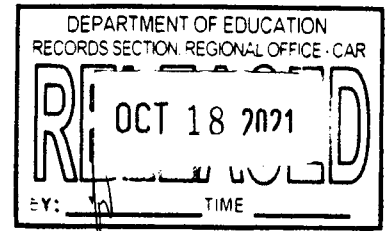




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



October 18, 2021

REGIONAL MEMORANDUM
No. 485-2021

VIRTUAL COACHING AND ORIENTATION OF RESEARCH PROPONENTS

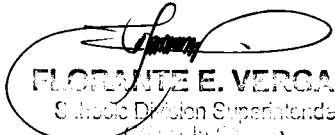
To: OIC- Assistant Regional Director
Schools Division Superintendents
All Divisions
SEPS, SGOD-Planning and Research Unit
Others Concerned

1. Relative to the approval of researches for implementation and/ or funding, a virtual one-to-one coaching and orientation will be conducted at the Policy, Planning and Research Division (PPRD) Office, DepED-CAR Regional Office, Wangal, La Trinidad, Benguet on **October 25-26, 2021 (Phase I) and November 8-9, 2021 (Phase II)** at 9:00 AM to 5:00 PM via google meet link meet.google.com/gzy-miet-krf.
2. The proponents are advised to incorporate the comments / suggestions of the evaluators and finalized their proposal considering this time of pandemic.
3. Please see attached, enclosure 1 for the list of participants and Enclosure 2 for the indicative program to this activity.
4. For more inquiries, please contact the PPRD through telephone number 422-1318 or thru email address pprdberf.depedcar@gmail.com.
5. Immediate and wide dissemination of this Memorandum is desired.

ESTELA L. CARIÑO EdD, CESO III
Director IV / Regional Director

PPRD/ALP/cpp

For the Regional Director


FLORANTE E. VERGARA
Schools Division Superintendent
Cebu City Office
Office of the Assistant Regional Director



Address: Wangal, La Trinidad, Benguet
Telephone No.: (074) 422-1318
Email: car@deped.gov.ph



ISO 9001:2015 Certified
Quality Management System
DE-50500784 QM15

List of Participants

**Virtual Coaching and Orientation of Research Proponents
October 25-26, 2021 – Phase I
November 8-9, 2021 – Phase II**

	PROPONENT/S (that submitted their revisions)	Position and / designation	School	SDO
1	Aduca, Jayson B.	Teacher III	Laya West Elementary School	Tabuk City
2	Alindan, Evaflor P.	Teacher III	Pakpakitan Elementary School	Benguet
3	Anhibey, Rosalie		Bakun National High School Main	Benguet
4	Anno, Ginna A.	Teacher II	Binga National High School	Benguet
5	Antonio, Florida B.	Teacher III	Gapang Elementary School	Abra
6	Arriola, Mishel Joy B.	Teacher III	Nueva Primary School	Apayao
7	Balicao, Michelle Joan B. Galnawan, Romulo A., Calayo, Randolph M.	Education Program Supervisor, Chief Education Supervisor, Administrative Assistant III	Curriculum Instruction Division	Kalinga
8	Bisares, Maria Lorena B.	TIC	Sta.Rosa Elementary School	Abra
9	Cariño, Mylie A.	Teacher I	Atok National High School	Benguet
10	Cruz, Donnie Ray A.; Cruz, Jeanette P.; Ilustrado, Visitacion R.	Teacher II; Teacher III, Master Teacher I	Pudtol Vocational High School	Apayao
11	Dalanao, Shalili Fritz N.	Teacher III	Rizal National School of Arts and Trades	Kalinga
12	Delson, Daphny Divine D.	Teacher III	Tabuk City National High School	Tabuk City
13	Eslay, April M.	Teacher III	Lucban Elementary School	Baguio City
14	Galinggan, Raymar M.	Teacher III	Tabuk City National High School	Tabuk City
15	Gayudan, Mhie D.	Teacher III	Atok National High School	Benguet
16	Hiano, Jenifer G.	Master Teacher I	Lawig National High School-Main	Ifugao
17	Hoggang, Herminia L., Buyagao, Jocelyn A., Macquera, Florence H.	Education Program Supervisor, Principal II, Teacher I SPED	Curriculum Instruction Division, Lagawe Central School, Ifugao SPED Center	Ifugao
18	Khayog, Esterlyn D.	Teacher III	Buyagan Elementary School	Benguet
19	Kiwas, Jona B.	Teacher III	Atok National High School	Benguet
20	Lambino, Marilou A.	Teacher III	Calamagan Elementary School	Benguet
21	Lamlamag, Gemma P.	Teacher I	Kema Primary School	Benguet
22	Lim, Arnel Billy G.	Special Science Teacher I	Bad-ayan Integrated School	Benguet
23	Lingwa, Nelia G.	Teacher II	Loo National High School	Benguet
24	Lunag, Laureen A.	Teacher III	Lagawe National High School - Extension	Ifugao
25	Malinias, Agnes B.	Principal I	Talinguoy Elementary School	Benguet
26	Mente, Nover Keithly S.	Education Program Supervisor	Human Resource Development Division	Regional Office
27	Pascua, Julia R.	District ALS Coordinator	Sta. Marcela District	Apayao
28	Patinglag, Veronica C.		Balukas Elementary School	Benguet

