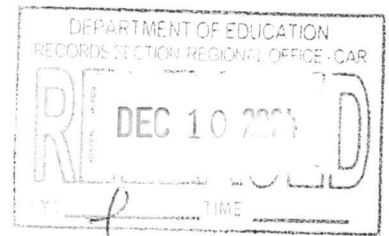




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION



December 09, 2024

**REGIONAL MEMORANDUM**

No. 900-2024

**SEPARATION OF EXTENSION CLASSES FROM ITS MOTHER SCHOOL**

To: Schools Division Superintendents  
Division Review Evaluation Committee (DREC) Members  
Heads, Public Elementary and Secondary Schools  
All others concerned

1. Pursuant to Section 3 of Republic Act No. 9155 (RA 9155), otherwise known as the Governance of Basic Education Act of 2001, provides that one of said Act's purposes and objectives is to establish schools as facilities where school children can learn a range of core competencies prescribed for elementary and high school education programs.
2. Further, part VI.A.1.3 of DO 40, s. 2014 "Establishment, Merging, Conversion, and Naming/Renaming of Public Schools, and Separation of Public-School Annexes in Basic Education" stipulates that it shall be the policy of DepEd not to establish new school annexes.
3. With the foregoing, Schools Division Offices through the Division Review and Evaluation Committee (DREC) are directed to assess, evaluate, and recommend potential schools relative to the aforementioned concern.
4. Schools already operating as extension classes are advised to apply for establishment or integration following the process flow of application.
5. Immediate dissemination and strict compliance of this memorandum to all concerned is desired.

**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV/Regional Director *3f*

QAD/CDBJr/LMA - Extension Classes DO 40 s. 2014



**Address:** DepEd-CAR Compound, Wangal, La Trinidad, Benguet, 2601

**Telephone No:** (074) 422 - 1318

**Email Address:** car@deped.gov.ph

DepEd Tayo Cordillera

<https://depedcar.ph>

