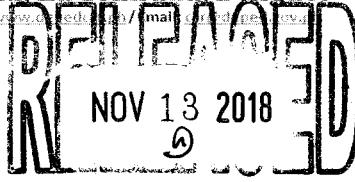


Regional Memorandum
No. 397.2018



November 13, 2018

DEPED-CAR _____

REITERATION ON THE SUBMISSION OF TECHNICAL ASSISTANCE REPORTS

To: **Schools Division Superintendents**
All Others Concerned
All Divisions

1. The Department of Education-Cordillera Administrative Region through the Field Technical Assistance Division reiterates RM 029, s. 2018, entitled "Submission of Reports on the Quarterly List of Issues /Hindering Factors, Technical Assistance/Intervention Plan, Quarterly Completion Report-Accomplishment Report and Unaccomplished Activity/Program".
2. Reports for the first to third quarters are expected to be emailed in **MS Excel Format** using *Forms 1 to 4* attached in the **Technical Assistance Mechanism Manual of Operation**. Please email reports to ftad.depedcar@gmail.com on or before **November 29, 2018**.
3. Immediate dissemination of and strict compliance to this Memorandum is advised.


MAY B. ECLAR, PhD, CESO V
Regional Director 