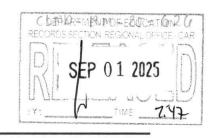


Republic of the Philippines

Department of Education

Cordillera Administrative Region



28 August 2025

REGIONAL MEMORANDUM No. 633 · 2025

2025 REGIONAL SEARCH FOR THE MOST LEARNING-FOCUSED PUBLIC ELEMENTARY AND HIGH SCHOOLS AND ALTERNATIVE LEARNING SYSTEM (ALS) - COMMUNITY LEARNING CENTERS

To: Assistant Regional Director

Schools Division Superintendents

All Schools Division Offices

All Others Concerned

- 1. The DepEd-CAR Regional Office, through the Curriculum and Learning Management Division (CLMD), in collaboration with the Regional PRAISE Committee, will conduct the 2025 Regional Most Learning-Focused Public Elementary and High School Award.
- 2. The Most Learning-Focused Schools Award, spearheaded by the undersigned, is the regional adaptation of the Secretary's Award for Excellence in Curriculum and Instruction (DM 066, s. 2021). Anchored on the Civil Service Commission's Program on Awards and Incentives for Service Excellence (PRAISE) and DepEd Order No. 9, s. 2002, this award reaffirms the Department's commitment to recognize public elementary and secondary schools that demonstrate authentic learning and implement innovative, learner-centered instructional practices responsive to the evolving demands of education.
- 3. This activity seeks to recognize and reward the exemplary contributions of these schools in enriching the learning experiences of public-school learners. It also highlights initiatives and innovations in instructional delivery that reflect excellence, creativity, and responsiveness to current educational challenges.
- 4. The award categories are as follows:

NO.	CATEGORY	SIZE
1	Most Learning Focused Public Elementary	Very Large
2	Most Learning Focused Public Elementary	Large
3	Most Learning Focused Public Elementary	Medium
4	Most Learning Focused Public Elementary	Small
5	Most Learning Focused Public High School (Junior and/or Senior High School)	Very Large
6	Most Learning Focused Public High School (Junior and/or Senior High School)	Large
7	Most Learning Focused Public High School (Junior and/or Senior High School)	Medium

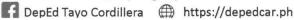






Address: Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 – 1318 Email Address: car@deped.gov.ph





8	Most Learning Focused Public High School	Small
	(Junior and/or Senior High School)	
9	Alternative Learning System (ALS)-	
No. of the last of	Community Learning Centers	

- 5. The Schools Division Offices (SDOs), through the Curriculum and Instruction Division (CID), shall conduct the Search at the division level and nominate schools and ALS Community Learning Centers that demonstrate exemplary or innovative practices contributing to improved school performance.
- 6. Expenses related to the conduct of the said activity like certificates and cash prizes and other incidental expenses shall be charged to Regional MOOE or Local Funds subject to usual accounting and auditing rules and regulations.
- 7. To provide technical assistance and monitor the conduct of this activity, the assigned Regional Personnel are listed in Enclosure 1.
- 8. Enclosed for reference are the following:

Enclosure 1. List of MLF Technical Assistance and Monitoring Team

Enclosure 2. Search Guidelines

Enclosure 3. Nomination Form

Enclosure 4. Nomination Write-Up

Enclosure 5. Certification

Enclosure 6. Timeline of Activities

Enclosure 7. Criteria for Evaluation

- 9. Should there be any queries or clarifications, please feel free to contact the OIC-CLMD Chief, Asterio C. Madalla, through the email address car.clmd@deped.gov.ph.
- 10. Immediate and wide dissemination of and compliance with this Memorandum is directed.

