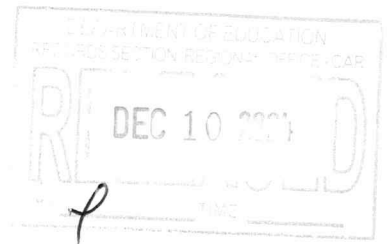




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



December 09, 2024

REGIONAL MEMORANDUM

No. 893-2024

**REITERATION OF THE PROCESS FLOW FOR THE APPLICATIONS
OF PUBLIC SCHOOLS ON REGULATORY
AND DEVELOPMENTAL SERVICES**

To: Assistant Regional Director
Schools Division Superintendents
School Governance Operations Division (SGOD) Chiefs
Regional Inspectorate Team for Schools (RITS) Members
Division Review Evaluation Committee (DREC) Members
All others concerned

1. This Office through the Quality Assurance Division (QAD) reiterates the timelines, process flow, checklist of documents, and evaluation sheet for submitting documents for Public School on Regulatory and Developmental Services applications as stipulated in D.O. 40, s. 2014 includes the Establishment, Merging, Conversion of Public Schools, the Separation of School Annexes, and D.O. 51, s. 2015 for Senior High School Programs.
2. Schools Division Offices should check the completeness of the documents properly before they are transmitted to the regional office.
3. This aims to ensure that all applications should be submitted following timelines and process flow to facilitate immediate action from this office.
4. Attached is the Process Flow for processing the requests for the applications of public schools on Regulatory and Developmental Services.
5. Immediate dissemination and strict compliance of this memorandum to all concerned is desired.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

QAD/CDBJr/LMA - Process Flow - Public Regulatory Services
DO 40 s. 2014 & DO 51 s. 2015



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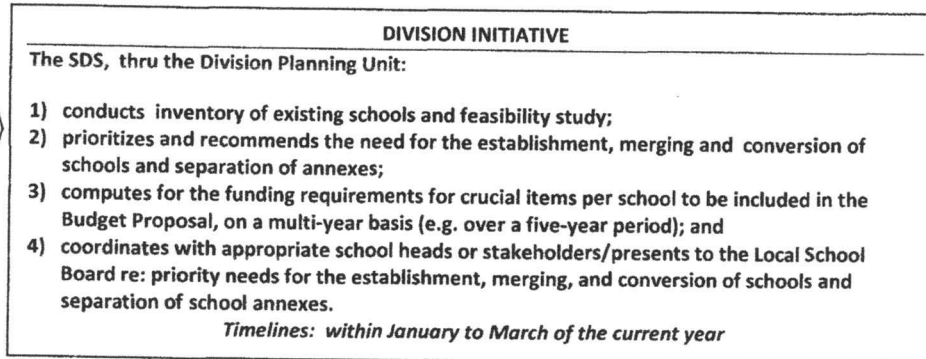
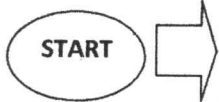


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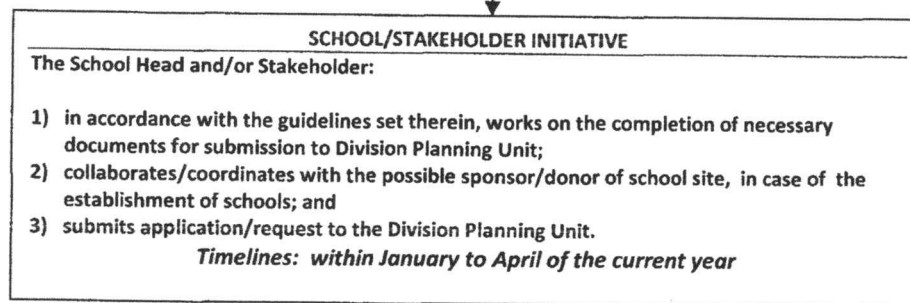
PROPOSED GENERAL PROCEDURE
*Processing of Requests for the Establishment, Merging and Conversion
of Public Schools, and Separation of Public School Annexes*
(For Inclusion in the Budget Proposal for the Succeeding Years)

FLOWCHART

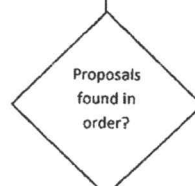
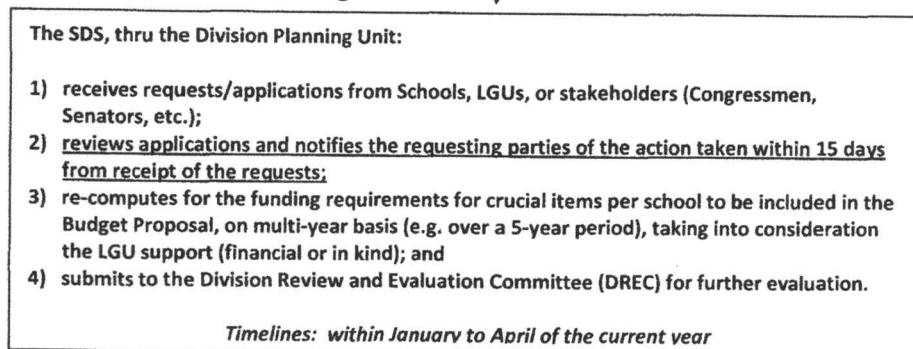
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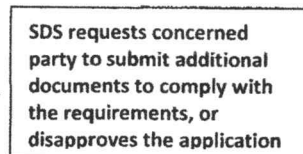
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3



No



4 Yes

