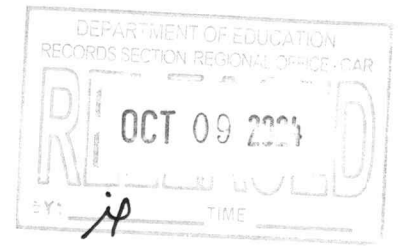




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



08 October 2024

REGIONAL MEMORANDUM


No: 706-2024

**SUPPLEMENTAL GUIDELINES TO THE DISSEMINATION OF THE UPDATED
CHILD PROTECTION COMMITTEE FUNCTIONALITY ASSESSMENT TOOL**

To: Assistant Regional Director
Schools Division Superintendents
Division Learner Rights and Protection Focal Persons
All Others Concerned

1. This has reference to Regional Memorandum No. 666, s. 2024 and DepEd Memorandum OUOPS-2024-05-07945 on the Dissemination of the Updated Child Protection Committee Functionality Assessment Tool.
2. The Child Protection Committee Functionality Assessment Tool aims to systematically evaluate and track the functionality and operational capacity of Child Protection Committees (CPCs).
3. To ensure effective monitoring and evaluation of the LRP Implementation, the Schools Division Offices, through their respective Division Learner Rights and Protection Focal Persons are required to monitor using the enclosed monitoring sheet for the CPC Functionality Assessment Tool. The CPC Monitoring Sheet can also be accessed through the link: <https://tinyurl.com/CPC-Monitoring-Sheet>.
4. The Division Learner Rights and Protection Focal Persons are advised to submit a consolidated report on the results of the CPC Functionality Assessment Tool to the Regional Office using the CPC Monitoring Sheet on or before October 28, 2024.
5. Enclosed to this Memorandum are RM No. 666, s. 2024, DM-OUOPS-2024-05-07945, and the CPC Monitoring Sheet for your reference and guidance.
6. For any inquiry or concern, please get in touch with Mayclaire A. Jimenez, the Regional Learner Rights and Protection Focal Person, through e-mail at mayclaire.jimenez@deped.gov.ph or Marie Juvilyn M. Palkit, the Regional Learner Rights and Protection Alternate Focal, through e-mail at mariejuvilyn.palkit@deped.gov.ph.
7. Immediate dissemination of and compliance with this Memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III

Director IV/Regional Director 

Reference: As Stated
Enclosure: As Stated

ESSD/GCD/mjp Dissemination of CPC Assessment Tool Supplemental Guidelines



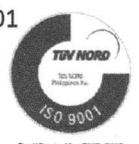
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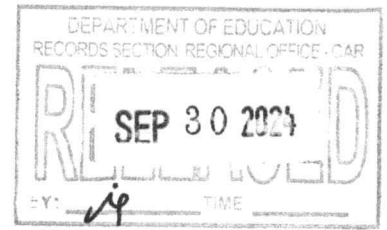
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Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



27 September 2024

REGIONAL MEMORANDUM

No: 666.2024

**DISSEMINATION OF THE UPDATED CHILD PROTECTION COMMITTEE
FUNCTIONALITY ASSESSMENT TOOL**

To: Assistant Regional Director
Schools Division Superintendents
Division Learner Rights and Protection Focal Persons
All Others Concerned

1. In reference to DM-OUOPS-2024-05-06271, the Learner Rights and Protection Office (LRPO) will provide copies of the updated Child Protection Committee (CPC) Functionality Assessment Tool.
2. The tool is designed to be more user-friendly and comprehensible, thereby improving the monitoring and evaluation of CPCs, ensuring that they effectively fulfill their roles and responsibilities in protecting learners.
3. The following five areas of work represent the broad work areas of a CPC, each with specific sub-indicators:
 - I. Organization and Coordination;
 - a. Establishment or Reorganization of CPC
 - b. Coordination and Mechanism
 - II. Policies and Guidelines;
 - a. Child Protection Policy and Operational Guidelines
 - III. Capacities and Resources;
 - a. Orientation/Capacity Building Activities for the CPC
 - b. Budget Allocation for CPC operations and its financial sustainability
 - IV. Service Delivery;
 - a. Prevention Programs
 - b. Existence of Quick Response System for Child Protection
 - c. Referral System, Case Management, and Monitoring and Documentation of Cases
 - d. Proactive Identification and Reporting of VAC Cases (Early detection)
 - V. Accountability and Performance
 - a. Availability and accessibility of statistical report on cases handled
 - b. Child participation in CPC Planning, Implementation, and Evaluation
 - c. CPC Monitoring and Evaluation
4. The CPCs are assessed based on these work areas and are given corresponding scores according to the level of functionality: (1) Not Yet in Place; (2)



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Planning Stage; (3) In Early Stages of Development; (4) Partially Functional and; (5) Fully Functional.