29	Ramirez, Kristoffer Paulo L.; Acob, Vinza E.; Turingan, Marlene S.	Teacher II; Teacher II; Teacher III	Sta. Marcela National High School	Apayao
30	Reyna, Cesaria C., Ngalob, Roland D.	Teacher I, Master Teacher I	Besao National High School (BeNHS)	Mountain Province
31	Sally, Wila Rea F.	Teacher I	Tawangan Elementary School	Benguet
32	Toribio, Nieves Domay S.; Estrera, Mary Rose S.	Teacher III, Teacher II	Don Mariano Marcos Elementary School	Baguio City
33	Waclin, Shanalyn S.	Teacher I	Tinaleb Elementary School	Benguet

PPRD- Management and Technical Working Team / Coaching Team	
1	Aida L. Payang EdD, CES
2	Florence E. Balictan, EPS
3	Melandro L. Payang, ADAS I
4	Jennylyn B. Kitongan, AO II
5	Janet M. Ambucay, PO III
6	Manilyn D. Botilas, Stat I
7	Crisanta P. Pantaleon, EPS II

ACTIVITY DESIGN

Virtual Coaching and Orientation of Research Proponents

October 25-26, 2021 – Phase I

November 8-9, 2021 – Phase II

PHASE I

DAY 1	Activity	In-charge / participants
9:00 – 9:10 am	Preliminary Activities	
	Prayer	PPRD
	Attendance Check and House Norms	PPRD
	Objectives of the Coaching and Orientation	CES -PPRD
	Message	RD / ARD
9:00 – 11:00 am	Orientation on the requirements, roles and responsibilities of both the researcher and the concerned committees.	Crisanta P. Pantaleon Proponents
11:00 – 12:00 pm	Open forum	
11:30 – 12:00 pm	Agreements	
12:00 – 1:00 pm	Lunch Break	
1:00 – 5:00 pm	One-on-one Coaching on the following: <ul style="list-style-type: none"> - Reviews/ Evaluation - Timeline - Cost Estimates - MOA - WFP - Certifications and Declarations 	Coaching Team Proponents
DAY 2	Activity	Participants
9:00 – 12:00 pm	One-on-one Coaching	Coaching Team Proponents
12:00 – 1:00 pm	Lunch Break	
1:00 – 5:00 pm	One-on-one Coaching	

PHASE II

DAY 1	Activity	In-charge / participants
9:00 – 9:10 am	Preliminary Activities	
	Prayer	PPRD
	Attendance Check and House Norms	
	Agreements	
9:00 – 12:00 am	One-on-one Checking of documents / deliverables: <ul style="list-style-type: none"> - Revised research proposal (final) - Timeline - Cost Estimates - MOA - WFP - Certifications and Declarations 	Coaching Team Proponents
12:00 – 1:00 pm	Lunch Break	
1:00 – 5:00 pm	----- Continuation-----	Coaching Team Proponents

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DAY 2	Activity	Participants
9:00 – 12:00 pm	One-on-one Checking of documents / deliverables: <ul style="list-style-type: none"> - Revised research proposal (final) - Timeline - Cost Estimates - MOA - WFP - Certifications and Declarations 	Coaching Team Proponents
12:00 – 1:00 pm	Lunch Break	
1:00 – 5:00 pm	----- Continuation-----	

PPRD- Management and Technical Working Team

Tasks	Facilitator/s or In-charge
Overall Management – Aida L. Payang EdD, CES	
Research Proposal – incorporation of comments and suggestions <ul style="list-style-type: none"> • proposal/research with online data gathering shall be approved. 	Florence E. Balictan, EPS Crisanta P. Pantaleon, EPS II
Cost Estimates <ul style="list-style-type: none"> - includes detailed research cost, broken down per research task, activity and/or deliverable. - Communication expense shall be included in the grant. 	Crisanta P. Pantaleon, EPS II
WFP <ul style="list-style-type: none"> - Alignment of timetable/workplan and cost estimates. 	Jennylyn B. Kitongan, AO II Melandro L. Payang, ADAS I
MOA and declarations <ul style="list-style-type: none"> - To ensure accountability, all research receiving funding from DepEd or other sources must execute a Memorandum of Agreement (MOA) which contains the conditions and details of the grant as agreed between the grantee and the funding source. The research must commence within five working days upon signing of the MOA. 	Manilyn D. Botilas, Stat I Janet M. Ambucay, PO III
Documenter (Attendance, Photo documentation, Minutes/Issues and Concerns)	Melandro L. Payang, ADAS I