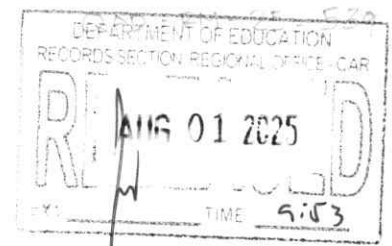




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



July 31, 2025

REGIONAL MEMORANDUM

No. 548.2025

**SUBMISSION OF APPLICATION FOR PRIVATE SCHOOL REGULATORY
SERVICES FOR THE SCHOOL YEAR 2026-2027**

To: Assistant Regional Director
Schools Division Superintendents
Private School Administrators
All others concerned.

1. Pursuant to **Section 30 of DepEd Order No. 88, s. 2010**, known as the **“2010 Revised Manual of Operations for Private Schools in Basic Education”**, the deadline for the submission of requests to open a new school or operate an additional grade level in an existing elementary or secondary school, tuition, and other fee increase, and Senior High School Program and other applications of private schools are as follows:

Type of Application	Deadline for Submission of Applications to the SDO for SY 2026-2027	Deadline for Submission of Applications to the RO for SY 2026-2027 at the RO	Onsite Validation/Ocular Visit
Tuition and Other Fee Increases	February 28, 2026	March 15, 2026	
Permit to Operate/Recognition	November 30, 2025	January 31, 2026	February to April 2026
Special Order (SY 2024-2025)	August 30, 2026	October 30, 2026	
Senior High School Program	November 30, 2025	January 31, 2026	

2. Schools Division Offices are directed to guide private schools in the preparation of documents and facilities. **It shall ensure the completeness and correctness of documents and requirements before submission to the Regional Office.**

3. For details or queries, kindly contact the Quality Assurance Division (QAD) at Tel. No. 422-1318 (local 1201) or email at car.qad@deped.gov.ph.

4. Immediate dissemination of this Memorandum is desired.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

QAD/fceb