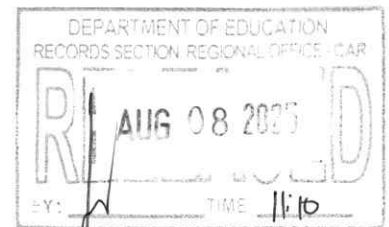




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



07 August 2025

REGIONAL MEMORANDUM

No. 573-2025

**UTILIZATION OF AN ONLINE SYSTEM FOR MONITORING AND REPORTING
PROFESSIONAL DEVELOPMENT (PD) ACTIVITIES
AND PARTICIPANT PROGRESS TRACKING**

To: All Schools Division Superintendents
All Others Concerned

1. In accordance with DM No. 044, s. 2023, and in compliance with the One DepEd One QMS procedures, the Regional Office requests the use of an online system for the monitoring and reporting of PD activities and the tracking of participant progress.
2. This mechanism aims to ensure alignment to standards by standardizing data collection processes, promoting accountability, enabling real-time monitoring by the Regional and Division Offices, and supporting the continuous improvement of PD programs.
3. The SDO SGOD Chief Education Supervisor (CES) shall serve as the designated focal person responsible for coordinating, conducting, and monitoring PD implementation to ensure the timely submission during the last week of each month, using the prescribed online templates and tools, viz:
 - a. **Induction Program for Beginning Teachers (IPBT):** tinyurl.com/IPBT-NEAP-Tracker
 - b. **School Learning Action Cell (SLAC):** tinyurl.com/LACcarNEAPme
 - c. **Professional Development Initiatives Conducted for the Current Year:** tinyurl.com/neapPDcar (Sheet C)
 - d. **Profile of Participants**
Accomplished by HRD: tinyurl.com/neapPDpaxCAR
Accomplished by Participants: tinyurl.com/CARpaxProf
 - e. **Professional Development Initiatives Conducted for Previous Years:** tinyurl.com/neapPDcar (Sheet D)
 - f. **Workplace Application Plan (WAP) Templates and Submission**
Download Template: tinyurl.com/WAPdown
Submission Portal: tinyurl.com/WAPup
4. All links and templates referenced in this memorandum are accessible through the Monitoring page of the HRDD CAR PD ihub at tinyurl.com/PDihub.
5. For queries and clarifications, please contact the Human Resource Development Division through Rosita C. Agnasi, OIC-HRDD-NEAPR through the office email: car.neapr@deped.gov.ph.
6. Immediate and widest dissemination of this Memorandum is directed.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

HRDD/RCA/ LbL - RM - PD Monitoring
August 7, 2025



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 - 1318

Email Address: car@deped.gov.ph

 DepEd Tayo Cordillera

 <https://depedcar.ph>

