



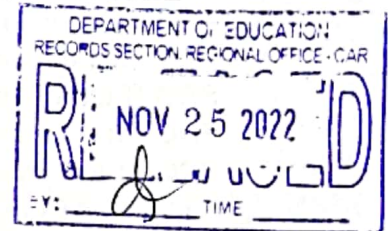
Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION

November 25, 2022

REGIONAL MEMORANDUM

No. 581-2022

**SIXTH (6th) REGULAR REGIONAL MANAGEMENT COMMITTEE
 (MANCOM) MEETING**



To: Assistant Regional Director
 Schools Division Superintendents/ OICs
 Assistant Schools Division Superintendents/ OICs
 Regional Office Chiefs/OICs
 All Others Concerned

- This is to inform the field of the conduct of the Management Committee (ManCom) Meeting on **December 16, 2022** at NEAPR Hall, DepEd-CAR compound, Wangal, La Trinidad, Benguet.
- The theme for this ManCom meeting is "Great achievement always requires great sacrifice and dedication". The general objective of this activity is to provide an avenue for the ManCom members to arrive at agreements as well as to address the challenges in face-to-face classes and reading recovery plans. Specifically, this activity aims to:
 - discuss the status of the Budget Utilization Rate (BUR);
 - identify the issues and challenges of face-to-face classes and Reading Recovery Plans; and
 - update on the division's Work and Financial Plan (WFP) for 2023; and
 - recognize the valuable service and contributions of the retiring ManCom member.
- Agenda for the meeting are the following:

PROPOSED AGENDA	DIVISION IN-CHARGE / FOCAL
1. Budget Utilization Rate (BUR) <i>(30 mins. presentation including Q and A)</i>	RO Finance Division
2. Issues and challenges of Face-to-Face Classes	All Divisions
3. Issues and challenges in Reading Recovery Plans	All Divisions
4. Summary of Division's WFP for 2023	All Divisions
5. Regional Updates	All RO members
6. Regional Director's Hour/ Updates/ information	RD Estela P. Leon-Cariño EdD, CESO III

- In preparation for the meeting, Division Chiefs and Schools Division Superintendents are requested to submit their actions taken from the minutes of the



previous meeting in a word format and submit the final report using powerpoint presentation, maximum of 10-15 minutes presentation. All actions taken and report must be sent to this email address, mancomcordillera@gmail.com. Please be reminded of the prompt submission of reports and actions taken on time.

5. Attached are the following enclosures:

- a) Enclosure 1: List/ Number of Participants;
- b) Enclosure 2: Matrix of Activities;
- c) Enclosure 3: Template of presentation; and
- d) Enclosure 4: WFP template.

6. For SDO members, the first meal is dinner and it will be served on **December 15, 2022** upon arrival and the last meal is dinner on **December 16, 2022**.

7. Expenses relative to the conduct of this meeting for board and lodging, meals, venue, room accommodation, supplies, and other incidental expenses relative to the activity shall be charged against the Regional MOOE, while travel and incidental expenses of SDO participants shall be charged against their local funds subject to the existing budgeting, procurement, accounting, auditing rules and regulations.