ESTELA P. LEON-CARIÑO, EdD CESO III

Director IV/Regional Direct

CLMD/ACM/dot/edv

Enclosure 1 to RM No. 633.2025

LIST OF MLF TECHNICAL ASSISTANCE AND MONITORING TEAM

Name	Position/Designation	Category
Estela P. Leon-Cariño EdD, CESO III	Regional Director	Consultant
Ronald B. Castillo, CESO V	Assistant Regional Director	Co-Consultant
Jennifer P. Ande	CLMD Chief	Overall Chairperson for all the Categories
Denia O. Tarnate Fely Badival	EPS Librarian	Most Learning Focused Public Elementary School: Very Large
Edgar D. Vicente Aizel Ann L. Jamison	EPS ALS-TS	Most Learning Focused Public Elementary School: Large
Rosemarie A. Yangkin Edgar D. Vicente	EPS EPS	Most Learning Focused Public Elementary School: Medium
Alfredo B. Lanas Ronjay Galletes	EPS ALS-TS	Most Learning Focused Public Elementary School: Small
Asterio C. Madalla Wilfredo C. Bagsao	EPS EPS	Most Learning Focused Public High School: Very Large
Judica B. Dasco Winnie Joy Jose	EPS ADAS I	Most Learning Focused Public High School: Large
Benjmain M. Dio-al Jeremy Kermit Padillia	EPS ADAS II	Most Learning Focused Public High School: Medium
Jonalyn C. Ambrona Nover Keithly Mente	EPS	Most Learning Focused Public High School: Small
Alfredo B. Lanas Aizel Ann L. Jamison	EPS ALS-TS	ALS- Learning Centers

Enclosure 2 to RM No. 6 3 3 . 20 2 5

SEARCH GUIDELINES

I. Categories

- 1. Most Learning Focused Public Elementary School
 - 1.1 Small School
 - 1.2 Medium School
 - 1.3 Large School
 - 1.4 Very Large School
- 2. Most Learning Focused Public Junior and Senior High School
 - 2.1 Small School
 - 2.2 Medium School
 - 2.3 Large School
 - 2.4 Very Large School
- 3. Alternative Learning System (ALS)- Community Learning Centers (CLCs)

The school typology is indicated in DO No. 19, s. 2016 as follows:

Type of Public School	Number of Learners
Small	Less than 440
Medium	441 – 840
Large	841 – 1, 240
Very Large	1, 241 and above

II. Required Nomination Form

Each nomination must be submitted in three original nomination folders containing the following fully accomplished requirements:

- 1. SAFE CI Form Maximum of ten (10) pages, including the Executive Summary
 - and Nomination Write-Up:
 - 1.1 Nomination Form
 - 1.2 Nomination Write-Up
 - 1.3 Certification from the SDS
- 2. Certification from the Chairperson of the Regional PRAISE Committee (or equivalent) confirming that the nomination has undergone Committee deliberation.
- 3. Certification from the Chairperson of the SDO PRAISE Committee (or equivalent) stating that the nominee has sustained exemplary practices and innovations that contributed to improved school performance.
- 4. Endorsement Letter from the head of office to the Regional Office PRAISE Committee.
- 5. Certification signed by the Administrative Officer IV/V (Personnel) confirming that the school head obtained at least a Very Satisfactory (VS) performance rating (OPCRF) for the last two (2) years.
- 6. Certification of No Unliquidated Cash Advances and Disallowances as of December 31, 2024, issued by the COA Resident Auditor (not the Financial Officer/Accountant).

7. If there is an existing unliquidated cash advance or allowance, a Certificate of Status of Financial Obligation must be issued by the COA Resident Auditor.

III. Write-Up Accomplishment

The write-up must highlight the school nominee's outstanding accomplishments for the past two years. Present accomplishments in order of significance, complete with descriptions and justifications, and follow these pointers:

- a. Use specific terms. Define or clarify words such as "assisted", "contributed", or "facilitated".
- b. State outstanding accomplishments and their impact in brief, factual, bullet form.
- c. Present the impact by indicating the problems addressed, the people or offices benefited, and/or the transactions facilitated.

The nomination write-up must not exceed ten (10) pages, A4 size bond paper, using Bookman Old Style font, size 11. It should include a summary of accomplishments, impact, and other relevant information.

