



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION

November 07, 2024

REGIONAL MEMORANDUM

No. 798.2024

COACHING, MENTORING, AND LEARNING FACILITATION FOR THE (RITs) AND (DREC) ON PUBLIC SCHOOLS APPLYING FOR THE SHS PROGRAM (DO 51, S. 2015), ESTABLISHMENT, CONVERSION, INTEGRATION, AND SEPARATION OF SCHOOL ANNEXES FROM MOTHER SCHOOLS (DO 40, S. 2014)

To: Assistant Regional Director
 Regional Inspectorate Team for Schools (RITS) Members
 Division Review Evaluation Committee (DREC) Members
 All others concerned

1. For the continuous improvement of the regulatory services for public schools, this office, through the Quality Assurance Division, will conduct the on-site Coaching, Mentoring, and Learning Facilitation on DO 40, s. 2014 and DO 51, s. 2015. The activity will be conducted from November 21 to 22, 2024, at NEAPR Hall, DepEd CAR, Wangal, La Trinidad, Benguet.
2. The activity aims to:
 - a. capacitates the members of RITs and DREC on the process flow application following DO 40, s. 2014 and DO 51 s. 2015;
 - b. launch and discuss the application process for public schools' regulatory services, and
 - c. engage the committee members in developing the process flow.
3. The participants are the Regional Inspectorate Team for Schools (RITs), the Division Review and Evaluation Committee (DREC), and the identified resource persons.
4. Participants are expected to bring their laptops and confirm their attendance by completing the online registration form at <https://tinyurl.com/coachRITSDREC> on or before November 14, 2024.
5. Participants in this activity are as follows:

<u>REGIONAL INSPECTORATE TEAM (RITs)</u>	
Estela P. Leon-Cariño EdD, CESO III Director IV/Regional Director	Overall Chair/Consultant
Ronald B. Castillo, CESO V Assistant Regional Director	Chairperson



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DepEd Tayo Cordillera

<https://depedcar.ph>



Indicative Program Matrix

Time	Topic / Activity	In-Charge / Learning Facilitator
DAY 1 – November 21, 2024 (Thursday)		
7:00 – 9:30 AM	Arrival of Participants	
9:31 – 10:00 AM	Health Break	
10:01 – 10:30 AM	(Facilitator DAY 1) - Preliminaries	Romulo B. Basa – EPS, QAD
10:31 – 11:00 NOON	Statement of Purpose Status of Public Schools	Ethielyn E. Taqued – CES, QAD
11:01 – 11:30 AM	DO 40, s. 2014	Leonardo M. Aquino – EPS, QAD
11:31 – 12:00	DO 51, s. 2015	Ester L. Gallotan – EPS, QAD
12:01 – 1:00 PM	Lunch Break	
1:01 – 1:30 PM	School Site Development Plan	Engr. Christopher B. Hadsan – Regional Engineer
1:31 – 2:00 PM	School ID Process	Janet M. Ambucay Planning Officer III
2:01 – 2:30 PM	Budgetary Requirements	Mariane B. Wanson Administrative Officer V
2:31 – 3:00 PM	SHS Concerns / Updates	Jonalyn C. Ambrona – EPS, CLMD
3:01 – 03:20 PM	Health Break	
3:21 – 4:00 PM	Land Titling/Memorandum of Agreement/LGU Resolutions	Atty. Vanessa B. Flora Regional Lawyer
4:01 – 4:30 PM	Ways Forward / Agreement	Quality Assurance Division
DAY 2 – November 22, 2024 (Friday)		
8:01 – 8:15 AM	(Facilitator DAY 2)	Florence E. Balictan – EPS, QAD
8:16 – 9:00 AM	Operational Plan – Curriculum and Instructional Supervision	Jennifer P. Ande – CES - CLMD
9:01 – 9:30 AM	Feasibility Study Preparation	Florence E. Balictan – EPS, QAD
9:31 – 10:00 AM	SHS Application	Romulo B. Basa – EPS, QAD
10:01 – 10:20 AM	Health Break	
10:21 – 11:20 AM	Workshop	Leonardo M. Aquino EPS, QAD
11:21 – 12:00 NOON	Ways Forward / Agreement Closing Program	Quality Assurance Division
12:01 – 1:00 PM	Lunch Break	
1:01 PM Onwards	HOME SWEET HOME	

Ethielyn E. Taqued Chief Education Supervisor (QAD)	Co-chairperson
Maksim A. Botillas Chief Administrative Officer (ASD)	Member
Cristina L. Paquit Chief Administrative Officer (Finance)	Member
Leonardo M. Aquino Education Program Supervisor (QAD)	Member
Romulo B. Basa Education Program Supervisor (QAD)	Member
Florence E. Balictan Education Program Supervisor (QAD)	Member
Ester L. Gallotan Education Program Supervisor (QAD)	Member
Asterio C. Madalla Education Program Supervisor (CLMD)	Member
Jonalyn C. Ambrona Education Program Supervisor (CLMD)	Member
Vanessa B. Flora Regional Lawyer (ORD-Legal)	Member
Christopher B. Hadsan Regional Engineer (ESSD)	Member
Janet M. Ambucay Regional Planning Officer (PPRD)	Member
Jose Lorenzo C. Cubarrubias Administrative Assistant (QAD)	Member
<u>DIVISION REVIEW EVALUATION COMMITTEE (DREC)</u>	
Chief Education Supervisor (CID) (8)	Members
School Management Monitoring and Evaluation (SMME) (8)	Members

5. The participants for Abra, Apayao, Ifugao, Kalinga, Mt. Province, and Tabuk City shall be accommodated in NEAPR.
6. The first meal will be AM Snack on Day 1 (November 21, 2024), and the last will be lunch on Day 2 (November 22, 2024). Check-in for live-in (stay-in) participants will be at 9:00 AM and check-out is at 2:00 PM on Day 2.
7. Enclosed is the Indicative Program Matrix.
8. Accommodation and meals shall be charged against Regional Office Funds/MOOE while travel and incidental expenses shall be charged to SDO Local

Funds/MOOE subject to usual budgeting accounting and auditing rules and regulations.

9. Immediate dissemination of and strict compliance with this memorandum is desired


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director