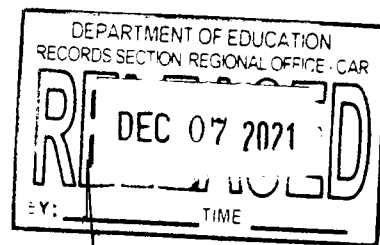




Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION



December 6, 2021

**REGIONAL MEMORANDUM**

No. 591-2021

**2021 GAWAD DEPED CORDILLERA – SCHOOLS DIVISION OFFICE  
 AWARDING CEREMONIES**

To: Schools Division Superintendents  
 RO Functional Division Chiefs  
 Heads of Private Schools  
 All others concerned

1. This office announces the conduct of virtual and onsite awarding ceremonies of the 2021 GAWAD DepED Cordillera - Schools Division Office at the DepEd-CAR Regional Office Covered Court on December 14, 2021 from 9:00 AM onwards.
2. The awarding ceremonies aim to recognize offices, men and women employees in the department for their active engagement in sharing innovative ideas and exceptional work performances for the improvement in the delivery of basic education services which contributed to the achievement of the DepED's vision and mission.
3. The participants to the above-mentioned activity are the following, to wit:

Regional Director	1
Assistant Regional Director	1
SDS/ASDS	16
Chiefs of CID/SGOD	8
HR – SEPS	8
SDO Representative for Non-Teaching Personnel	8
SDO Representative for EPS/PSDS	8
SDO Representative for Schools – Elem & Secondary	16
SDO Representative for Private Schools (Elem -Baguio & Benguet; Secondary – Abra, Baguio City, Benguet & Mt. Province)	6
SDO Representative for Teachers	8




Wangal, La Trinidad, Benguet, 2601  
 Tel: (074) 422 – 1318 | Fax: (074) 422-4074  
 Website: [www.depedcar.ph](http://www.depedcar.ph) | Email: [car@deped.gov.ph](mailto:car@deped.gov.ph)



ISO 9001:2015 Certified  
 Quality Management System  
 DE-50500784 QM15

RO Functional Division Chiefs	8
RO PRAISE/GAWAD Committee	8
Technical Working Group	24
<b>Total</b>	<b>120</b>

4. Winners of the different search categories will be announced during the awarding ceremonies. All non-winner entries are considered finalists.
5. All individual entries in the different categories shall submit a 2x2 ID picture in soft copy and a 10-second thank you video to be played when proclaimed as winners through [hrdd.depedcar@gmail.com](mailto:hrdd.depedcar@gmail.com).
6. On-site participants are requested to wear formal attire during the event.
7. All Schools Division Offices are requested to confirm their final list of participants to the event on or before December 10, 2021 through email [hrdd.depedcar@gmail.com](mailto:hrdd.depedcar@gmail.com) for the coordination of their board and lodging to the concerned service provider. First meal is dinner on December 13, 2021 while last meal is PM snacks on December 14, 2021. Check-in of participants is 2:00PM onwards on December 13 while check-out will be morning until 12noon of December 14, 2021.
8. To ensure the smooth flow of the activity. On-site participants are requested to attend the rehearsal on December 13, 2021 from 1:30PM to 3:00PM at the aforesaid venue.
9. All Schools Division Offices participants are also required to undergo triage at the entrance before entering the Regional Office. Prescribed health and safety protocols like wearing of face mask, social distancing and washing/sanitizing of hands at all times during the conduct of the activity must strictly be observed by on-site participants.
10. Board and lodging of the participants shall be charged from the RO MOOE while travel and other incidental expenses relative to the participation to the event shall be charged against local funds subject to the usual procurement, budgeting, accounting and auditing rules and regulations.
11. Attached is the list of entries per category for reference.
12. Immediate dissemination of and compliance with this memorandum is enjoined.