IV. Procedure of Nomination

- 1. SDOs are expected to nominate their exemplary schools. Each SDO shall have one nominee for every award category.
- 2. The SDOs may adopt their own strategies in selecting their nominees.

V. Procedure for Screening and Evaluation

- 1. The Regional Office, through the PRAISE Committee and CLMD personnel, shall screen all nominations with complete documentary requirements and verify the correctness of the category based on the accomplishments presented.
- 2. All schools that submit their entries shall be subject to onsite monitoring. The Panel Interview for the finalists shall be conducted by the PRAISE Committee and CLMD personnel.

VI. Grounds for Disqualification of Nominations

- 1. Incomplete or late submissions, or non-compliance with nomination requirements and policies shall render the nominee ineligible.
- 2. Any false information in submitted documents is grounds for disqualification and disciplinary action under CSC laws and rules.

VII. Submission of Nomination

Submit nominations for the 2025 Regional Search for the Most Learning-Focused Schools to the Regional Office, through the Records Section, on or before **October 15, 2025, at 5:00 p.m.**

Enclosure 3 to RM No6 3 3 . 20 25

NOMINATION FORM

DATA PRIVACY NOTICE: The data and information in this form are intended for the purpose of conducting the 2025 Most Learning Focused. The data will be kept by the process owner for the purpose of verifying and authenticating identity of the nominee. The use of data indicated here for purposes not intended by the process owner is a violation of Data Privacy Act of 2012. Data subjects voluntarily provided these data and information.

Category	
Category	
THE N	OMINEE
School:	
School/Office Address:	
District:	SDO:
Telephone Number:	DepEd Email Address:
SCHOO	OL HEAD
Name:	Sex:
Designation:	
Telephone/Mobile No:	
DepEd Email Address:	
NOMI	NATOR
Name:	Position:
Office:	Telephone No.:
	relephone No
Office Address:	

^{*}Do not leave any spaces blank.

^{**}Please indicate the name of the head of the organizational unit nominated.

Enclosure 4 to RM No. 6 3 3 . 2 0 2 5

NOMINATION WRITE-UP

(Maximum of 10 pages, A4 size bond paper, Bookman Old Style, font size 11, including executive summary)

1 73 41 77
 Executive Summary: (Description in not more than 150 words, as to why the school deserves the award.)
II. Significant Accomplishment/s in Fostering Learning within the last three years
(2023 - 2025): Description of the Project/Work Accomplished. Strategies done that have significantly influenced the performance of the school/SDO/RO.)
TIT Immed SAL A 111
III. Impact of the Accomplishments in Making Learning Happens: (Indicate National Achievement Test Results (Regional Achievement Test) problems addressed, people/office benefited, and transactions facilitated. Justify why the accomplishments are considered exemplary or extraordinary.)
IV. Innovation in enhancing Learners' Achievement: (If any, original, creative programs, projects, or activities implemented in the last three (3) years in connection to the award category.)
V. Other Information: (List or mention Major Awards/Citations Received by the school
including student/teacher national winners in co-curricular competition; No need to attach photocopies of certificates.

CERTI	FICATION						
We attest to all facts contained herein and authorize the use of this information for publication. We understand that the Regional Office PRAISE Committee will validate the accuracy of the conduct of a background investigation. Any misrepresentation made by the signatories shall be ground for disciplinary action pursuant to applicable CSC laws and rules.							
PRINTED NAME	AND SIGNATURE						
School Principal	SDO PRAISE COMMITTEE CHAIR						
SDO HRMO	SDS						

