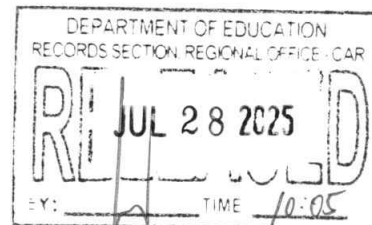




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



22 July 2025

REGIONAL MEMORANDUM
No. 533.2025

**SUBMISSION OF SCHOOL-BASED FEEDING PROGRAM REPORTS
FOR SY 2025-2026**

To: Assistant Regional Director
Schools Division Superintendents
SDO and School GPP Coordinators
All Others Concerned

1. Relative to the implementation of the School-Based Feeding Program (SBFP) for SY 2025-2026, all implementing schools and Schools Division Offices (SDOs) are hereby requested to accomplish the **updated SBFP reports** listed below:

- Form 1A (Masterlist of Beneficiaries-Baseline)
- Form 1B (Masterlist of Beneficiaries-Endline)
- Form 2 (Summary of Beneficiaries and Start of Feeding)
- Form 3 (Record of Daily Feeding)
- Form 4 (List of Authorized Consignees)
- Form 5 (SBFP-Milk Component)
- Form 6 (NFP Deliveries)
- Form 7 (Progress Terminal Report)

The updated SBFP Forms can be downloaded through the link <https://bit.ly/SBFPForms2025>.

2. All SDOs are requested to submit the following consolidated SBFP Reports to the Regional Office:

- Before implementation reports** shall be accomplished by schools, consolidated by the SDOs and submitted through the link <https://tinyurl.com/beforeimplementationFORMS2025>:
 - Form 1A (Masterlist of Beneficiaries – Baseline)
 - Form 2 (Summary of Beneficiaries and Start of Feeding)
- After implementation reports** shall be accomplished by schools, consolidated by the SDOs and submitted through the link <https://tinyurl.com/afterimplementationFORMS2025>:
 - Form 1B (Masterlist of Beneficiaries- Endline)
 - Form 3 (Record of Daily Feeding)
 - Form 7 (Program Terminal Report)

3. Division SBFP Focal Persons are requested to ensure accuracy, completeness, and timely submission of all reports to the Regional Office to facilitate effective monitoring and evaluation of the program.



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4. For concerns and clarifications, please contact Georgina C. Ducayso, ESSD Chief Education Supervisor through email car.essd@deped.gov.ph or Diane B. Joaquin, Nutritionist Dietitian II through email diane.joaquin@deped.gov.ph.
5. Immediate dissemination of and compliance with this Memorandum is desired.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

ESSD/GCD/dbj/ Submission of SBFP reports SY 2025-2026
July 22, 2025