  
**ESTELA L. CARIÑO EdD, CESO III**  
 Director IV/Regional Director

**SUMMARY OF ENTRIES FOR THE 2021 GAWAD DEPED CORDILLERA FOR  
SCHOOLS DIVISION OFFICE**

<b>No.</b>	<b>CATEGORIES/NAME OF ENTRIES</b>	<b>DIVISION</b>
	<b>Schools Division Office</b>	
1	ABRA	ABRA
2	APAYAO	APAYAO
3	BENGUET	BAGUIO City
4	BAGUIO CITY	BENGUET
5	KALINGA	KALINGA
6	MT. PROVINCE	MT. PROVINCE
7	TABUK CITY	TABUK CITY
	<b>Chief Education Supervisor</b>	
8	GILBERT F. VILLANUEVA	APAYAO
9	JULIET C. SANNAD	BAGUIO City
10	RIZALYN A. GUZNIAN	BENGUET
11	ROMULO A. GALNAWAN	KALINGA
	<b>Education Program Supervisor</b>	
12	JUN P. AGUYOS	ABRA
13	LOIDA C. MANGANGEY	BAGUIO City
14	MACARTHY B. MALANES	BENGUET
15	EVELYN C. GANOTICE	KALINGA
16	DOODIE MARIE L. DUCLAN	TABUK CITY
	<b>Public Schools District Supervisor</b>	
17	NIÑO M. TIBANGAY	BAGUIO City
18	ALADIN M. DOBINTO	BENGUET
	<b>Level 1 (Salary Grades 1-9)</b>	
19	ARIES L. BUSACAY	BAGUIO CITY
20	GENEVIEVE A. YOG-A	BENGUET
21	RANDOLPH M. CALAYO	KALINGA
22	IRENEO L. BAOANTA JR.	MT. PROVINCE
23	DIVINE LOVE JERICA A. MAGGAY	TABUK CITY
	<b>Level 2A (Salary Grades 10-16)</b>	
24	RYN WALTER A. PA	ABRA
25	EMELY R. CORTEZ	APAYAO
26	VICTOR A. FERNANDEZ	BAGUIO City
27	JOAN HERTIMIA B. WAGANG	BENGUET
28	JOEL M. GULGULWAY	IFUGAO
29	JOHANNA B. DALANAO	KALINGA
30	ROMELIN DENNISE A. FAGKANGAN	MT. PROVINCE
31	ANACITA G. BONGNAT	TABUK CITY
	<b>Level 2B (Salary Grades 17-21)</b>	
32	JAN NOWEL E. PEÑA	ABRA

33	ARLYN M. VENTURA	APAYAO
34	JOVELYN PETRA T. BALANTIN	BAGUIO City
36	XYLENE GRAIL D. KINOMIS	BENGUET
36	DEEWAI B. BAGAYAO	TABUK CITY
	<b>Elementary Schools</b>	
37	DON ROSALIO EDUARTE ES	ABRA
38	BAROCBOC ELEMENTARY SCHOOL	APAYAO
39	BAGUIO CENTRAL SCHOOL	BAGUIO City
40	MICHAEL G. ANGEL ES	BENGUET
41	POTIA ELEMENTARY SCHOOL	IFUGAO
42	CALAOCAN ES	KALINGA
43	BANTEY ES	MT. PROVINCE
44	APPAS ELEMENTARY SCHOOL	TABUK CITY
	<b>Junior High School Only</b>	
45	AN-ANAAO INTEGRATED SCHOOL	ABRA
46	QUEZON HILL NATIONAL HS	BAGUIO City
47	PUGUIS NHS	BENGUET
48	MAYAG NATIONAL HS	MT. PROVINCE
49	<b>Junior with Senior High School</b>	
50	CRISTINA B. GONZALES MEMORIAL HS	ABRA
51	IRISAN NATIONAL HIGH SCHOOL	BAGUIO City
52	AMPUSONGAN NHS-MAIN	BENGUET
53	UBAO NATIONAL HS-MAIN	IFUGAO
54	PINUKPUK VOCATIONAL SCHOOL	KALINGA
55	OTUCAN-BILA NATIONAL HS	MT. PROVINCE
	<b>Multigrade School</b>	
56	CAGANDUNGAN WEST ES	APAYAO
57	MIGUEL PALISPIS ES	BENGUET
58	MABANUTAN ES	IFUGAO
59	ABLEG ES	KALINGA
60	NEW LUBON ES	MT. PROVINCE
61	MATUCNANG ES	TABUK CITY
	<b>Outstanding Private School Category</b>	
	<b>Elementary School</b>	
62	UNIVERSITY OF BAGUIO ELEMENTARY LABORATORY SCHOOL	BAGUIO City
63	KING'S COLLEGE OF THE PHILIPPINES	BENGUET
	<b>Secondary School</b>	
64	OUR LADY OF LOURDES HS	ABRA
65	UNIVERSITY OF BAGUIO SCIENCE HIGH SCHOOL	BAGUIO City
66	KING'S COLLEGE OF THE PHILIPPINES	BENGUET
67	SAINT VINCENT HIGH SCHOOL	MT. PROVINCE