Enclosure 6 to RM No. 6 3 3 . 2025

TIMELINE OF ACTIVITIES

Date	Activities	Remarks			
October 15, 2025	Deadline for submission of the nomination folder to RO	Late and incomplete documents will not be accepted.			
October -16-17, 2025	Stage 1 • Evaluation of the nomination write-up including required documents	Qualified nominees shall be notified through their SDSs.			
	 Validation of completeness of the submitted entries 				
October 20-24, 2025	Stage 2 Onsite validation (document review) and interview of	Monitoring of all the schools with entries			
October 27-30, 2025	qualified nominees. The members of the				
November 3-7, 2025	screening committee are the PRAISE Committee with the				
November 10-14, 2025	assistance of CLMD Personnel				
November 17-21, 2025 November 24-2025	Preparation, Finalization, and Conduct of PRAISE meetings	PRAISE Committee. CLMD Personnel and Secretariat			
December 2025	Awarding Ceremony	Onsite during the Celebrating Gains Activity			

Enclosure 7 to RM No. 633.2025

Criteria for Evaluation of the Most Learning-Focused Schools

Indicator	Learning Focused	Points	Breakdown of Points	Description	MOVs	Rating
1. Performance Rating (OPCRF) of the school	the school to be submitted shall focus on Reading Literacy, Science Literacy, Mathematical Literacy, intensification of		15 10 5	Outstanding Very Satisfactory Satisfactory	OPCRF (SY 2023-2024 2024-2025)	
2. Significant Accomplishment/s in Fostering Learning 2.1 Project/Work Accomplishment	values formation in CT, embed the culture of peace in the curriculum and strengthening the implementation of inclusive education programs shall be considered	5	5 4 3 2 1	5- All indicators are met 4- 7-8 indicators are met 3- 5-6 indicators are met 2- 3-4 indicators are met 1- 1-2 indicator/s are met Indicators: a. Approved proposal b. Attendance c. Action Plan d. Photos e. Budgetary Requirements f. Insights of the people involved g. Approved accomplishment report h. Program/project/ Activity Implementation Plan	Accomplishment Report with the following attachments: Approved proposal Attendance Action Plan Photos Budgetary Requirements Insights of the people involved Approved accomplishment report Program/project/ Activity Implementation Plan Result of Monitoring & Evaluation Team (M&E) (Internal & Externa	

			i. Result of monitoring & Evaluation of External & Internal M&E Team				
2.2 Number of strategies/activities done that have significantly influenced/provided greater impact in the performance of the school	15	15	15 or more varied teaching strategies aligned to the competencies, well documented and evident in the PPAs	State the use of a list of strategies, their descriptions, and how each was applied to a certain competency. Present the strategies in a table with the following columns: Competency, Teaching Strategy, Description, and How it was Applied to the Competency			
		12- 14	12 -14 varied teaching strategies aligned to the competencies, and well documented and evident	Competency	Teaching strategy	Description	How it was Applied to the Competency
		9 -11	in the PPAs 9-11 varied teaching strategies aligned to the competencies, and well documented and evident	1.Identify the main idea in a short paragraph	Think- Pair- Share	Learners first think individually, then pair with a	Pupils read a short paragraph, identified what they
		5-8	in the PPAs 5-8 varied teaching strategies aligned to the competencies, and well documented and evident			classmate to discuss, and finally share their answers with the class.	think is the main idea, discussed it with a partner, and shared their responses
		1-4	in the PPAs 4 and below varied teaching strategies aligned to the competencies, and well documented and evident in the PPAs	2. 3.			with the whole class.

3. Impact of Accomplishments in making learning happen	25 5	5 4 3 2	5-All indicators are met 4-indicators are met 3- indicators are met 2- indicators are met	Focus on: Literacy, Numeracy & Science Values Education IPED Culture Inclusive Education
3.1 Scope		1	1-indicator is met Indicators:	 ADM Program Homeroom Guidance etc. Assessment (Data needed (CARLA, Phil-IRI, NAT, RAT & RMA)
3.2 Penliochility of the	10		a. Clearly defined of goals and objectives program/activity implemented b. 85 % and above of learners are beneficiaries c. Practical with clear interventions in addressing learner's performance d. Data Driven based on CARLA, Phil-IRI, NAT, RAT & RMA e. Analysis and results of the PPAs Implemented	Analysis and results Summary Academic performance of learners for the last 2-3 years Approved Proposal/ Accomplishments report w/data need
3.2 Replicability of the program/project/activity (result)	10		Indicator (Impact of Accomplishments): Proficiency Level=	Academic Description Performance
			(Number of learners attained Proficient) ÷ (Total enrollment) × 100)	90 & above Highly Proficient
				85-89 Proficient

