For queries and clarifications, please contact the Human Resource Development Division – National Educators Academy of the Philippines in the Region (HRDD-NEAPR) through Rosita C. Agnasi, OIC-HRDD-NEAPR or Elvernice S. Fanged, Scholarship Focal Person through email address at car.neapr@deped.gov.ph.

11. Immediate and widest dissemination of this Memorandum is directed.



ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

//HRDD/RCA/ESF/PMCA

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.	Latest rated performance rating with approved IDP
	c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	
	d. Must be holding a permanent item.	Updated Service Record
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).	Updated Personal Data Sheet
	g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges

SCHOLARSHIP CLEARANCE

I. NAME		
II. Position/Designation		
III. Permanent Station		
IV. Has availed any scholarship program	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, fill out sections V-X, as applicable.
V. Scholarship Program	Program Type	Title of the Program
	<input type="checkbox"/> Degree <input type="checkbox"/> Non-Degree	
VI. Scholarship Duration		
VII. Status	<input type="checkbox"/> Completed the course (Submit a copy of Certificate of Completion)	<input type="checkbox"/> Withdrawn from the Course (State the reason below)
VIII. Reason/s for Non-Completion (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <i>Explain further.</i>	
IX. Service Obligation	No. of Months/Yrs Required	No. of Months/Yrs Completed
X. Reason for Non-Completion (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <i>Explain further.</i>	

I hereby attest that the information in this form and the supporting documents attached hereto are true and correct

Name and Signature of the Scholar
This is to certify that the information in this form and the supporting documents attached hereto are true and correct

Date and Time

Name and Signature of the Recommending Authority (SDO - HRDD)

Date and Time

APPROVED

Name and Signature of the Recommending Authority
(RO-HRDD)

Date and Time