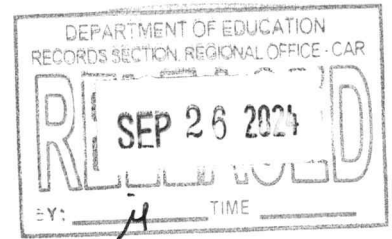




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



September 25, 2024

REGIONAL MEMORANDUM

No. 650.2024

COMPLETION OF DCP STATUS REPORTS

To: Assistant Regional Director
Schools Division Superintendents
Regional and Division Information Technology Officers
Regional and Division Supply Officers
Public Elementary and Secondary School Heads
All Others Concerned

1. As part of monitoring and evaluating the implementation of DepEd Computerization Program (DCP), this office requires all recipient schools to always update and complete reports on the status of all DCP equipment deployed in the region through the DepEd CAR DCP Monitoring System (DCPMS).
2. Furthermore, findings in the monitoring of status of DCP Batches 24 to 2022 reveal that not all recipient schools who received their packages have reported in the DCPMS.
3. Hence, all School Heads shall facilitate the compliance on or before October 4, 2024 with the following reports/details per batch as required in the system:
 - a. delivery details including uploading of delivery receipts;
 - b. installation and training details, if applicable;
 - c. inspection and acceptance details including uploading of IARs;
 - d. property transfer details including uploading of PTRs; and
 - e. reporting of functional, for repair, and unserviceable DCP equipment.
4. The Division Information Technology Officers and Supply Officers shall give assistance and shall validate submissions to ensure the compliance of all recipient schools and correctness of data.
6. For the on-going and incoming DCP deployments, reports should be submitted through DCPMS within 24 hours after deliveries for better monitoring.
7. User Manuals can be found through <https://tinyurl.com/DCPMSUsersManual>.
8. Should there be queries, feel free to contact the ICT Unit through car.ictu@deped.gov.ph.
9. For immediate dissemination and strict compliance of all concerned.


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Director IV/Regional Director



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