		10 8 6 4	a. 86% & above of learners attained highly & proficient level in academic performance b. 8485% of learners attained proficient and nearly proficient level in the academic performance c. 82-83% of learners attained nearly proficiency level in the academic performance d. 80-81% of learners attained nearly proficiency level in the academic performance e. 79% & below of learners attained nearly proficiency level in academic performance e. 79% & below of learners attained fall under low and not proficient level in academic performance	80-84 75-79 74 & below	Nearly Proficient Low Proficient Not proficient	
3.3 Number of learners, stakeholder, office benefited, and transactions facilitated	5	5 4 3	a. 41 & above no. of learners, stakeholders /1 office benefitted, and transactions facilitated b. 31-40 no. of learners, stakeholders /1 office benefitted, and transactions facilitated c. 21-30 no. of learners, stakeholders benefitted/1 office benefitted, and transactions facilitated	List of beneficial donors) Attendance Memorandur of Understar	ports or summary of transactions ficiaries (learners, stakeholders, office sheets or participation records am of Agreement (MOA) / Memorandu nding (MOU) with donors or partners munications (letters, emails, ats)	

		-	111 20 61		
		2	d.11-20 no. of learners.		1
			stakeholders /1 office		
			benefitted, and		
			transactions facilitated		
		1	e.1-10 no. of learners,		
		1	stakeholders / 1 office		1
			benefitted, and		1
			transactions facilitated		1
			dansactions lacintated		
3.4) Level of Attainment	5	5	Indicators w/5 pts	School report on:	
per identified			• Graduation,	The same a sign of sales	
Performance			Retention &	Drop Out Rate	
The second of th			Promotion Rate	Promotion Rate	
Indicator (School			=100%	Graduation Rate	
Level)					
(Dean Out Bata Bases till			Academic Barfarmanaa		1
(Drop Out Rate, Promotion			Performance	School General Weighted Average	
Rate, Academic			(GWA, RAT, NAT	(Mean/RAT/NAT)	1
Performance, School			= 85 & above)	(The results/percentages might be indicated/mentioned in	
General Weighted			0% Dropout	their narrative consider in giving your rating)	1
Mean/RAT/NAT)			b. Indicators w/4pts		
		4	 Graduation, 		
			Retention &		
			Promotion Rate		
			= 95-99%		
			Academic		1
			Performance		
			(NAT & RAT		
			= 80-84,		
			• GWA=83-84)		
			• 1-5 Dropouts		
			c. Indicators w/3 pts		
		3	• Graduation,		
			Retention &		
			Promotion Rate=		
			90-94%		
			Academic		
			Performance		
			(NAT & RAT		
			= 75-79		
			I Committee of the comm		
			• GWA=81-82)		

		1	 6-10 Dropouts d. Indicators with 2 pts Graduation, Retention & Promotion Rate = 85-89 Academic Performance (NAT & RAT = 70-74 GWA=79-80) 11-15 Dropouts e. Indicators with 1pt Graduation, Retention, Promotion Rate = 80-84 Academic Performance (NAT & RA = 69 & below GWA=77-78 16-20 Dropouts
4. Innovations/Research in enhancing Learner's	30	5	5- All indicators are met • Approved Proposal
Achievement		3	3- Indicators are met Terminal Report/ Accomplishment Report
4.1 Originality		1	1- Indicator is met
 Introduce new concepts and highlight the new innovation introduced Discuss the innovation thoroughly Clarity goals & objectives 	5		(Continuous Improvement of existing PPAs (introduced new concept/improved implementation Indicators: a. Continues improvement should focus on enhancing learners' achievements

