



RELEASED
 DEC 04 2018
RELEASED
 DEPED-CAR

December 3, 2018

REGIONAL MEMORANDUM
 No. 415.2018

SUBMISSION OF REPORTS ON THE STATUS OF CONTINUOUS IMPROVEMENT PROJECTS

TO: School Division Superintendent
 Regional Office Division Chiefs
 All others Concerned
 All Division

1. The Regional Office through the Field Technical Assistance Division (FTAD) requests the submission of status report on the Continuous Improvement Projects being conducted in the SDOs and RO functional divisions for inventory.
2. The status report shall follow the format below using MS excel and submit to ftad.depedcar@gmail.com on or before December 17 ,2018.

DIVISION: _____

Project Title	Name of Proponent/s	Name of school/ Unit	Status
Ex. XXX Project	Maria Mario	CID unit SDO	Completed Stage 3- step 10
YYY Project	Marie Mario	Aba ES	Not Completed Stage 3- step 8

3. The CI projects that completed the 3 stages / 10 steps shall submit the soft copy of their document.
4. Immediate dissemination of this Memorandum is desired.

M
MAY B. ECLAR, Ph.D., CESO V
MB
 Regional Director