	<b>Outstanding Public School Head Category</b>	
	<b>Elementary School</b>	
68	MARIA LORENA B. BISARES	ABRA
69	SHIRLEY S. ADSAY	APAYAO
70	MARIBETH A. CURARESMA	BAGUIO City
71	MARILYN W. ZARATE	BENGUET
72	RONIE D. DELA CRUZ	IFUGAO
73	GENIMAYA A. DUQUE	KALINGA
74	ROVELYN P. BERALAS	MT. PROVINCE
75	MASILYN L. TALINGDAN	TABUK CITY
	<b>Secondary School</b>	
76	EUGENIO P. MILLARE	ABRA
77	JESSICA B. UBAY	APAYAO
78	WHITNEY A. DAWAYEN	BAGUIO City
79	SHARON B. ANGOPA	BENGUET
80	RACHEL GUINID-KHAYAD	IFUGAO
81	EDSEL B. YATAR	KALINGA
82	NELIA P. PALANGYOS	MT. PROVINCE
83	LUISITA P. PARILLA	TABUK CITY
	<b>Outstanding Private School Head Category</b>	
	<b>Elementary School</b>	
84	JULIUS T. GAT-EB	BAGUIO City
85	CHESTER L. AGPAS	BENGUET
	<b>Secondary School</b>	
86	ANTONIO D. MANGALIAG	BAGUIO City
87	ROSARIA M. PES-OYEN	BENGUET
	<b>Outstanding Public Head Teacher (HT I-IV) – Secondary Department Head</b>	
88	CHERREL M. DE LA PAZ	ABRA
89	WARREN L. AMBAT	BAGUIO City
90	GILTRUDE L. PALOD	BENGUET
	<b>Outstanding Public School Teachers Categories</b>	
	<b>Elementary School Teacher</b>	
91	MISHA MADELEINE B. GACAD	ABRA
92	MAY ANN B. ENRIQUE	APAYAO
93	EMELY L. CALUZA	BAGUIO City
94	OLIVER P. NGIWAS	BENGUET
94	HONEYLETTE S. MANUEL	IFUGAO
96	MAYFLOR S. TURALES	KALINGA
97	MARITES A. ASWIT	MT. PROVINCE
98	DONDON B. GUMPAD	TABUK CITY
	<b>Junior/Senior HS School Teacher</b>	
99	ELLEIN P. BIGORNIA	ABRA
100	LOIDA M. DE GUZMAN	APAYAO

101	PHYLIS B. LANG-AKAN	BAGUIO City
102	EL JUN L. ARISGA	BENGUET
103	ROSE BELLA T. BIDANG	IFUGAO
104	SHALILI FRITZY N. DALANAO	KALINGA
105	JANICE Y. CANUTE	MT. PROVINCE
106	AVELINA B. PADILLA	TABUK CITY
	<b>Alternative Learning System Implementer</b>	
107	AZER T. SEQUERRA	ABRA
108	RENANTE C. CABALANG	APAYAO
109	ROLANDO G. GALVEZ	BAGUIO City
110	ELDIE S. PACIO	BENGUET
111	BABES A. SANGA	KALINGA
112	EDEN C. SALLONGEN	MT. PROVINCE
113	SUSAN A. WANDAG	TABUK CITY
	<b>Multi-grade Teacher</b>	
114	FRANCIA BERNADETTE B. BAULA	ABRA
115	MISHEL JOY B. ARRIOLA	APAYAO
116	RYAN JAY V. SALAMAT	BENGUET
117	LILIBETH S. CASTRO	KALINGA
118	JACKLYN MAY S. TALTALA	MT. PROVINCE
119	MARY JANE BARNATIA	TABUK CITY
	<b>Master Teacher -Elementary</b>	
120	JONATHAN B. COSTIBILO	ABRA
121	LEAH A. PASCUAL	APAYAO
122	FREDA B. DAYOD	BAGUIO City
123	CESAR S. MARTIN	BENGUET
124	FRANCISCA N. MADAPIO	IFUGAO
	<b>Master Teacher - Secondary</b>	
125	MARILOU T. VASQUEZ	ABRA
126	ALTHEA E. RAMOS	BAGUIO City
127	JARDSON S. ONIO	BENGUET
	<b>Outstanding Private School Teacher Categories</b>	
	<b>Elementary School</b>	
128	JUNALYN C. PENRAD	BAGUIO City
129	CHARLES S. GAWIDAN	BENGUET
	<b>Secondary School</b>	
130	VERONICA M. BITO	BAGUIO City
131	ARLENE L. PALASICO	BENGUET