		b. The introduction of the new concept must be clearly highlighted and made evident in both the title and the manuscript. c. Discuss thoroughly how the new concept/innovation and its utilization as an intervention.	
10	10	a. 5 & above creative programs, projects, activities implemented for the last two years focus on the improvement of learner's achievement, award category and the extent to which it/they/is/are being used and the results; 50 & above persons/learners are benefitted	 Approved Proposal included the year implemented PPAs reflected in the SIP and AIP are sustained for the following year Accomplishment Report highlighting the interpretation of result yearly.
	8	b. 4 creative programs, projects, activities implemented for the last two years focus on the improvement of learner's achievement, award category and the extent to which it/they/is/are being used and the results; 40-49 persons/learners are benefitted c. 3 creative programs,	
	10		clearly highlighted and made evident in both the title and the manuscript. c. Discuss thoroughly how the new concept/ innovation and its utilization as an intervention. 10 a. 5 & above creative programs, projects, activities implemented for the last two years focus on the improvement of learner's achievement, award category and the extent to which it/they/is/are being used and the results; 50 & above persons/learners are benefitted b. 4 creative programs, projects, activities implemented for the last two years focus on the improvement of learner's achievement, award category and the extent to which it/they/is/are being used and the results; 40-49 persons/learners are benefitted

		4	implemented for the last two years focus on the improvement of learner's achievement, award category and the extent to which it/they/is/are being used and the results: 30-39 persons/learners are benefitted d. 2 creative programs, projects, activities implemented for the last two years focus on the improvement of learner's achievement, award category and the extent to which it/they/is/are being used and the results; 20-29 persons/learners are benefitted e. 1 creative program, project, activity implemented for the last two years focus on the improvement of learner's achievement, award category and the extent to which it/they/is/are being used and the results; 1-19 persons/learners are benefitted		
4.3 Scope/replicability of	5	5	All indicators are met	 Approved Proposal Accomplishment Report (highlighting the coverage of the program and interpretation of result) 	

the innovation/ research in			4	4 indicators are met		
enhancing learners'			4	4 indicators are met		
achievement			3	3 indicators are met		
			2	2 indicators are met		
			1	1 indicator is met		
				Indicators:		
				a. Clearly defined program/activity, goals, and objectives.		
				b. Practical and can be adapted by other schools/districts and with clear interventions.		
				c. Certification from other schools/ agencies that it was replicated or adopted		
				d. Discussed and analyzed the result of the innovation/research.		
				e. Result of the		
				Monitoring and		
				Evaluation of External &		
				Internal Monitoring and		
				Evaluation Team (M&E) (QAD, CLMD, SGOD, CID)		
				(QAD, CLIVID, BGOD, CID)		
4.4 Level of attainment		10	10	Academic Performance	Learners' achievement, school leaver rate/dropout	
per identified Performance				2 000/ 9 1	rate/failure rate	
Indicator				a. 90% & above of learners attained highly &	(the results/percentages might be indicated/ mentioned in their narrative consider in giving	
				proficient level in	your rating)	
				academic performance with:	Result of the current NAT & RAT	
	L					

p			
		• Academic Performance (GWA, RAT & NAT = 85 & above)	
	8	0 = Dropout, school leaver and failure b. 85–89% of learners attained proficient level in academic performance with:	
		Academic Performance (NAT & RAT= 80-84, GWA=83-84) 1-5 Dropouts, school leavers & failures	
	6	80–84% of learners attained nearly proficiency level in academic performance with:	
	4	(NAT & RAT= 75-79, GWA=81-82 6-10 Dropouts, school leavers, & failures. 70-79% of learners attained low proficiency	
		level in academic performance with: • (NAT & RAT= 70-74, • GWA= 79-80	

school leavers & failures 74% & below of learners attained not proficiency level in academic performance; • NAT & RAT = 69 & below • GWA=77-78 • 16-20 Dropouts, school leavers & failures 5. Awards (CURRICULUM) 10 International/National Level • Citations
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Note: No duplication of MOVs