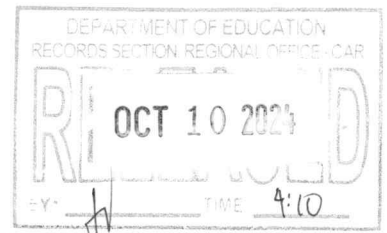




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



09 October 2024

REGIONAL MEMORANDUM

No. 712.2024

NATIONAL SEMINAR ON TOURNAMENT MANAGEMENT

TO: Assistant Regional Director
 Schools Division Superintendents
 All Schools Division Offices
 All Others Concerned

1. Relative to the attached memorandum from DepEd-Central Office for the conduct of a National Seminar on Tournament Management, the participants from DepEd-CAR are the following:

NO.	Name	Sports Event
1	Nives Domay S. Yangyang	Archery
2	Jefrey F. Aliga	Arnis
3	Emerson B. Hadsan	Athletics
4	Abelou M. Beray	Taekwondo
5	Brent L. Gumuwang	Wrestling
6	John T. Aclopen	Wushu

2. Tournament Managers of sports events that contributed to the medal haul of CARAA during the 2024 Palarong Pambansa were recommended. Other Tournament Managers will be recommended in the future conduct of the National Seminar on Tournament Management.

3. For other details, please refer to the said attached national memorandum.

4. Immediate dissemination of and compliance to this Memorandum is desired.

Digitally signed by ESTELA P.
 LEON-CARINO EdD, CESO III
 Date: 2024.10.10 11:00:25
 +08'00'

ESTELA P. LEON-CARINO EdD, CESO III
 Director IV/Regional Director

Encl.: As stat
 FTAD/ESSD/rso National Training on Tournament Management
 October 9, 2024



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 – 1318

Email Address: car@deped.gov.ph

DepEd Tayo Cordillera

<https://depedcar.ph>





Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2024-06-08033

**TO : REGIONAL DIRECTORS
MINISTER OF BASIC, HIGHER, AND TECHNICAL
EDUCATION, BARMM
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED**

FROM : Atty. REVSEE A. ESCOBEDO
Undersecretary for Operations

SUBJECT : NATIONAL SEMINAR ON TOURNAMENT MANAGEMENT

DATE : 30 September 2024

In support to the Department of Education's (DepEd) thrust of promoting and elevating the quality of the *Palarong Pambansa*, particularly the management and conduct of the competitions for the sports featured in the annual scholastic multi-sports event, this Office, through the *Palarong Pambansa* Secretariat, shall conduct the **National Seminar on Tournament Management** from **October 22 to 25, 2024** at the **Great Eastern Hotel, Quezon Avenue, Quezon City**.

The activity shall serve as a capacity-building program primarily aimed at improving the aptitudes of DepEd personnel serving as tournament directors/managers in the *Palarong Pambansa* division, regional, and national level. Specifically, the Seminar aims to:

- Equip/upgrade the participants with the knowledge on the latest trends and competencies necessary in tournament management;
- Create a community of practice where participants can share valuable ideas and best practices observed in managing tournaments; and
- Develop the participants' problem-solving skills pertaining to common challenges encountered in organizing and managing tournaments.

The target participants to the activity are the *Palarong Pambansa* **national tournament directors** and **assistant tournament directors**, and **tournament directors/managers** serving in the *Palarong Pambansa* **division and regional meets**.

Each region shall send **six (6) DepEd personnel** who **served as Tournament Directors/Managers** in the *Palarong Pambansa* division and regional meets for the **past three (3) years**.

The list of regional participants with the following information shall be sent at email address palarong.pambansa@deped.gov.ph on or before **October 14, 2024**:

- a. **Full Name** (First Name, Middle Initial, Last Name);
- b. **Name of School**;
- c. **Division and Region**; and
- d. **Palarong Pambansa sports tournament managed**.

Participants shall present during registration their **approved Travel Authority** signed by the Regional Director and/or Schools Division Superintendent (SDS) and **proof of managing Palarong Pambansa competitions** (Regional/Division Certification, Certificate of Recognition/Appreciation, etc.).

Participants are expected to arrive at the venue on **October 22, 2024** and depart on **October 25, 2024**. First meal to be served is **dinner** and the last meal is **lunch**.

All concerned are enjoined to authorize the attendance of their region's respective participants to the Seminar. However, the schools division offices, through the school heads, shall ensure that a substitute teacher will take over the classes in the absence of their respective teaching personnel who will participate in the activity to prevent disruption of classes.

Expenses such as travel, food, accommodation, and other incidental expenses to be incurred by the *Palarong Pambansa* Secretariat, resource persons, *Palarong Pambansa* national tournament directors and assistant tournament directors, and other members of the management team shall be charged against the **2024 Physical Fitness and Schools Sports (PFSS) Funds**.

Further, travel expenses to be incurred by the regional participants shall be charged against its local funds/MOOE, while food and accommodation expenses are chargeable against the 2024 PFSS Funds.

All expenditures are subject to the usual government accounting and auditing rules and regulations.

For more information and inquiries, all concerned may contact the *Palarong Pambansa* Secretariat at telephone number (02) 8687-4146 or through its official email address palarong.pambansa@deped.gov.ph.

Immediate and wide dissemination of this Memorandum is desired.