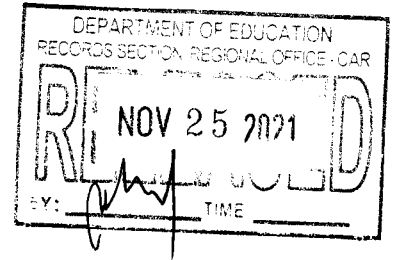




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region



November 25, 2021

**REGIONAL MEMORANDUM**

No. 566.2021

**ORIENTATION OF ENGINEERS ON THE DEVOLUTION TRANSITION PLAN  
AND TRAINING ON THE SERVICE DELIVERY STANDARDS  
FOR THE SCHOOL BUILDING PROGRAM**

To: Schools Division Superintendent  
DepEd Engineers/DepEd Project Engineers  
All others concerned

1. In preparation for the implementation of the Approved Devolution Transition Plan (DTP) of the Department of Education, the Education Facilities Division (EFD) with the assistance of the Bureau of Human Resource and Organizational Development (BHROD) through the Schools Division of Mountain Province and LGU-Tadian will be hosting the face to face Orientation and Training of CAR-DepEd Engineers on the Devolution Transition Plan and the Service Delivery Standards for the school Building Program on December 1-3, 2021 at Tadian Central School, Tadian, Mountain Province.
2. Expected Participants to the orientation are Division Engineers and SGOD Chief. DepEd Engineers are advised to bring reports on the status of school building projects, Last Mile Schools and updated 5year school development plan.
3. Upon completion of the orientation and training, the Division Offices thru the SGOD Chiefs and the DepEd Engineers are expected to do the cascading of the orientation and capacity building training for the LGUs, particularly those in the 1st to 4th class municipalities in order for them to start the planning, programming, and implementation of the School Building Program in their locality.



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**Department of Education**  
Cordillera Administrative Region

4. An amount of Forty Four Thousand and Seven Hundred Twenty Pesos (Php 44,720.00) shall be downloaded to SDO MP charged form the Regional Project Support fund to cover expenses of Participants shall be charged against local their related to the orientation. Travel and other incidental funds subject to the usual auditing and accounting rules and regulations. The details on the program of activities are attached in Annex A.
  
5. For information and appropriate action.

**ESTELA L. CARIÑO EdD, CESO III**  
Director IV/Regional Director

By Authority of the Regional Director:

  
**FLORANTE E. VERGARA PhD**  
OIC-Assistant Regional Director

ESSD/EHM/cbh



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Enclosure to: 565.2021

Department of  
Education  
DEVOLUTION TRANSITION  
PLAN

**Series of Orientation of Engineers on the Devolution  
Transition Plan and Training of Engineers on the Service  
Delivery Standards for the School Building Program**

**A. Rationale**

As mandated by Executive Order No. 138 s. 2021, the implementation of the Devolution Transition Plan (DTP) of the Department of Education should be made effective January 2022. In line with this and the approved DTP of the DepEd, the Education Facilities Division (EFD) with the assistance of the Bureau of Human Resource and Organizational Development (BHROD) will be conducting a series of Orientation and Training of DepEd Engineers on the Devolution Transition Plan and the Service Delivery Standards for the School Building Program.

**B. Objectives and Expected Outputs**

The objectives of this activity are as follow:

- a. Orient the DepEd Engineers, School Governance and Operations Division (SGOD) and Education Support Services Division (ESSD) Chiefs on the DepEd Devolution Transition Plan (DTP);
- b. Train DepEd Engineers on the Service Delivery Standards (SDS) for the School Building Program (SBP)

Upon completion of the orientation and training, the Division Offices thru the SGOD Chiefs and the DepEd Engineers are expected to do the cascading of the orientation and capacity building training for the LGUs, particularly those in the 1<sup>st</sup> to 4<sup>th</sup> class municipalities in order for them to start the planning, programming and implementation of the School Building Program in their locality.

**C. Intended Participants**

1. Regional Education Support Services Division (ESSD) Chiefs
2. Division School Governance and Operations Division (SGOD) Chiefs
3. Regional Engineer/s
4. Division Engineers/Architects

**D. Proposed Program**

- A. Face-to-Face Training



**Department of Education**  
**DEVOLUTION TRANSITION PLAN**

<b>Schedule</b>	<b>Activity</b>	<b>Objective/ Guide Question</b>	<b>Person-In- Charge</b>	<b>Materials</b>
9:00 – 9:05 am	National Anthem		Kianna Gonzales	Presentation Material
9:05 – 9:10 am	Prayer		Kianna Gonzales	Presentation Material
9:10 – 9:20 am	Introduction of Participants	Introduce the attendees from the Central, Regional and Division Offices	Host (From the Region/Division Office)	
9:20 – 9:30 am	Opening Message	Jumpstart the orientation meeting and provide the objectives	Usec. Annalyn M. Sevilla	Presentation Material (video recorded material)
9:30 – 10:30 am	Presentation of the DepEd's DTP	Present the DepEd's DTP, its legal bases, and the implication on the LGU handling the SBP	Engr. Annabelle Pangan and Director Roger B. Masapol	Presentation Material  (Recorded Presentation Discussion from Dir. Roger)
10:30 – 11:00 am	Presentation of the Service Delivery Standards (SDS) Manual for the School Building Program	Present the Service Delivery Standards Manual and its purpose/use and the SBP Process	Engr. Annabelle Pangan	Presentation Material
11:00 – 11:30 am	Discussion of the Details of the SDS Manual: Site Selection and Assessment	Discussion on the Guidelines for Site Selection and Assessment	Ar. Felix Villanueva Jr. / Engr. Marjorie Tiburcio	Presentation Material
11:30 – 12:00 pm	Discussion of the Details of the SDS Manual: School Building Designs	Discussion on the Standard Designs for School Building and the Parameters	Engr. Luis Purisima / Engr. Nehru Sarmiento	Presentation Material
12:00 – 1:00 pm	Lunch Break			
1:00 – 1:30 pm	Discussion of the Details of the SDS Manual: School Building Repair and Maintenance	Discussion of the School Building Repair and Maintenance	Engr. Jason Almoite / Engr. Raymund Alcazar	Presentation Material
1:30 – 2:00 pm	Enhancing Presentation	Presentation on pointers for engineers for	BHROD Rep	Presentation Material



Department of  
Education  
DEVOLUTION TRANSITION  
PLAN

Schedule	Activity	Objective/ Guide Question	Person-In- Charge	Materials
	Skills on Engineers	enhancing their presentation skills and building self confidence		
2:00-3:00 PM	Open Forum	Answer Issues and Concerns and Clarifications from Engineers	Area Manager in- charge	Presentation of summary of Q&A
3:00 PM ONWARDS	Updating Issues and Concerns on School Building Projects	Answer Issues and Concerns	Division and Regional Engineers	Presentation of Status Updates