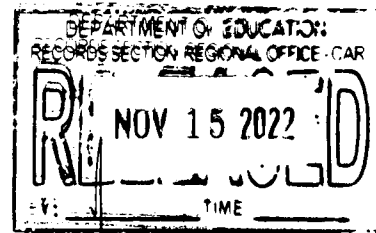




Republic of the Philippines
Department of Education
Cordillera Administrative Region



November 14, 2022

REGIONAL MEMORANDUM

No. 561 2022

**SPORTS PROGRAM IMPLEMENTATION REVIEW AND WORKSHOP ON
SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT**

To: Assistant Regional Director
Schools Division Superintendents
Division Sports Officers
All Others Concerned

1. In view of the Department of Education's (DepEd) thrust of promoting the holistic development of its learners by engaging them in various sports activities, through the sports clubs, DepEd-Cordillera Administrative shall conduct the **Sports Program Implementation Review and Orientation on Sports Supplies and Equipment Enhancement Program** on November 21-22, 2022 at the SNC Hall, here at the Regional Office.
2. This activity's objective is to review and enhance the implementation of Sports Programs in DepEd-CAR including the proper handling of procurement and distribution of sports supplies and equipment.
3. Expected participants of this activity are the Division Sports Officers (DSOs); 1 Public Schools District Supervisor (PSDS) of each SDO where most number of schools benefited from sports supplies and equipment fund downloaded by DepEd-Central Office; members of the TWG and ESSD personnel.
4. Meals of participants shall be charged through the Sports Fund downloaded to the Regional Office while travel, lodging and incidental expenses of the DSOs and the PSDSs shall be charged to the Sports Funds downloaded to SDOs subject to existing accounting and auditing rules and procedures.
5. You may contact Mr. Edgar H. Madlaing, Regional Sports Officer and Chief of the Education Support and Services Division through his Contact Number **09993288973** for any inquiry.
6. Immediate dissemination of this Office Memorandum is desired.

Digitally signed by
Carino Estela Leon
ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

ESSD/ehm

