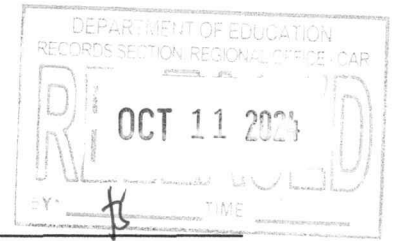




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



October 11, 2024

REGIONAL MEMORANDUM
No. 713-2024

**WORKSHOP IN THE PREPARATION OF THE CLASSROOM MASTERPLAN AND
MASTERLIST IN THE CONSTRUCTION AND REPAIR OF CLASSROOMS**

To: Assistant Regional Director
Schools Division Superintendent
SGOD Chiefs
All others concerned

1. In reference to the **Joint Memorandum Circular No. 01, s.2024 with subject: "Formulation of Classroom Masterplan and Master list for the Schools Construction and Repair"** a Planning Workshop will be conducted on **October 16-18, 2024** at RNEAP Building, DepEd Regional Office-CAR.
2. Participants are advised to bring NSBI Data and other relevant data needed in the Preparation of Classroom Master list and Master Plan. In addition, bring a laptop for the said workshop.
3. Participants in this workshop are SGOD Chiefs, DepEd Regional and Division Planning Officers, Regional and Division Engineers, DepEd Project Engineers/Architect (COS) assigned in the SDOs of DepEd -CAR.
4. Attached is the number of participants per RO and SDO.
5. Travelling and other incidental expenses shall be charged against the Local funds while board and lodging shall be charged to DepEd-CAR MOOE subject to regular government accounting rules and regulations.
6. For strict compliance.


ESTELA P. LEON - CARIÑO EdD, CESO III
Director IV/Regional Director 

Encl.: As Stated

ESSD/GCD/kg: Workshop in the Preparation of the Classroom Master Plan and Master List in the Construction and Repair of Classrooms.



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 - 1318

Email Address: car@deped.gov.ph

 DepEd Tayo Cordillera  <https://depedcar.p>



Certificate No. PHP QMS
24 93 9192

WORKSHOP IN THE PREPARATION OF THE
CLASSROOM MASTERPLAN AND MASTERLIST IN
THE CONSTRUCTION AND REPAIR OF CLASSROOMS
Participants

DPWH Participants		No. of Participants
Regional Office	Regional Director/ARD	1
	Chief-ESSD	1
	Chief-PPRD	1
	Regional Engineer	1
	Planning Officer	1
	DepEd Engineers/Architects (COS)	1
	Draftswoman	1
	Chief-SGOD	8
	Division Engineers	8
	DepEd Engineers/Architects (COS)	14
	Planning Officer	8
	Drivers	8
TOTAL		53