Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

DEPARTMENT OF EDUCATION
RECORDS SECTION REGIONAL OFFICE - CAR
AUG 23 2022
TIME

August 17, 2022

REGIONAL MEMORANDUM

No. 425 . 2022

SUBMISSION OF QUARTERLY DATA BASED ON DEPED MAJOR PAPS AND OTHER DEPED PROGRAMS

To: Assistant Regional Director
Schools Division Superintendents/ OIC
Regional Office Division Chiefs/ OICs
Program owners/ Focal persons
All Others Concerned

1. One of the mechanisms to automate core systems and processes in Data Management is to develop, organize, and institutionalize a data-gathering system.

2. Relative to this, all program owners, focal persons, and all personnel shall be equipped with a data management system to provide complete, valid, timely, and accurate data and information for planning, budgeting, and policy direction and to align with the organization's Programs, Activities, and Projects (PAPs).

3. **All concerned personnel shall be mindful and be guided to submit the data/ reports to PPRD quarterly or to submit any updated data every 3rd week of the last month in every quarter** *(January to March, April to June, July to September, October to December).* The role of PPRD is to have a data bank to ensure that the data submitted are stored and validated before it will be released to the requesting party/ ies. **Please be reminded that if no data is available, meaning there is no data submitted to PPRD by the program owner or the focal person.**

4. The Regional focal persons will be in charge to do their own templates as they know their needed data/ reports from their counterparts in the field. Then, the focal persons in the Schools Division Offices must submit to their counterparts in the regional office based on the data/reports needed, and, the focal from the regional office to submit to the Policy, Planning and Research Division (PPRD), for data storage and safekeeping of individual and other confidential information relative to Republic Act No. 10173 which is the *"Data Privacy Act of 2012".*

5. The data gathered quarterly will be used in submitting reports to the Central Office, line agencies, private organizations, researchers, individuals, and basis for the CESPES, BAR and other required reports.

6. Attached are the following enclosures:

   a) Enclosure 1: List of data/ reports with provided links for data uploading and updating;
   b) Enclosure 2: Link for data references/ DATOS Site/ EBEIS/LIS site; and
   c) Enclosure 3: Regional Office Functional Division Directory.

7. For information, guidance, and compliance of all concerned.

ESTELA P. LEON - CARIÑO EdD, CESO III
Director IV/ Regional Director

/pprd/ alp/ MDB

Enclosure No. 1 to Office Memorandum No. 425 · 2022

DIVISION	UPDATED NUMBER/LIST	LINK
ADMIN- AMS	Inventory: No. of equipment distributed, ICT equipment, furnitures (RO level), Number of Teaching and Non-Teaching personnel provided by laptops by Central Office per division	https://tinyurl.com/AdminAMSCAR
ADMIN- Personnel	List/ No. of Filled, Unfilled positions, no. of approved ERF, no. of SDO and RO personnel , no. of newly created positions filled up, Number of Nationally Paid teachers by school	https://tinyurl.com/AdminPersonnelCAR
CLMD	No. of equipment distributed (Science and math package), No. of equipment distributed (TechVoc Equipment), data on SPA, SPS, SPJ, SPFL, SSP, SSES, RSHS, No. of learners enrolled in: a. ALIVE (both public and private), b. IPED (public), c. ALS; Number of schools offering the following programs: a. ALIVE, b. IPED, c. SPED, No. of schools per learning modality (disaggregated in Public, Private, SUCs, Elem and Secondary schools)	https://tinyurl.com/CLMDCAR
CLMD- LR	No. of textbooks, instructional/ learning materials procured for printing and delivery, Number of Schools provided with learning resources/or number of learning modules distributed/ Number of contextualized learning materials distributed	https://tinyurl.com/CLMDCARLR
ESSD- Health and Nutrition	WINS Status for elementary, JHS and SHS per division, No. of vaccinated learners, Teaching and Non-Teaching personnel	https://tinyurl.com/ESSDCAR
	Nutritional Status Report of Elementary, JHS, SHS for SY 2021-2022, SY 2022-2023 (latest report)	
ESSD- DRRM	List and number of schools and classrooms with damages due to latest earthquake and/or any disasters	
ESSD- Facility	No. of classrooms constructed,repair, rehabilitation, no. of new classrooms constructed, no. of schools with electricity and without electricity, per division, elem and secondary, Latest No. of Last Mile Schools, No. of instructional rooms by school, WINS data (particularly no. of functional toilets, hand washing facilities per division and categorize to male and female), and no. of seats by school	
FTAD	No. of Schools validated (2022) (SBM matters)	https://tinyurl.com/FTADCAR
FINANCE	List/ No. of Implementing Units by division, Breakdown of the DepEd RO and SDOs budget for 2022	https://tinyurl.com/FINANCECAR2022
HRDD	No. of conducted RLAC sessions and Wellness program for 2021 and 2022	https://tinyurl.com/HRDDCAR2022
NEAPR	No. of RO/SDO personnel (Teaching, Non-Teaching, Teaching-Related) trained according to their needs (IPDP) for 2021 and 2022	https://tinyurl.com/NEAPR2022