5. In line with this, all Schools Division Offices are instructed to utilize and disseminate the new format of the CPC Functionality Assessment Tool and ensure its proper implementation and integration within their respective schools.

6. To ensure effective monitoring and evaluation of the LRPO, the participation of all concerned is required. Kindly submit the results of the CPC Assessment Tool per school using the following link: <https://tinyurl.com/CPC-Results-2024>. Additionally, Division Learner Rights and Protection Focal Persons shall submit a consolidated report of results to the Regional Office on or before October 28, 2024.

7. Enclosed to this memorandum are DM-OUOPS-2024-05-06271 and the CPC Assessment Tool and Scoring Guide for your reference and guidance.

8. For any inquiry or concern, please get in touch with Mayclaire A. Jimenez, the Regional Learner Rights and Protection Focal Person, through e-mail at mayclaire.jimenez@deped.gov.ph or Marie Juvilyn M. Palkit, the Regional Learner Rights and Protection Alternate Focal, through e-mail at mariejuvilyn.palkit@deped.gov.ph.

9. Immediate dissemination of and compliance with this Memorandum is desired.



ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director 

Reference: As Stated
Enclosure: As Stated

*ESSD/GCD/mjp Dissemination of CPC Assessment Tool
September 27, 2024*



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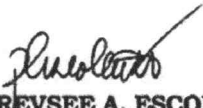

Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS-2024-05-07945

TO : All Regional Directors
All Assistant Regional Directors
All Schools Division Superintendents
All Learner Rights and Protection Focal Personnel
All Public and Private Elementary and Secondary Schools
All Others Concerned

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations 

SUBJECT : Child Protection Committee (CPC) Functionality
Assessment Tool Monitoring Sheet

DATE : September 13, 2024

This has reference to DepEd Memorandum-OUOPS-2024-05-06271 on the Dissemination of the Updated **Child Protection Committee (CPC) Functionality Assessment Tool**. Pursuant to DepEd Order No. 40, s. 2012, all public and private elementary and secondary schools shall establish a Child Protection Committee (CPC) to carry out their roles and responsibilities in safeguarding the rights and protection of all learners.

By virtue of DepEd Order No. 3, s. 2021, the Learner Rights and Protection Office (LRPO), formerly known as the Child Protection Unit (CPU), was created to establish mechanisms to fully operationalize, implement, and coordinate programs, projects, and activities, relative to child protection. The LRPO is mandated to ensure the establishment and functionality of the CPCs in schools.

The purpose of the CPC Functionality Assessment Tool Monitoring Sheet is to systematically evaluate and track the functionality and operational capacity of CPCs. This tool ensures that the committee is functioning in accordance with the established guidelines and standards for protecting children's rights and welfare.

By monitoring the work areas such as organizational and coordination mechanisms, policies and guidelines, capacity and resources, service delivery, and accountability and performance, along with their sub-indicators, the monitoring sheet assists in identifying areas for improvement to enhance the CPCs for the overall safety and well-being of all learners.



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To ensure effective monitoring and evaluation of the LRPO, the Learner Rights and Protection (LRP) Focal Personnel in the Regional and Schools Division Offices are hereby required to monitor and utilize the enclosed Monitoring Sheet for the CPC Functionality Assessment Tool. This is essential to maintain up-to-date data, ensuring that the RO and SDO retain copies and can promptly provide necessary information as required. Kindly fill out the Consolidated Report on the Functionality of Child Protection Committee in Schools using the given link: <https://tinyurl.com/CPC-Monitoring-Sheet>.

Should you have clarifications or concerns, and for further information, you may reach out through lrpo@deped.gov.ph or call us at (02) 8638-1782.

For strict compliance.

(LRPO/PSR)



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Republic of the Philippines
Department of Education

ENCLOSURE 1

CONSOLIDATED REPORT ON THE FUNCTIONALITY OF CHILD PROTECTION COMMITTEE IN SCHOOLS

SCHOOL ID	SCHOOL	DISTRICT	MAIN INDICATORS					Overall Score
			Organization and Coordination	Policies and Guidelines	Capacities and Resources	Service Delivery	Accountability and Performance	

Prepared by:

LRP RO Focals

Validated by:

School Division Superintendent