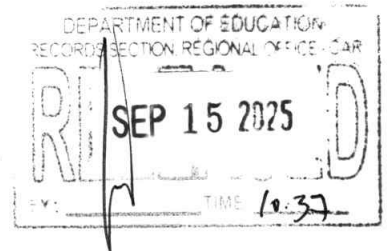




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



12 September 2025

REGIONAL MEMORANDUM

No. 684.2025

**UPDATE OF DATA ON THE PROFILE OF TEACHERS HANDLING SUBJECTS
OUTSIDE THEIR MAJOR OR FIELD OF SPECIALIZATION**

To: Assistant Regional Director
All Schools Division Superintendents
All Others Concerned

1. In line with RM No. 655, s. 2024, titled **Data Gathering on the Profile of Teachers Handling Subjects Outside their Major or Field of Specialization**, this Office requests the updating of existing data.
2. This aims to generate accurate information that will support the effective implementation and achievement of the targeted outcomes of professional development programs, in alignment with the numerical targets set in the Quality Basic Education Development Plan (QBEDP). The coverage shall include Secondary and Integrated School teachers who are currently handling subjects outside their major field of specialization for the current school year.
3. The School Governance and Operations Division (SGOD) – Human Resource Development Section (HRDS), through the Senior Education Program Specialist (SEPS), shall facilitate the updating of entries in the online data gathering tool via the same link: **<https://rb.gy/nlhv5z>** before **September 30, 2025**. In addition, the same section shall ensure the accuracy and completeness of their submissions by carefully reviewing entries before the due date. **Inaccurate or incomplete data may compromise the reliability of the consolidated report and affect fund allocation.**
4. To maintain accuracy of results, the non-major subjects being handled shall be captured through a simplified checklist format within the tool. Respondents shall tick the appropriate box/es corresponding to the subjects they are teaching that are not within their major. To avoid errors in the summaries, respondents are advised not to merge cells.
5. For queries and clarifications, please contact the Human Resource Development Division through Rosita C. Agnasi, OIC-HRDD-NEAPR through the office email: car.neapr@deped.gov.ph.
6. Immediate and widest dissemination of this Memorandum is directed.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director 

*HRDD/RCA/ LAU - RM - Submission of Teacher Profiles
September 12, 2025*



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