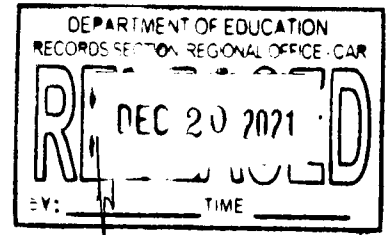




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region



December 20, 2021

**REGIONAL MEMORANDUM**  
NO. \_\_\_\_\_ 615 . 2021

**CALL FOR NOMINATIONS FOR THE DEVELOPMENT ACADEMY OF THE PHILIPPINES (DAP) PUBLIC MANAGEMENT DEVELOPMENT PROGRAM (PMDP) SENIOR EXECUTIVE CLASS (SEC) BATCH 11 AND MIDDLE MANAGERS CLASS (MMC) BATCH 29**

To: OIC – Assistant Regional Director  
Schools Division Superintendents  
All Other Concerned

1. Pursuant to Civil Service Memorandum Circular No. 3, s. 2012, DepEd Order No. 11, s. 2019 and 001, s. 2020, with the mandate to implement programs for Professional Development (PD), DepED CAR through the National Educators Academy of the Philippines in the Region (NEAPR) calls for the **Submission of Nominations for the DAP PMDP – Senior Executive Class (SEC) Batch 11 and Middle Managers Class (MMC) Batch 29.**

2. Senior Executive Class (SEC) is designed for incumbents of directorship positions with Salary Grade 25 and up, or OICs for at least a year, aged 55 years and below. Meanwhile, the Middle Managers Class (MMC) is designed for Division Chiefs (SG 24) or those in equivalent positions who are in succession for 3<sup>rd</sup> level posts. Designated OICs in these positions for at least a year are also eligible for nomination for MMC along with high performing and high-potential specialists (SG 18 to SG 23).

3. Generally, nominations for scholarships shall be screened in accordance with the guidelines set in Regional Memorandum No. 18, s. 2021, with the specific Requirements Set by the Learning Service Provider (LSP) in Enclosure 1. In addition, nominees must possess the following qualifications:

- a. Has a Very Satisfactory or Outstanding performance rating for the past two years: 2020 and 2021
- b. Must not have any ongoing or pending completion of post-graduate studies at the time of the application.

NEAPR/JPA/nkm



Address: Wangal, La Trinidad, Benguet, 2601  
Telephone No.: (074) 422 – 1318 | Fax: (074) 422-4074  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email: [car@deped.gov.ph](mailto:car@deped.gov.ph)



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- d. Did not go on habitual leave (max of 2 months/year, excluding maternity leave)
- e. Must be in good health (no debilitating, chronic illnesses or serious health condition)
- f. Must have excellent communication skills (both oral and written)
- g. Willing to sign the PMDP Letter of Conforme (Scholarship Agreement), once accepted
- h. Willing to render at least a year of service in his/her agency after completion of the Program through a Service Contract


4. Schools Division Offices with qualified nominees shall **submit one (1) nominee** for SEC and **one (1) nominee for MMC** on or before **December 27, 2021**, with the following details for RO-Professional Development Committee evaluation, viz:

- a. Subject line: DAP PMDP **SEC Batch 11** and **MMC Batch 29** **\_(SDO)**
- b. To be submitted to: **rneap.depedcar@gmail.com**
- c. Attachments: One (1) Zipped file containing the following Initial Documentary Requirements:
  - i. **Form B** Assessment of Immediate Supervisor downloadable from:  
Senior Executives Class: **<https://bit.ly/PMDPSECFORMS>**  
Middle Managers Class: **<https://bit.ly/PMDPMMCFORMS>**
  - ii. Updated Personal Data Sheet; and
  - iii. Endorsement from the Schools Division Superintendent.

5. Selected scholars, upon selection from the Regional Professional Development Committee for further nomination to DAP, shall be notified by this Office to accomplish additional documentary requirements as required by the LSP.

6. For inquiries and clarifications, please contact NEAPR through Jennifer Ande at [jennifer.ande@deped.gov.ph](mailto:jennifer.ande@deped.gov.ph) / 09995303704 or Nover Keithley S. Mente at 09288137378.

7. Immediate and widest dissemination of and strict compliance with this Memorandum is directed.

  
**ESTELA L. CARIÑO EdD, CESO III**  
Director IV/Regional Director  
