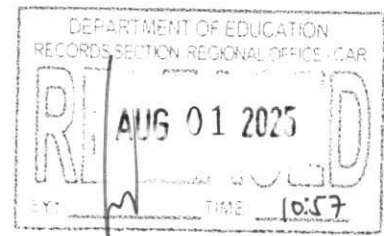




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION



30 July 2025

**REGIONAL MEMORANDUM**

No **550.2025**

**CALL FOR SUBMISSION OF NOMINATIONS TO THE 2025 GAWAD CORDILLERA  
FOR THE SCHOOLS DIVISION OFFICES**

To: Assistant Regional Director  
Schools Division Superintendents  
All Others Concerned

1. Pursuant to Regional Memorandum No. 248 s. 2025 on the *Revised Policy Guidelines on Rewards and Recognition System in the Cordillera Administrative Region*, this Office thru the PRAISE Committee and the Human Resource Development Division (HRDD) announces the submission of nominees across awards categories in the aforementioned search.

2. The schedule of activities for the 2025 GAWAD Cordillera are as follows:

ACTIVITIES	TIMELINE	REMARKS
Issuance of Memorandum for the call for submission of nominations to the search	July 30 , 2025	HRDD
Deadline of submission of the nomination folder (PDF copies of documents) to the Regional Office via online	September 12, 2025	All required documents must be submitted in full and on before the specified deadline. Submissions that are late and incomplete shall not be accepted.
Shortlisting of nominees	September 16-18, 2025	PRAISE Secretariat
Stage 1 Screening and evaluation of the nomination write-up including required documents.	September 22- October 1, 2025	A shortlisting process shall be conducted for each award category based on the documentary requirements and established criteria.
Conduct of PRAISE Meeting to deliberate on shortlisted nominees.	October 2, 2025	PRAISE Committee Meeting

HRDD/RCA/Sasha

**CALL FOR NOMINATIONS TO THE 2025 GAWAD CORDILLERA FOR THE  
SCHOOLS DIVISION OFFICES**



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

DepEd Tayo Cordillera

Telephone No: (074) 422 – 1318 <https://depedcar.ph>

Declaration of top three (3) shortlisted finalists per category of the search.	October 3, 2025	All shortlisted nominees will officially be notified through a memorandum.
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Stage 2 ONSITE interview and validation of shortlisted nominees from stage 1	October 6-24, 2025	Only the top three (3) shortlisted nominees per category shall proceed to the interview and validation stage as part of the final evaluation process.
Finalization of Results	October 27-29 2025	RO PRAISE Committee,
Submission of Final Results to RD for comments/approval	October 30, 2025	PRAISE Secretariat
GAWAD Cordillera-SDO Awarding Ceremonies	November 28, 2025	NEAP R Regional Office

3. The mechanics and criteria provided in the *Revised Policy Guidelines on Rewards and Recognition System in the Cordillera Administrative Region* shall be used in the assessment and evaluation of the nominations for the search.

4. Winners of the different categories may be nominated as DepEd-CAR's entry to the Civil-Service Commission's Honor and Awards Program (HAP).

5. Personnel who have been previously conferred with any of the GAWAD Cordillera awards categories may still be nominated to the same or different award category after five (5) years from the conferment of his/her award, provided that the nomination is based on a new set of accomplishments and/or exemplary norms/behavior manifested.

6. All the Schools Division Offices are encouraged to nominate one (1) entry in all of the following categories:

a. Regionwide

- i. Supervisor Category
  - Education Program Supervisor/Public Schools District Supervisor
- ii. School Administrator Category
  - Public Elementary School
  - Public Secondary School
  - Private Elementary School
  - Private Secondary School
- iii. Teaching Category
  - Public Elementary
  - Public Secondary
  - Private Elementary
  - Private Secondary
- iv. Teaching Category- Public Schools only
  - Master Teacher Elementary
  - Master Teacher Secondary

- v. Non-Teaching Category
  - Level 1
  - Level 2
- vi. Other Related Teaching Category
- vii. Group Category
  - Schools Division Office
  - Public Elementary School
  - Public Secondary School
  - Private Schools
- viii. Best Performing Schools Division Office

7. The complete (1-10) required nomination documents stipulated in the Revised Policy Guidelines in PDF form shall be submitted to the Regional Office on or before September 12, 2025 addressed to ARD Ronald B. Castillo, CESO V, Director III/ Assistant Regional Director, PRAISE Chairperson through the google drive link: <https://tinyurl.com/2025gawadsdo>.

8. For inquiries and clarifications, please contact OIC-HRDD Rosita C. Agnasi via 09566540493 or Rewards and Recognition Focal person Sasha Joseph L. Daganos with CP no. 09663313938 or at [car.hrdd@deped.gov.ph](mailto:car.hrdd@deped.gov.ph).

9. Immediate dissemination of and compliance to this memorandum is directed.

  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV/Regional Director 