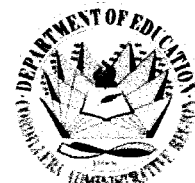




Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
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December 18, 2017

Regional Memorandum
No. 429-2017

DEC 20 2017

**Regional Round Table Conference - Monitoring and Evaluation
of Multigrade Program Implementation**

To: **Schools Division Superintendents
Divisions of Abra, Apayao, Benguet, Ifugao, Kalinga, Mountain Province, Tabuk City**

1. Pursuant to DO no. 21, s. 2017 or the Guidelines on the Utilization of the 2017 Financial Support for Multigrade Schools which states that "...support fund is allocated for the RO to be used in the monitoring and conduct of procurement, reproduction, orientation-training as well as delivery and utilization of the materials in the multigrade schools (par. 14)", DepEd-CAR through the Curriculum and Learning Management Division (CLMD) will be holding the Regional Round Table Conference on the Monitoring and Evaluation of MG Program Implementation on **January 16 to 18, 2018** at the **NEAPR Conference Hall, Wangal, La Trinidad, Benguet**.
2. Objectives of this activity are for the participants to review training implementation for Multigrade classes; accomplish needed reports for the Multigrade Program; and plan for relevant Multigrade activities in the future.
3. Participation is expected from the Chiefs of the Curriculum and Implementation Division (CID), Education Program Supervisors or Division Coordinators in-charge of Multigrade Education, and the Multigrade Training Team as specified below:

Participants	No. of Participants
Regional Office	
• Regional Director/Assistant Regional Director	2
• CLMD Chief	1
• CLMD Education Programs Supervisors	12
• Documenters	1
Schools Division Offices	
• CID Chiefs	8
• EPS/Coordinator In-charge of Multigrade	8
• MG Regional Training Team	5
-Emmanuel Bugtong (Abra)	
-Nora Sigat (Apayao)	
-Karen Joyce Dulnuan (Ifugao)	
-Grail Lugo (Kalinga)	
-Shirley Nabunat (Mountain Province)	
TOTAL	37

Contact Numbers (Area Code: 074):


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Legal Unit 423-2214

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Records Section 423-2213
Supply Section 422-2198
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CLMD 422-7096
LRMDS 422-0615
ESSD 423-2218
Finance Division 422-5155
FTAD 424-5187

HRDD 422-9590
NEAP-R 422-5500
PPRD 422-9590
QuAD 422-5187
COA 422-7434

4. Attached in *Enclosure No. 1* is the Matrix for your guidance and in *Enclosure No. 2* is the template of accomplishment report to be submitted to the Regional Office and reported during the Conference on January 16.
5. Accommodation and meals (breakfast, lunch, dinner, morning and afternoon snacks) for 3 days will be charged to 2017 Downloaded MG Funds. First meal will be breakfast of January 16 (Tuesday) and last meal will be dinner of January 18 (Thursday). Lodging of all field participants will be at the NEAP Dormitory.
6. Travel expenses and other meals not covered within the activity duration will be charged to local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and strict compliance to this Memorandum is directed.


