



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**

Wangal, La Trinidad, Benguet, 2601  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email: [car@deped.gov.ph](mailto:car@deped.gov.ph)



**REGIONAL MEMORANDUM**  
No. 412-2018



DEPED-CAR

To: All Schools Division Superintendent  
All other concerned

**Legal Services Year-End Monitoring, Evaluation and Assessment**

1. To continuously ensure the effective and efficient provision of Legal Services to all women and men stakeholders, female and male learners in DepEd CAR, a monitoring, evaluation and assessment of all the activities and programs completed by the Legal Unit in 2018 will be conducted on **December 6-8, 2018 at Sagada, Mountain Province**, exact venue to be announced later.
2. The activity aims to:
  - a. To evaluate and assess the utilization of LSIS 2.i, especially the enhancements introduced in the Mid-Year MEA; and address issues and concerns relative thereto especially on the use of the CPP Data Tool;
  - b. To be updated on the progress of the utilization of the downloaded fund to the SDOs for school sites titling, and the problems encountered;
  - c. To conduct a post-activity evaluation and assessment on the Gender Responsive Regional Training conducted on November 13-16, 2018;
  - d. To discuss other issues and concerns relative to legal matters
3. The following are the participants:

Position/ Designation	Number of Participants		Total
	Male	Female	
<b>SDS/ ASD of Mountain Province</b>		1	1
<b>Attorney III/ Designated LO</b>	3	5	8
<b>Division Child Protection Coordinators</b>			8
<b>Division School Sites Titling Coordinators</b>			8
Regional Office			
Legal Unit	1	3	6
ICT	2		
<b>Total</b>			<b>30</b>

**Contact Numbers (Area Code: 074):**

Office of the Regional Director 422-1318  
Fax 422-4074  
Office of the ARD 422-9590  
ICT Unit 422-1318  
Public Affairs Unit 422-1318  
Legal Unit 423-2214

Administrative Division 422-1804  
Cash Section 423-2215  
Payroll Section 424-3993  
Records Section 423-2213  
Supply Section 422-2198  
General Services Unit 422-1804

CLMD 422-7096  
LRMDS 422-0615  
ESSD 423-2218  
Finance Division 422-5155  
FTAD 424-5187

HRDD 422-9590  
NEAP-R 422-5500  
PPRD 422-9590  
QuAD 422-5187  
COA 422-7434





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4. The check-in-time is at **2:00 PM onwards of December 6, 2018**, and the check-out-time is at **12:00 NN of December 8, 2018**. The first meal is dinner on December 6, 2018 and the last meal is Lunch on December 8, 2018.
5. Board and lodging for two (2) nights shall be provided while the transportation, per diem, and other expenses shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
6. The participants are requested to bring **at least one laptop per division** and their reports relative to the above objectives to be presented per division during the said activity.
7. The Schools Divisions shall confirm the names of its participants on or before **December 3, 2018**.
8. For information and guidance of all concerned. Immediate dissemination of this Memorandum is desired.

  
**MAY B. ECLAR, Ph.D., CESO V**  
Regional Director 

**Contact Numbers (Area Code: 074):**

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				