

Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

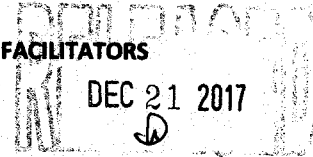
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December 20, 2017

Regional Memorandum
433-2017

ORIENTATION AND PLANNING CONFERENCE OF REGIONAL NEAP FACILITATORS



To: Schools Division Superintendents
All Divisions

1. Relative to the conduct of School Heads Development Program: Foundation Course and Instructional Leadership Program, DepED-CAR, Regional Office through the Human Resource Development Division shall conduct an **"Orientation and Planning Conference of Regional NEAP Facilitators"** on January 11, 2018 at NEAPR, DepEd, CAR, Wangal, La Trinidad, Benguet.

2. The Orientation and Planning Conference aim to:
- Plan for the conduct of School Heads Development Program: Foundation Course and Instructional Leadership Program.;
 - Walkthrough of the modules of SHDP and ILP.; and
 - Discuss and agree on other related activities, issues and concerns in the conduct of the training on SHDP and ILP.

3. Participants to the Orientation and Planning Conference are the following:

Participants				Number
Regional Office				
• Regional Director				1
• Asst. Regional Director				1
• HRDD				4
Chief Trainers				4
• Rosita Agnasi		Marilyn Apiit		
• Jerry Ymson		Jennifer Ande		
NEAP Facilitators				25
1. Wifredo Bagsao	Benguet	9. Dolores Comom	Baguio	
2. Francis Peckley	Benguet	10. Allan Gobrin	Apayao	
3. Nemia Lite	Mt. Prov.	11. Jasmine Bringas	Abra	
4. Marilyn Tolbe	Benguet	12. Juanito Padawan Jr.	Ifugao	
5. Marina Tabangcura	Baguio	13. Oliver Tubiagon	Ifugao	
6. Lourdes Lomas-e	Baguio	14. Esther Rizaldo	Benguet	
7. Nancy Rosado	Benguet	15. Brenda Ducusin	Ifugao	
8. Teodora Botis	Baguio			
Total				25

4. The participants are expected to be at the venue from 8:30 in the morning till 5 o'clock in the afternoon of January 11, 2018. They are requested to bring their laptops and other important materials relative to the orientation and planning conference.

5. Transportation and other incidental expenses of the participants shall be charged against local funds, while the lodging, breakfast except for Baguio participants, lunch and 2 snacks shall be charged to regional funds, subject to the usual accounting and auditing rules and regulations.

6. Immediate dissemination of this memorandum is desired.

MAY B. ECLAR, PhD, CESO V
Officer-In-Charge
Office of the Regional Director

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