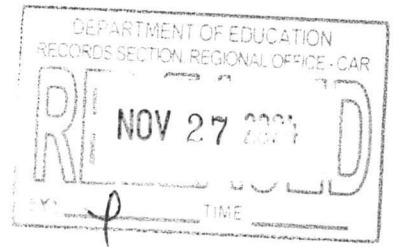




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



27 November 2024

REGIONAL MEMORANDUM

No. 859.2024

**FINALIZATION OF THE CLASSROOM MASTERPLAN AND MASTERLIST
IN THE CONSTRUCTION AND REPAIR OF CLASSROOMS**

To: Assistant Regional Director
Schools Division Superintendent
SGOD Chiefs
All others concerned

1. In reference to the OM-OUHROD-2024-3364 **“ADDENDUM TO OUHROD MEMORANDUM NO. 2024-2276 ON THE CONDUCT OF COORDINATION MEETING FOR THE FORMULATION OF CLASSROOM MASTERPLAN AND MASTER LIST FOR THE SCHOOLS CONSTRUCTION AND REPAIRS”**, a workshop will be conducted on December 3-5, 2024 inclusive of travel time at NEAP-R Building, DepEd Regional Office-CAR.
2. Participants are advised to bring their write-up and Master list/Masterplan Data using the CO Format. Output is expected to be presented on December 4, 2024.
3. Participants in this workshop are the Regional and Division Engineers, DepEd Project Engineers/Architect, Contract of Service (1 per SDO) assigned in the SDOs of DepEd -CAR.
4. Travelling and other incidental expenses shall be charged against local funds while board and lodging shall be charged to the Monitoring Fund of ESSD subject to usual accounting rules and regulations. First meal to be served is dinner on December 3, 2024 and last meal is PM snack of December 5, 2024.
5. Wide dissemination of and compliance of this Memorandum is directed.

ESTELA P. LEON - CARIÑO EdD, CESO III
Director IV/Regional Director

ESSD/GCD/kg: *finalization of the classroom masterplan and masterlist in the construction and repair of classrooms*
November 27, 2024



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DepEd Tayo Cordillera

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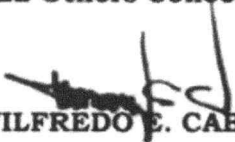
Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
OM-OUHROD-2024-3364

FOR : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL AND DIVISION ENGINEERS
ALL Others Concerned

FROM : 
WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development

SUBJECT : **ADDENDUM TO OUHROD MEMORANDUM NO. 2024-2276 ON**
THE CONDUCT OF COORDINATION MEETING FOR THE
FORMULATION OF CLASSROOM MASTERPLAN AND MASTER
LIST FOR THE SCHOOLS CONSTRUCTION AND REPAIRS

DATE : 21 November 2024

In reference to Memorandum DM-OUHROD-2024-2276 dated November 15, 2024, titled "Conduct of Coordination Meeting for the Formulation of the Classroom Masterplan and Master List for School Construction and Repairs," please take note of the following additional details for the participants' guidance:

- The venue for the activity and accommodations has been changed from DepEd Ecotech Center in Cebu City to **Crown Regency Residences in Guadalupe, Cebu.**
- An updated list of participants for this activity is attached.
- Board and lodging expenses shall be charged to the DepEd Central Office Fund (BEFF-EAO-2024). Transportation expenses for Regional and Division Office participants shall be charged to their respective Local Funds. For DepEd Central Office participants, transportation, board, and lodging will be charged to the DepEd CO Fund (BEFF-EAO-2024), in accordance with government accounting and auditing rules and regulations.
- Regional and Division Engineers are requested to bring their laptops and extension cords for the break-out session.
- To update the Directory and Attendance for the Regional Directors, Schools Division Superintendents, and Regional/Division Engineers attending this meeting, kindly provide the required information/details through this link: <https://tinyurl.com/directoryefd2024>.