8. For inquiries and other concerns, kindly contact the Regional Office at the telephone number (074) 422-1318.

9. For information, guidance, and compliance of all concerned.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

**SIXTH (6th) REGULAR REGIONAL MANAGEMENT COMMITTEE
(MANCOM) MEETING**

LIST/NUMBER OF PARTICIPANTS

No.	Name	Position/ Designation
<i>ManCom/RExeCom Chair/Vice Chair</i>		
1.	Estela P. Leon-Cariño	Regional Director/ Chairperson
2.	Florante E. Vergara	Assistant Regional Director/ Vice-Chairperson
<i>Regional Office – ManCom/RExeCom Members and secretariat / Awardee</i>		
3.	Maksim A. Botilas	CAO, Administrative Division
4.	Rosita C. Agnasi	OIC, CLMD
5.	Edgar H. Madlaing	CES, ESSD
6.	Atty. Sebastian G. Tayaban	CAO, Finance Division
7.	Ethielyn E. Taqued	CES, FTAD
8.	Sasha Joseph Daganos	OIC, HRDD
9.	Jennifer P. Ande	CES/ OIC-NEAPR
10.	<i>(PPRD representative/appointed OIC/CES)</i>	CES, PPRD
11.	Clemente Bandao Jr.	OIC, QAD
12.	Cornelia D. Adaci-Dulnuan	SAO, Admin
13.	Cristina L. Paquit	SAO, Finance
14.	Georgina C. Ducayso	Supervisor, CLMD-LR
15.	Cyrille B. Miranda	AO V- ORD-PAU
16.	Manilyn D. Botilas	PDO II – ORD-PAU, secretariat
17.	Edralyn C. Ganga	AO II – ORD, secretariat
18.	Jennelyn Kitongan	AO II - PPRD, secretariat
19.	Melandro L. Payang	ADAS I - PPRD, secretariat
20.	Aida. L. Payang	Awardee/ Guest
<i>Schools Division Offices - ManCom Members</i>		
21.	Benilda M. Daytaca	SDS, Abra
22.	Benedicta B. Gamatero	SDS, Apayao
23.	Federico P. Martin	SDS, Baguio City
24.	Gloria B. Buya-ao	SDS, Benguet
25.	Soraya T. Faculo	OIC SDS, Ifugao
26.	Amador D. Garcia	SDS, Kalinga
27.	Sally B. Ullalim	SDS, Mt. Province
28.	Irene S. Angway	SDS, Tabuk City
29.	Samuel T. Egsaen Jr.	ASDS, Abra
30.	Ginadine L. Balagso	OIC – ASDS, Apayao
31.	Christopher C. Benigno	ASDS, Baguio City
32.	Carmel F. Meris	OIC-ASDS, Benguet
33.	Pio D. Ecuán	OIC-ASDS, Ifugao
34.	Jerry C. Ymson	OIC-ASDS, Kalinga
35.	Virginia Batán	ASDS, Mt. Province
36.	Feliciano L. Agsaoay Jr.	OIC-ASDS, Tabuk City



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Enclosure 2 (RM No. _____, s. 2022)

**SIXTH (6th) REGULAR REGIONAL MANAGEMENT COMMITTEE
(MANCOM) MEETING**

RNEAP Hall, Wangal, La Trinidad, Benguet
MATRIX OF ACTIVITIES

	PARTICULARS
PART I	
8:15-8:30 a.m.	Registration of participants
8:30-8:40 a.m.	Preliminaries
8:40-10:00 a.m.	Business Proper
10:00 -10:15 a.m.	Health Break
10:15 a.m. – 12:00 nn	Continuation of Business Meeting
12:00-1:00 p.m.	Lunch
1:00-2:00 p.m.	Continuation of Business Meeting
2:00-3:00 p.m.	RD's Hour/ Updates/Information
PART II	
3:00-4:30 p.m.	Send-Off program
PART III	
4:30 – 5:00 p.m.	Awarding of Best Acquiescent Division



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Enclosure 4 (RM No. _____, s. 2022)

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RNEAP Hall, Wangal, La Trinidad, Benguet

WFP TEMPLATE

PILLAR	INTERVENTIONS/ STRATEGIES/ ACTIVITIES	DATE OF IMPLEMENTATION	BUDGET	PERSON-IN- CHARGE
ACCESS <i>(Top 3 challenges)</i>				
EQUITY <i>(Top 3 challenges)</i>				
QUALITY <i>(Top 3 challenges)</i>				
GOVERNANCE <i>(Top 3 challenges)</i>				
RESILIENCY & WELL- BEING <i>(Top 3 challenges)</i>				

Note: To be included in the powerpoint presentation