**TECHNICAL WORKING GROUP**

COMMITTEE	PERSONS IN-CHARGE	TERMS OF REFERENCE
Consultant	RD Estela L. Cariño	<ul style="list-style-type: none"> <li>• Approves policies, AR, PR and Memo for the conduct of the Search and awarding ceremony</li> <li>• Leads in the overall conduct of the search and awarding ceremony</li> </ul>
Co-Consultant	OIC-ARD Florante E. Vergara	
Overall Chairperson	Sasha Joseph L. Daganos OIC, Chief-HRDD	<ul style="list-style-type: none"> <li>• Plans for the details and organize the search and awarding of Best Office and employees and Best Practices of Schools</li> <li>• Recommends policies in the implementation of the activity</li> </ul>
PRAISE/GAWAD DepED Commitee	OIC-ARD Florante E. Vergara Chairperson	<ul style="list-style-type: none"> <li>• Establishes a system of incentives and awards to recognize and motivate employees for their performance and conduct;</li> <li>• Formulates, adopts and amends internal rules, policies and procedures to govern the conduct of its activities which shall include the guidelines in evaluating the nominees and the mechanism for recognizing the awardees;</li> <li>• Determines the forms of awards and incentives to be granted</li> <li>• Monitors implementation of approved suggestions and ideas through feedback reports;</li> <li>• Prepares plan, identify resources and propose budget for the system on an annual basis;</li> <li>• Develops procedure, distribute a system policy manual and orient the employees on the same;</li> <li>• Documents best practices, innovate ideas and success stories which will serve as promotional materials to sustain interest and enthusiasm;</li> </ul>
	Atty. Sebastian G. Tayaban Co-Chairperson	
	<p>Members:</p> <p>Edgardo T. Alos – CAO, Admin</p> <p>Sasha Joseph L. Daganos- OIC, Chief, HRDD</p> <p>Rosita C. Agnasi –OIC, Chief, CLMD</p> <p>Jonalyn C. Ambrona – EPS, 2<sup>nd</sup> Level Representative</p> <p>Georgina C. Ducayso – EPS, 2<sup>nd</sup> Level Alternate</p> <p>Sharmaine Gawidam ~ 1<sup>st</sup> Level Representative</p> <p>Valentina Conchita S. Balura- 1<sup>st</sup> Level Alternate</p>	

	<p>Emmanuela M. Gabol – Secretariat, HRDD  Charline T. Balahyas- Secretariat, HRDD  Eleonora A. Albidas – Secretariat,  Administrative Division  Elena C. Tawanna – Secretariat  Administrative Division</p>	<ul style="list-style-type: none"> <li>• Submits an annual report on the awards and incentives system to the CSC on or before the thirtieth day January;</li> <li>• Monitors and evaluates the System’s implementation every year and make essential implementation every year and make essential improvements to ensure its suitability to the agency; and</li> <li>• Addresses issues relative to awards and incentives within fifteen (15) days from the date of submission.</li> </ul>
Convener	Georaloy I. Palao-ay	<ul style="list-style-type: none"> <li>• Facilitates the punctual and smooth conduct of the activity</li> </ul>
Ushers/usherettes and Secretariat	<p>Chairperson: Corazon Alos  Co-chairperson : Florence E. Balictan  Members : Margie B. Gardingan  Marjory T. Valdez  Georgina C. Ducayso  Denia O. Tarnate  Maricris Sotelo  Letecia Ramos  Romulo Basa  Leonardo M. Aquino  Alfredo Lanas  Dalton Teliao</p>	<ul style="list-style-type: none"> <li>• Greets participants/guests with utmost courtesy and ushers them to the triage area upon arrival</li> <li>• Ushers participants/guests to the designated seats in the venue</li> <li>• Reproduces and distributes Program Papers to participants</li> <li>• Handles the attendance sheet and completeness of signatures throughout the activity</li> <li>• distributes certificates of appearance to participants</li> <li>• Assists to the needs of guests/participants</li> <li>• Ushers awardees to the stage and back to their seats</li> </ul>



