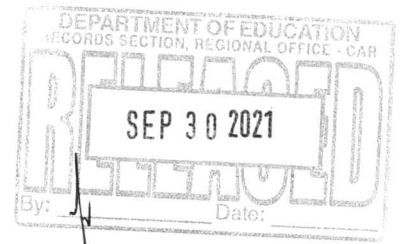




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



September 28, 2021

REGIONAL MEMORANDUM

No. 443.2021

**FIFTH REGULAR REGIONAL MANAGEMENT COMMITTEE
 (ManCom) MEETING**

To: OIC-Assistant Regional Director
 Schools Division Superintendents
 Assistant Schools Division Superintendents
 Regional Office Chiefs
 All Others Concerned

1. The **Fifth Regular Regional Management Committee (ManCom) Meeting** will be held on **October 12, 2021, Tuesday**. ManCom members from the Regional Office and confirmed members from the SDOs will convene at RNEAP Hall, DepED-CAR compound, Wangal, La Trinidad, Benguet, from 8:30 a.m. to 4:00 p.m. While the other members may join the online through MS Teams. The link will be sent to the respective email of the members.

2. The theme for this ManCom meeting is “DepED-CAR: Builder of HOPE in Providing Holistic Opportunities to every Cordilleran Learner”. The general objective of this activity is to provide an avenue for the ManCom members to arrive at agreements as well as review the existing policies or formulate new policies applicable to the context in the Region. Specifically, this activity aims to:

- a. gather and share updates on the implementation of the different Programs, Projects, and Activities (PPAs);
- b. discuss the status reports, and address issues and concerns on the implementation of the Basic Education Region/Division Learning Continuity Plan (BE-LCP), and
- c. to discuss the different learning modalities.

3. Agenda are the following:

PROPOSED AGENDA	DIVISION IN-CHARGE / FOCAL
1. Actions taken during the MANCOM agreements last August 4, 2021, and September 22, 2021	MANCOM Members
2. Different Learning Modalities	All SDOs / CLMD
3. SHS Tracking System	All SDOs / CLMD
4. PNPKI	ORD - ICTU
5. Budget Utilization Rate (BUR)	Finance Division
6. 2021 Gawad DepED Cordillera	HRDD
7. Celebrating Gains	ARD Florante E. Vergara
8. Other matters/issues and concerns of SDOs	MANCOM Members
9. Regional Director’s Hour/ updates	RD Estela L. Cariño EdD, CESO III



4. In preparation for the meeting, Division Chiefs and Schools Division Superintendents are requested to submit their final actions taken from the minutes of the meeting in a word format and submit also the final report using powerpoint presentation following the given template, maximum of 10 slides per division, on or before October 7, 2021, until 5:00 p.m. Kindly send your actions taken and report to this email address, mancomcordillera@gmail.com. Please be reminded of the submission of reports and actions taken on time.

5. Attached are the following enclosures:

- a) Enclosure 1: List/ Number of Participants;
- b) Enclosure 2: Matrix of Activities;
- c) Enclosure 3: Template of presentation; and
- d) Enclosure 4: Confirmation of attendance.

6. ManCom members from the SDOs who will be joining on site, dinner will be served on October 11 and 12, while the breakfast will be served on October 12, 2021. Meals for lunch, morning, and afternoon snacks will be served to all the participants during the meeting on October 12, 2021. The last meal for the SDO participants will be served on October 13, 2021, in the morning.

7. Expenses relative to the conduct of this activity for food, venue, room accommodation, supplies, and other incidental expenses relative to the meeting shall be charged against the Regional MOOE, while travel and incidental expenses of the SDO participants shall be charged against their local funds subject to the existing budgeting, procurement, accounting, auditing rules and regulations.

8. For inquiry and room reservation, kindly contact the Regional ManCom secretariat through Ms. Manilyn Botilas with her contact number, 0947-553-0144, or kindly call the ORD's office and look for Ms. Edralyn Ganga for room reservation through this telephone number (074) 422-1318.

9. Observance of the health and safety protocols like social distancing, wearing of face mask and face shield, disinfection, and washing of hands at all times during the activity is a must.

10. For information, guidance and compliance of all concerned.



ESTELA LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

Enclosure 1 (RM No. 443, 2021)*Fifth Regular Regional Management Committee (ManCom) Meeting***LIST/NUMBER OF PARTICIPANTS****PARTICIPANTS**