MAY B. ECLAR, PhD, CESO V
Officer In-charge
Office of the Regional Director

Enclosure No. 1 to RM on Regional Round Table Conference on MG

MATRIX FOR THE ROUND TABLE CONFERENCE ON MULTIGRADE PROGRAM IMPLEMENTATION

DAY 1, JANUARY 16, 2018 (Tuesday)		
TIME	ACTIVITIES/TOPICS	FACILITATOR/MODERATOR
7:00 – 7:45	<i>Breakfast</i>	
7:45 – 8:30	Registration	Fely Badival; Warly Kindiawan
8:30 – 9:30	Opening Program	CLMD
9:30 – 10:00	Plenary Talk: "Making Inclusion Work in the Philippines"	
10:30 – 12:00	Division Reporting on MG 2017 Accomplishments: <ul style="list-style-type: none"> • Tabuk City • Mountain Province • Ifugao Reaction/Open Forum	Marionette Dooma, MG Coord. Dorothy Chakiwag, MG Coord. Jane Dulawan, MG Coord. Regional Office/CLMD
12:00 – 1:00	<i>Lunch Break</i>	
1:00 – 3:00	Division Reporting on MG 2017 Accomplishments: <ul style="list-style-type: none"> • Abra • Benguet • Kalinga • Apayao 	Emmanuel Dulnuan, MG Coord Sylvia Rimban, MG Coord. Jennifer Duran, MG Coord. Richard Simisim, MG Coord.
3:00 – 3:15	<i>Health Break</i>	
3:15 – 5:15	Reaction/Open Forum Synthesis of all Reports/Feedback from RO	Regional Office/CLMD
6:00 – 7:00	<i>Dinner</i>	
MOL	Baguio City/Benguet/Mountain Province	OD: Carmel/Jeanie Claire

DAY 2, JANUARY 17, 2018 (Wednesday)		
TIME	ACTIVITIES/TOPICS	FACILITATOR/MODERATOR
6:30 – 7:30	<i>Breakfast</i>	
7:45 – 8:00	<i>Management of Learning</i>	Abra/Apayao/Ifugao
8:00 – 10:00	Walk Through of MG-DLPs	Shirley/Grail
10:00 – 10:15	<i>Health Break</i>	
10:15 – 12:15	Walk Through of MG-DLPs	Shirley/Grail
12:15 – 1:15	<i>Lunch Break</i>	
1:15 – 3:15	Regional Agreement on MG-DLP and DLL	CLMD
3:15 – 3:30	<i>Health Break</i>	
3:30 – 5:30	Regional Agreement on MG-DLP and DLL	CLMD
6:00 – 7:00	<i>Dinner</i>	
OD	Shirley Nabunat and Grail Lugo	

DAY 3, JANUARY 18, 2018 (Thursday)		
TIME	ACTIVITIES/TOPICS	FACILITATOR/MODERATOR
6:30 – 7:30	<i>Breakfast</i>	
7:45 – 8:00	<i>Management of Learning</i>	Kalinga/Tabuk City
8:00 – 10:00	Review of Existing MG Policies	Emmanuel/Nora/Karen Joyce
10:00 – 10:15	<i>Health Break</i>	
10:15 – 12:15	Review of Existing MG Policies	Emmanuel/Nora/Karen Joyce
12:15 – 1:15	<i>Lunch Break</i>	
1:15 – 3:15	Regional Agreement re MG Policies as contextualized for CAR	CLMD
3:15 – 3:30	<i>Health Break</i>	
3:30 – 4:30	Planning for Next Steps	CLMD
4:30 – 5:00	Synthesis	CLMD
5:00 – 5:30	Closing Program	Kalinga/Tabuk City
6:00 – 7:00	<i>Dinner</i>	
OD	Emmanuel Bugtong; Nora Sigat; Karen Joyce Dulnuan	

Enclosure No. 2 to RM on Regional Round Table Conference on MG

NARRATIVE ACCOMPLISHMENT REPORT ON THE UTILIZATION OF THE FY 2017 SUPPORT FUND FOR MULTIGRADE SCHOOLS

- I. Introduction
- II. Goal and Objectives
- III. Highlights of the Activity
 - A. Training activity successes (factors/causes)
 - B. Training activity points for improvement (factors)
- IV. Lessons Learned
- V. Suggestions and Recommendations
- VI. Appendices:
 - A. Physical and
 - B. Financial Report

**Suggested Template (for physical and financial report):*

DIVISION	COMPONENTS	DATE OF ACCOMPLISHMENT	PERFORMANCE INDICATOR	PHYSICAL		FINANCIAL		REMARKS
				TARGET	ACCOMPLISHMENT	TARGET	ACTUAL	
	1. Reproduction of Materials		No. of materials printed and distributed (specify materials)			*indicate total amount downloaded		
	2. Capability Building (orientation/ seminar)		No. of teachers trained					

Prepared by:

Date: _____

APPROVED:

Date: _____

Schools Division Superintendent/authorized representative