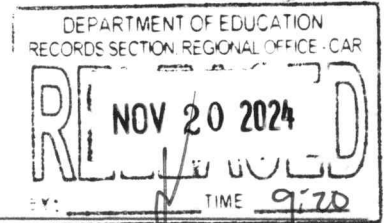




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



November 19, 2024

REGIONAL MEMORANDUM

No. 834-2024

RESCHEDULING OF THE COACHING, MENTORING, AND LEARNING FACILITATION FOR THE REGIONAL INSPECTORATE TEAM FOR SCHOOLS (RITs) AND DIVISION REVIEW EVALUATION COMMITTEE (DREC)

To: Assistant Regional Director
Regional Inspectorate Team for Schools (RITS) Members
Division Review Evaluation Committee (DREC) Members
All others concerned

1. This is to inform all concerned that the Coaching, Mentoring, and Learning facilitation of RITs and DREC is rescheduled from November 21 – 22, 2024 to November 27 – 28, 2024.
2. The first meal will be an AM Snack on Day 1 (November 27, 2024), and the last will be lunch on Day 2 (November 28, 2024).
3. The adjusted indicative matrix is attached to this memorandum.
4. All other provisions in the Regional Memorandum No. 798.2024 remain in order.
5. For information and guidance of all concerned.

Digitally signed by
ESTELA P. LEON-
CARIÑO EdD, CESO III

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

QAD/LMA/EET - Coaching/MentoringDO40DO51



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Adjusted Indicative Program Matrix

Time	Topic / Activity	In-Charge / Learning Facilitator
DAY 1 – November 27, 2024 (Wednesday)		
DAY 1 - 2	Program Facilitator	Romulo B. Basa – EPS, QAD
7:00 – 9:30 AM	Arrival of Participants	
9:31 – 10:00 AM	Health Break	
10:01 – 10:15 AM	Preliminaries	Jose Lorenzo C. Cubarrubias ADAS, QAD
10:16 – 10:30 AM	Statement of Purpose Status of Public Schools	Ethielyn E. Taqued – CES, QAD
10:31 – 11:15 AM	Process Flow of Application and DO 40, s. 2014	Leonardo M. Aquino – EPS, QAD
11:16 – 12:00 Noon	DO 51, s. 2015 Application Process	Ester L. Gallotan – EPS, QAD
12:01 – 1:00 PM	Lunch Break	
1:01 – 1:30 PM	School Site Development Plan	Engr. Christopher B. Hadsan Regional Engineer
1:31 – 2:00 PM	School ID Process	Jeanette I. Kiong Planning Officer III, SDO Benguet
2:01 – 2:30 PM	Budgetary Requirements	Mariane B. Wanson Administrative Officer V
2:31 – 3:00 PM	SHS Concerns / Updates	Jonalyn C. Ambrona – EPS, CLMD
3:01 – 03:20 PM	Health Break	
3:21 – 4:00 PM	Land Titling/Memorandum of Agreement/LGU Resolutions	Atty. Vanessa B. Flora Regional Lawyer
4:01 – 4:30 PM	Ways Forward / Agreement	Quality Assurance Division
DAY 2 – November 28, 2024 (Thursday)		
8:01 – 8:15 AM	MOL	
8:16 – 9:15 AM	Operational Plan – Curriculum and Instructional Supervision	Jennifer P. Ande – CES, CLMD
9:16 – 10:00 AM	Feasibility Study Preparation Application Process	Florence E. Balictan – EPS, QAD
10:01 – 10:20 AM	Health Break	
10:21 – 11:20 AM	Workshop	Leonardo M. Aquino – EPS, QAD
11:21 – 12:00 Noon	Ways Forward / Agreement Closing Program	Quality Assurance Division
12:01 – 1:00 PM	Lunch Break	
1:01 PM Onwards HOME SWEET HOME		