No.	Name	Position/ Designation
1.	Estela Leon-Cariño	Regional Director
2.	Florante E. Vergara	OIC-ARD
3.	Edgardo T. Alos	CAO, Admin
4.	Atty. Sebastian G. Tayaban	CAO, Finance
5.	Ethielyn E. Taqued	CES, FTAD
6.	Rosita C. Agnasi	OIC, CLMD
7.	Aida L. Payang	CES, PPRD
8.	Jennifer P. Ande	CES/ OIC-NEAPR
9.	Maksim A. Botilas	OIC, QAD
10.	Edgar H. Madlaing	CES, ESSD
11.	Sasha Joseph P. Daganos	OIC, HRDD
12.	Cornelia D. Adaci-Dulnuan	SAO, Admin
13.	Cristina L. Paquit	SAO, Finance
14.	Georaloy I. Palao-ay	PAU Unit Head
15.	Georgina C. Ducayso	LR Supervisor
16.	Manilyn D. Botilas	Statistician I/ Secretariat
17.	Jennelyn B. Kitongan	Administrative Officer II/ Secretariat
18.	Melandro L. Payang	Administrative Assistant I/ Secretariat
19.	Benilda M. Daytaca	OIC- SDS-Abra
20.	Benedicta B. Gamatero	SDS-Apayao
21.	Federico P. Martin	SDS- Baguio City
22.	Gloria B. Buyao	SDS- Benguet
23.	Soraya T. Faculo	OIC SDS - Ifugao
24.	Amador D. Garcia	OIC-SDS - Kalinga
25.	Sally B. Ullalim	SDS – Mt. Province
26.	Irene S. Angway	OIC-SDS – Tabuk City
27.	Samuel T. Egsaen Jr.	OIC ASDS-Abra
28.	Ginadine L. Balagso	OIC-ASDS-Apayao
29.	Christopher C. Benigno	OIC-ASDS- Baguio City
30.	Carmel F. Meris	OIC-ASDS- Benguet
31.	Pio D. Ecuán	OIC-ASDS - Ifugao
32.	Jerry C. Ymson	OIC-ASDS - Kalinga
33.	Virginia Batán	OIC-ASDS – Mt. Province
34.	Feliciano L. Agsaoay Jr.	OIC-ASDS – Tabuk City

Fifth Regular Regional Management Committee (ManCom) Meeting
RNEAP Hall, Wangal, La Trinidad, Benguet

MATRIX OF ACTIVITIES

October 12, 2021	PARTICULARS
8:15-8:30 a.m.	Registration of participants
8:30-8:50 a.m.	Preliminaries
8:50-10:00 a.m.	Business Proper
10:00 -10:15 a.m.	Health Break
10:15 a.m. – 12:00 nn	Continuation of Business Meeting
12:00-1:00 p.m.	Lunch
1:00 – 2:45 p.m.	Continuation of Business Meeting
2:45 – 3:45 p.m.	RD's Hour/ Updates, issues, and concerns /Adjournment
3:45-4:00 p.m.	Awarding of Best Acquiescent Division

Regional ManCom Meeting

PROPOSED TIME	Business Proper	Person In-charge	Remarks
8:30-8:50 a.m.	Preliminaries	Secretariat	
	-Attendance check	Secretariat	
8:50 a.m.- 9:00 a.m.	Meeting Proper	Secretariat	
	➤ Declaration of Quorum		
	➤ Call to Order	Florante E. Vergara OIC-ARD	
	➤ Approval of the Minutes of previous	Aida L. Payang CES, PPRD	
	• Highlights		
	• Agreements/ actions taken		
Morning: 9:00-12NN	New Business	SDSs/ ASDSs/ Chiefs	For information, discussion/ approval
(9:00-9:15 a.m.)	➤ SDO Abra		
(9:15-9:30 a.m.)	➤ SDO Apayao		
(9:30-9:45 a.m.)	➤ SDO Baguio City		

(9:45-10:00)	➤ SDO Benguet		
(10:00-10:15 a.m.)	➤ SDO Ifugao		
(10:15-10:30 a.m.)	--- Health Break ---		
(10:30-10:45 a.m.)	➤ SDO Kalinga		
(10:45-11:00 a.m.)	➤ Mountain Province		
(11:00 a.m. - 11:15 a.m.)	➤ Tabuk City		
(11:15 a.m.- 11:30 a.m.)	➤ Administrative Division		
(11:30 a.m.- 12:00 nn)	➤ CLMD		
(12:00 nn-1:00 p.m.)	---Lunch Break ---		
(1:00-1:15 p.m.)	➤ ESSD		
(1:15-1:30 p.m.)	➤ FTAD		
(1:30-1:45 p.m.)	➤ Finance Division		
(1:45-2:00 p.m.)	➤ HRDD		
(2:00-2:15 p.m.)	➤ NEAPR		
(2:15-2:30 p.m.)	➤ PPRD		
(2:30-2:45 p.m.)	➤ QAD		
(2:45-3:45 p.m.)	RD's Hour/ Updates, Issues, and Concerns -Adjournment	Estela L. Cariño EdD, CESO III Regional Director	For information, discussion/ approval
3:45-4:00 p.m.	Awarding of the Most Acquiescent Division	Florante E. Vergara OIC-ARD	

Note: Per presentation is allotted 10-15 minutes, **maximum of 15 minutes only**, including the questions, clarifications, and answers. Questions, clarifications, and answers will be done after the reporting.

Enclosure 3 (RM No. _____, s. 2021)



DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
La Trinidad, Benguet 2601

5th Regular Regional Management Committee (ManCom) Meeting

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Title

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(Name of Division)

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Size: 35
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October 12, 2021

DEPARTMENT OF EDUCATION



1

Title/ Sub-Title

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Content

Note:

Font: Arial or Tahoma for the content is suggested

Font Size: 35 and above

With 7 – 8 liners only for clarity

Maximum of 10 slides only

2

Enclosure 4 (RM No. 443, s2021)

CONFIRMATION OF ATTENDANCE

5th Regular Regional Management Committee (ManCom) Meeting

October 12, 2021 (Tuesday) at RNEAP Hall,
Wangal, La Trinidad, Benguet

NAME: _____

DIVISION: _____

DATE OF ARRIVAL: _____

TIME OF ARRIVAL: _____

AVAIL OF ROOM ACCOMMODATION?

YES NO

BREAKFAST: YES NO

DINNER: YES NO

DATE OF DEPARTURE: _____

TIME OF DEPARTURE: _____

SIGNATURE: _____