<p>Program and Invitation</p>	<p>Chairperson and : Emmanuela M. Gabol  Focal Person  Members : Charline T. Balahyas  Margie B. Gardingan  Edralyn C. Ganga</p>	<ul style="list-style-type: none"> <li>• Prepares layout and finalize program paper</li> <li>• Prepares invitation letter and ensure delivery to the Guest Speaker</li> <li>• Confirms attendance of the Guest speaker</li> <li>• Collects photos of awardees for the preparation of tarpaulin</li> <li>• Prepares tarpaulin for awardees</li> </ul>
<p>Health and Safety Committee</p>	<p>Chairperson: Dr. Angeline F. Calatan  Members : Dr. Manuel Dangawen  RN Rollen Guibac</p>	<ul style="list-style-type: none"> <li>• Conducts triage to all SDO participants and quests</li> <li>• Ensures observance of the health and safety protocols throughout the conduct of the activity</li> <li>• Provides health and safety supplies during the activity (alcohol and soap)</li> </ul>
<p>Logistics and Food Committee</p>	<p>Chairperson – Margie B. Gardingan  Members Fely B. Badival  Rushel A. Minong  Daisy P. Eswat</p>	<ul style="list-style-type: none"> <li>• Ensures delivery of materials/equipment needed for the activity</li> <li>• Ensures on time delivery of meals and snacks during the activity</li> <li>• Coordinates with the lodging and rooming list of participants</li> <li>• Provides rooming list to coordinators of Schools Division Offices</li> <li>• Ensures the provision of lodging amenities to all participants</li> </ul>

ICT Support	Chairperson : Jumar B. Yago-an Co-Chairperson : Vandolph B. Flora Members: Glenn P. Papa Charline T. Balahyas Elvira M. Cudli Raffy B. Calawa	<ul style="list-style-type: none"> <li>• Ensures the readiness of all ICT equipment and technology programs to be used during the activity including the facilities– LCD monitor and the like,.</li> <li>• Ensures the smooth flow of online and offline events through the use of technology</li> </ul>
Sound System	Chairperson – Engr. Christopher Hadsan Members : Randolph Flynn Daculog Marty Deion Estacio	<ul style="list-style-type: none"> <li>• Ensures the readiness of sound system like microphones, extension wires, speakers, etc.</li> <li>• Ensures an optimum favorable sound system throughout the event.</li> </ul>
Documenter	Cyrill Gaye Miranda	<ul style="list-style-type: none"> <li>• Captures activity actions through photo documentation</li> <li>• Provides photo documentation with captions to program owner for the preparation of the terminal report events</li> </ul>
Publicity and Media	Chairperson – Georaloy Pala-oy	<ul style="list-style-type: none"> <li>• Plug the GAWAD Cordillera online</li> <li>• Coordinates with invited guests to ensure attendance to the activities</li> <li>• Takes charge of all media concerns during the activity</li> </ul>
Stage Decoration, Lei/token/plaque preparation and distribution	Chairperson: Sasha Joseph L. Daganos Co-Chairperson : Emmanuela M. Gabol Members : Marjory T. Valdez Margie B. Gardingan Eleonora A. Albidas Elena C. Tawanna Sharmaine Gawidan Conchita Balura Charline Balahyas Oliver Balageo Edwin Balingawan	<ul style="list-style-type: none"> <li>• Ensures that the venue is ready for the activity</li> <li>• Ensures readiness and completeness of plaques/lei/bouquet Certificates before the start of the activity</li> <li>• Ensure smooth distribution of the plaques/ certificates/lei and tokens to awardees and guests</li> <li>• Take charge for the physical arrangement of the venue</li> </ul>

	<p>Rogel Estigoy  Darcy Poloc  Agosto Bacod  Junario Gacusana  All sourced out utility  workers</p>	
Cash Prize Distribution	Marites B. Calica	<ul style="list-style-type: none"> <li>• Ensures the availability of cash prizes during the awarding</li> <li>• Prompt distribution of cash prizes to awardees</li> </ul>
QAME	Quality Assurance Division	<ul style="list-style-type: none"> <li>• Ensures the monitoring and evaluation of the activity</li> <li>• Provides copy of the results of the evaluation to the program owner</li> </ul>