



August 4, 2022

Regional Memorandum  
 No. 391.2022

**PREPARATION OF THE SIX-YEAR STRATEGIC PLAN- REGIONAL EDUCATION DEVELOPMENT PLAN (REDP)-PHASE 2**

To: Assistant Regional Director  
 Schools Division Superintendents/OICs  
 SDO Planning Officers  
 Chiefs/OICs of RO Divisions  
 Unit/Section Heads  
 Others Concerned

1. The Policy, Planning, and Research Division (PPRD) in coordination with the Regional Planning Team (RPT) shall conduct the Preparation of the Six-Year Strategic Plan- Regional Education Development Plan (REDP) Phase 2 on August 23-25, 2022 at the NEAP-R Hall, DepEd, Wangal, La Trinidad, Benguet.

2. The objectives of the three-day activity are:  
 a. to present the draft of the six-year plan of projects, activities and programs (PAPs); and  
 b. draft and develop the next six-year strategic plan

3. The technical working committees are as follows:

COMMITTEE	NAME	TERMS OF REFERENCE
Consultants	RD Estela P. Leon-Cariño ARD Florante E. Vergara	Provide guidance and assistance in the development and refinement of the Regional Education Development Plan.
Overall	Aida L. Payang EdD Chief-PPRD Chairperson  Janet M. Ambucay Planning Officer Co-Chairperson	Manages the overall conduct of the activity
Facilitator	Florence E. Balictan	Facilitates the flow of the activity
Documentation and Attendance	Crisanta P. Pantaleon	Checks daily attendance and records minutes, issues and concerns as necessary.
Internet Connectivity and Technical Assistance	Manilyn D. Botilas	Ensures continuous internet connectivity
Technical Support and Secretariat	Jennelyn B. Kitongan	Ensures readiness of all materials needed



4. The participants to this activity are:

	<b>NAME</b>		<b>NAME</b>
1	RD Estela P. Leon-Cariño - ORD	21	Atty Vanessa B. Flora – ORD Legal Unit
2	ARD Florante E. Vergara- OARD	22	Cyrille B. Gaye Miranda – ORD- PAU
3	Benilda M. Daytaca – SDS, Abra	23	Georgina Ducayso - CLMD- LRMDC
4	Amador D. Garcia Sr. – SDO Kalinga	24	Alfredo B. Lanas - CLMD
5	Federico P. Martin – SDO Baguio City	25	Corazon S. Alos - CLMD
6	Gloria B. Buya-ao- SDO Benguet	26	Eleonor A. Albidas – Admin- PS
7	Benedicta M. Gamatero – SDS Apayao	27	Dr. Angeline F. Calatan- ESSD -HNU
8	Soraya T. Faculo – SDO Ifugao	28	Engr. Christopher B. Hadsan-ESSD- PFU
9	Sally B. Ulalim – SDO Mt Province	29	Florence E. Balictan - PPRD
10	Irene S. Angway – SDO Tabuk City	30	Janet M. Ambucay - PPRD
11	Maksim A. Botilas -Admin	31	Manilyn B. Botilas - PPRD
12	Rosita C. Agnasi - CLMD	32	Jennelyn B. Kitongan - PPRD
13	Edgar H. Madlaing - ESSD	33	Meldie M. Damian – PO, Abra
14	Atty. Sebastian G. Tayaban – Finance	34	Geraldine A. Pelobello – PO, Apayao
15	Ethielyn E. Taqued – FTAD	35	Olivia O. Gomez – PO, Baguio City
16	Sasha Joseph L. Daganos – HRDD	36	Jeanette I. Kiong- PO, Benguet
17	Jennifer P. Ande – NEAP- CAR	37	Margarita Ngikit – PO, Ifugao
18	Aida L. Payang – PPRD	38	Estrella R. Lacuesta – PO, Kalinga
19	Clemente D. Bandao Jr. – QAD	39	Jasmine Angela A. Calngan- PO, Mt. Prov.
20	Jumar B. Yagoan – ORD- ICTU	40	Efren Y. Danag – PO, Tabuk City

5. The Regional Office Functional Divisions shall work on their Six-Year PAPs and targets before the scheduled activity to be presented for comments and suggestions of the Regional Planning Team. Participants shall bring their own laptop, at least one per RO division.

6. Check in time for the Schools Division Office participants shall be Day 0, (August 22, 2022) at 4:00 PM onwards and check out time shall be Day 3 (August 24, 2022) at 5:00 pm. First meal shall be dinner on August 22, 2022 and last meal shall be PM snack of August 24, 2022.

7. Accommodation and meals of participants from the Schools Division Offices during the activity shall be charged to Regional Office MOOE while travel expenses shall be charged to local funds subject to usual accounting and auditing rules and regulations.

8. Attached is the program matrix for reference.

9. For inquiries and technical assistance, contact the Policy, Planning, and Research Division (PPRD) their email address [car.pprd@deped.gov.ph](mailto:car.pprd@deped.gov.ph).

11. For information and guidance.

  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
**Regional Director**

**INDICATIVE MATRIX  
DEVELOPMENT OF THE SIX (6)-YEAR STRATEGIC PLAN  
REGIONAL EDUCATION DEVELOPMENT PLAN (REDP)  
PHASE 2**

DAY/TIME	TOPIC/ACTIVITY	PERSON RESPONSIBLE
<b>DAY 0 – August 22, 2022</b>		
2:00 PM Onwards	Arrival and check-in, Settling in, and Registration	PPRD
<b>DAY 1 – August 23, 2022</b>		
8:00 AM – 8:30 AM	Opening Program	PPRD
8:31 AM – 10:00	Presentation of the Draft Six-Year Plan	Aida L. Payang , Chief, PPRD
10:30AM – 12:00 NN	Presentation of PAPs by RO Division: - PPRD - CLMD - ADMIN - FTAD	Chiefs, RO Divisions
12:01 PM – 1:00 PM	LUNCH BREAK	
1:01 PM – 5:00 PM	- Finance - QAD - HRDD - NEAP - ORD	Chiefs, RO Divisions
<b>DAY 2 – August 24, 2022</b>		
8:00 AM – 8:30 AM	MOL	Assigned RO Division
8:31 AM – 10:00	Proposed Outline of REDP 2023-2028 and Tasking by RO Divisions	PPRD
10:00 AM – 12:00 NN	Drafting and Development of the REDP 2023-2028 (Workshop)	All Participants
12:01 PM – 1:00 PM	LUNCH BREAK	
1:00 PM – 2:00 PM	Continuation -- Drafting and Development of the REDP 2023-2028 (Workshop)	All Participants
2:01 PM – 5:00 PM	Presentation of Outputs	
<b>DAY 3 – August 25, 2022</b>		
8:00 AM – 8:30 AM	MOL	Assigned RO Division
8:31 AM – 12:00 NN	Continuation of Presentation of Outputs	Chiefs and Unit/Section Heads
12:01 PM – 1:00 PM	LUNCH BREAK	
1:01 PM – 5:00 PM	Continuation of Presentation of Outputs Submission of Corrected Outputs  Next Steps/Ways forward	Chiefs and Unit/Section Heads  PPRD
	Home Sweet Home	

Prepared by:

*JAM*  
**JANET M. AMBUCAY**  
Planning Officer

Noted:

*AN*  
**AIDA L. PAYANG EdD**  
Chief, PPRD