



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region

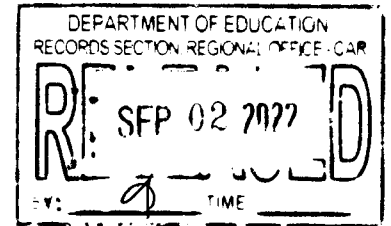
August 31, 2022

**REGIONAL MEMORANDUM**

No. ~~444-2022~~

**THIRD QUARTER INTERFACE WITH SDO COUNTERPART AND  
CONVERGENCE WITH STAKEHOLDERS OF HOST SDO  
(LEGAL SERVICES)**

To: Schools Division Superintendents  
Division Legal Officers  
Child Protection Coordinators/Focal  
Regional and Division CPU  
Regional Legal Unit  
Others concerned



1. To continuously ensure the effective and efficient provision of Legal Services to all women and men stakeholders, female and male learners in the region, the Office of the Regional Director through the Legal Unit in coordination with the Schools Division Office of Kalinga, will be conducting the Third Quarter Interface with SDO Counterpart and Convergence with Stakeholders, particularly on School Sites Titling, Child Rights and Child Protection Policy implementation, and other Legal Services.
2. Women and men representatives from all the eight (8) Schools Divisions, and Regional Office Legal Unit personnel will participate in this activity on **September 21-23, 2022** in Kalinga.
3. The objectives of the activity are:
  - a. To conduct planning activities for the capacity building of the Regional Office and Schools Division Office personnel involved in investigation and administrative case procedures;
  - b. To plan, align and harmonize PPAs of RO and SDO CPU and CREDe in relation to the the REDP and DEDP respectively;
  - c. To provide status on the updating of CPP School Profile for SY 2022-2023;
  - d. To provide updates on the the utilization of downloaded school site funds for the Fiscal Years 2021 and 2022, and on the Talakayan sa Paaralan with the DENR conducted in the different SDOs.





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4. The expected participants to the interface are as follows:

Office/Section/Unit/Division (Face-to-face)	Number of Participants		
	Female	Male	Total
<b>Division Office</b>			
Attorney III			8
Division CPC Coordinator/Focal or SDO CPU representatives			8
<b>Regional Office</b>			
Atty. Vanessa B. Flora	1		1
Atty. Edward C. Magalgalit Jr.		1	1
Janelle S. Dogao	1		1
Dalton S. Teliao		1	1
Mayclaire Jimenez	1		
Driver (van)		1	1
<b>Total</b>			<b>22</b>

5. All women and men participants from the Division Offices should confirm their attendance in the activity by accomplishing the confirmation slip and sending it through e-mail at [car.legalunit@deped.gov.ph](mailto:car.legalunit@deped.gov.ph) on or before **September 09, 2022**.

6. The check-in of participants at the venue and opening program shall be at 2 PM onwards on September 21, 2022. The first meal for participants will be PM snacks on September 21, and the last meal will be AM snack on September 23. Check-out shall be on September 23 in the morning.

7. Meals and accommodation expenses shall be charged to the Regional Office fund which will be downloaded to the Schools Division Office of Kalinga. Meanwhile, travel expenses and other expenses incidental thereto shall be charged to local funds subject to usual accounting and auditing rules and regulations.

8. This shall serve as Authority to Travel of the above named Regional Office participants.

9. For information and guidance.

  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV/Regional Director





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**Enclosure 01 of RM No. 444-2022**

<b>TIME</b>	<b>ACTIVITY</b>
<b>Day 1</b>	<b>ARRIVAL AND School Sites Update</b>
2:00- 3:00	Arrival of the participants and Registration
3:01- 3:30	Preliminaries
3:31- 5:00	Updates and Feedbacking on the Conduct of Talakayan sa Paaralan and School Sites Titling
<b>Day 2</b>	<b>INTERFACE PROPER</b>
<b>TIME</b>	
8:00-8:30	Registration
8:31-9:00	Preliminaries
9:01-12:00	Updates on the status of updating of CPP profiles and harmonization of PPAs of RO and SDO CPU and CREDe in relation to the the REDP and DEDP respectively
12:01-1:00	Lunch Break
1:01-3:00	Planning for the capacity building of the Regional Office and Schools Division Office personnel involved in investigation and administrative case procedures
3:01-6:00	Planning of activities for the next convergence meeting for the last quarter
<b>Day 3</b>	<b>CLOSING AND DEPARTURE</b>
8:00- onwards	Closing Program and ways forward





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**CONFIRMATION SLIP**

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Division: \_\_\_\_\_

	Name	Signature
Legal Officer		
CPP Focal/CPU Representative		

Approved by:

\_\_\_\_\_

**Schools Division Superintendent**

*Note: Kindly scan/picture the accomplished slip and email to [car.legalunit@deped.gov.ph](mailto:car.legalunit@deped.gov.ph)*