PPRD	No. of completed Education Researches, no. of approved researches, No. of researches completed, No. / list of approved policies, number of policies formulated, reviewed, and issued , no. of proposed policies reviewed, No. of Action and Basic Researches Approved and Funded under BERF SY 2020-2021, 2021-2022, updated Key Performance Indicators (KPIs) for SY 2021-2022; Number of Enrolment for SY 2021-2022 per division, Early Registration SY 2022-2023, Quick count enrolment for SY 2022-2023, List and number of Schools for SY 2021-2022, Classroom-Pupil and Textbook-Student Ratio by province, Teacher-Pupil and Teacher-Student Ratio	https://tinyurl.com/PPRDCAR
QAD	No. of approved government permit for Kinder, Elementary, JHS, SHS (per track); Latest NAT Results	https://tinyurl.com/QADCAR
ORD- ICT	No. of ICT equipment per division, number of schools with computer package (elementary, JHS and SHS), no. of equipment distributed (ICT Packages) per SDOs	https://tinyurl.com/ORDICT
ORD-LEGAL	School sites status per division	https://tinyurl.com/ORDLegal
ORD-PAU	List of Media partners with their office contact number and address	https://tinyurl.com/ORDPAU

Note: Please don't forget to put "**source and as of** " on every data/ report (example: ***Source: LIS as of August 16, 2022 at 10:00 a.m.***)

*** Don't just send the website address or google link but instead, send/upload the disaggregated data in Public, Private, SUCs, Elementary, JHS and SHS, if applicable**

//pprd/alp/mdb

Enclosure No. 2 to Office Memorandum No. 425 . 2022

DATA REFERENCES
(for Freedom of Information)

Descriptive Title	Link
Data, Analysis, Treatment and Organization's Storage (DATOS)	tinyurl.com/datosdepedcar
Data Storage through google drive (Based on the uploaded from the RO Functional Divisions)	https://tinyurl.com/DataBankStorage
Learners Information System (LIS)	http://lis.deped.gov.ph
Enhanced Basic Education Information System (EBEIS)	http://ebeis.deped.gov.ph

Enclosure No. 3 to Office Memorandum No. 425 . 2022

REGIONAL OFFICE DIRECTORY

RO Division	Email Address	Telephone Number	Regional Office Local IP Number
Office of the Regional Director	ord.car@deped.goc.ph	(074) 422-1318	1103
Office of the Assistant Regional Director	oard.car@deped.goc.ph	422-9590	1204
ORD- ICT	car.ictu@deped.gov.ph		1102
ORD-Legal Unit	car.legalunit@deped.gov.ph		2102
ORD-PAU	car.pau@deped.gov.ph		1203
Administrative Division	car.admin@deped.gov.ph		1101
• Personnel Unit	car.personnel@deped.gov.ph	422-1804	
• Records Section		423-2213	
• Asset Management Section		422-2198	
• Cash Section			2103
• Payroll Services Unit		424-3993	3102
Curriculum and Learning Management Division (CLMD)	car.clmd@deped.gov.ph	422-7096	1202
• Learning Resource Management Development System (LRMDS)		422-0615	4101
Education Support Services Division (ESSD)	car.essd@deped.gov.ph		2201
Field Technical Assistance Division (FTAD)	car.ftad@deped.gov.ph	424-5167	1206
Finance Division	car.finance@deped.gov.ph	422-5155	1104
Human Resource Development Division (HRDD)	car.hrdd@deped.gov.ph	424-5167	1207
National Educators Academy of the Philippines – CAR Regional Office	car.neapr@deped.gov.ph	422-5500	
Policy, Planning and Research Division (PPRD)	car.pprd@deped.gov.ph		1205
Quality Assurance Division (QAD)	car.qad@deped.gov.ph	422-5187	1201