



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION



Wangal, La Trinidad, Benguet, 2601
Tel: (074) 422-1318 | Fax: (074) 422-4074
Website: www.depedcar.ph | Email: car@deped.gov.ph

November 15, 2019

REGIONAL MEMORANDUM

421.2019

RELEASED
NOV 15 2019

DEPED-CAR
Regional ICT Team Conference

To: Schools Division Superintendents
Division Information Technology Officers
Regional ICT Unit
All Others Concerned

1. The Department of Education - Regional Office through the Information and Communications Technology Unit (ICTU) will conduct its Regional ICT Team Conference on November 27-28, 2019 at venue to be announced later.
2. The conference is set to efficiently and effectively implement and localize DepEd ICT Programs and Projects in the Region.
3. The expected participants to the conference are as follows:

Participants	Quantity
<i>Regional Director/Schools Division Superintendent</i>	1
<i>Regional ICT Unit</i>	3
Jumar B. Yago-an, ITO I Vandolph B. Flora, Computer Programmer II Glenn P. Papa, Computer Maintenance Technologist I	
<i>Division ITOs</i>	8
Marlou G. Borja, ITO – Abra Silver Ian Dimaano, ITO – Apayao Harris G. Dizon Jr., ITO – Baguio City Eric S. Wanson, ITO – Benguet Richard Butale, ITO – Ifugao Michelle Alagoy, ITO – Kalinga Loida Elaine Tibong, ITO – Mt. Province Allan Dumalsin, ITO – Tabuk City	
<i>SDO Apayao ICT Personnel</i>	1
TOTAL	13

4. Should the indicated participant not be able to attend the activity, a representative is a must.
5. Participants are required to prepare reports on the Division initiated activities for the last two quarters, on DepEd Computerization Program.
6. All participants are also required to attend the Launching of the Legal Services Information System 3.0 on November 26, per Regional Memorandum No. 420, s. 2019.



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7. Accommodations will be available at 5:00pm on November 26, 2019. Meanwhile, the first meal will be dinner on November 26 and the last meal will be afternoon snacks of November 28.
8. All identified participants shall confirm their attendance through **<http://bit.ly/CARICTTeamConference>** not later than 5:00PM on November 20, 2019.
9. Transportation, other meals and incidental expenses shall be charged against local funds subject to the existing DepEd and Commission on Audit (COA) rules and regulations.
10. Immediate dissemination of this Memorandum is desired.


MAY B. ECLAR, Ph.D., CESO V
Regional Director