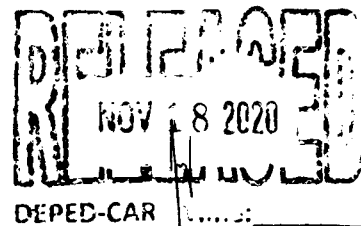




Republic of the Philippines
Department of Education
Cordillera Administrative Region



November 17, 2020

REGIONAL MEMORANDUM

NO. 365-2020

CONDUCT OF THE 2020 SCHOOL-BASED MANAGEMENT CONGRESS

TO: Schools Division Superintendents
Regional Office Chiefs
SGOD Chiefs
SBM Coordinators
All Others Concerned

1. The Department of Education – Cordillera Administrative Region directs Schools Division Offices to conduct of School Based Management (SBM) Congress with the theme, ***“School-Based Management: Propelling a Culture of Excellence”*** in December 2020.
2. The objectives of this congress are:
 - a. share the exemplary initiatives of schools relative to School-Based Management,
 - b. replicate SBM Practice learned from other schools,
 - c. apply best inputs learned for the improvement of school management in their areas, and
 - d. recognize SBM Level 2 (Maturing) schools.
3. Relative to this, Schools Division Offices are expected to conduct SBM Congress this December 2020. The congress will be highlighted by sharing initiatives of selected School Heads whose assigned schools have reached SBM Level 2 and preparing for Level 3 (Choose presenters from Enclosure I – 1 elementary, 1 secondary and 1 integrated) accreditation and Awarding of Certificates of Recognition to schools that have reached the SBM Level II - Maturing (see Enclosure II).
4. The Regional Office allotted an amount of P 382, 100.00 to be downloaded to all SDOs to defray the meals and other expenses of the participants.



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074
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MANAGEMENT SYSTEMS SOLUTIONS

ISO 9001:2015 Certified
Quality Management System
DE-50500784 QM15

SDO	No. of Schools	Amount
Abra	142	162, 000.00
Apayao	36	40, 000.00
Baguio City	12	20, 000.00
Benguet	7	20, 000.00
Ifugao	78	80, 0000.00
Kalinga	10	20, 000.00
Mt Province	19	20, 000.00
Tabuk City	16	20, 000.00
TOTAL	320	P 382 100.00

5. Attached with this memorandum are the List of Schools Preparing for Level III (Enclosure 1), List of SBM Level II Schools per division (Enclosure 2), Sample Matrix of Activities (Enclosure 3), Format and Guidelines of Presentation for SBM Presenters (Enclosure 4) and Documentation of presentations (Enclosure 5) to be attached with accomplishment report which will be sent through email at ftaddepedcar@gmail.com on or before December 21, 2020.

6. To ensure the facilitation of this activity there will a Virtual Planning Conference of all SGOD Chiefs, Division SBM Coordinators and FTAD Personnel on November 24, 2020 at 9:00 AM via google meet link meet.google.com/zwz-kdbc-exq. Meals and snacks of the participants from the regional office shall be charged to MOOE funds.

7. For inquiries and clarifications, please contact FTAD through ftaddepedcar@gmail.com or call 074 – 424 - 5167.

8. Immediate dissemination of and strict compliance with this memorandum is directed.


ESTELA LEON-CARIÑO EdD, CESO IV
 Director IV/Regional Director

Enclosure No. 1 to RM No. 365 . 2020

LIST OF SCHOOLS PREPARING FOR LEVEL III

(AWARDED AS SBM LEVEL II - MARCH, 2019)

NAME OF SCHOOL		SCHOOL HEAD
ABRA DIVISION		
1	An-anaao Integrated School	Eugenio P. Millare
2	Bucay CS	Gabriel B. Velasco
3	Calaba ES	Rosell B. Polis
4	Cayapa NHS	Brenda Bose
5	La Paz Integrated School	Jacinto Bose
6	Lagangilang CS	Rico T. Tubadeza Jr
7	San Gregorio ES	Cayetano Barcena
8	Villa San Isidro ES	Lailani P. Camello
9	Cristina B. Gonzales MNHS	Jasmine Bringas
10	Daoidao ES	Nathaniel Dickson
11	Don Rosalio Eduarte Elem School	Dahlia Silvania
12	Gayaman ES	Florenda Ingo
13	Libtec ES	Prescila B. Tesoro
14	Luba CS	Emilia T. Garcia
15	Luzong ES	Cynthia del Rosario
16	Manabo NHS	Memory Batondo
17	Pacpaca ES	Malelyn Candong
18	Pilar Rural HS	Jimmy Viado
19	Rosalio Eduarte NHS	David Linggayo Jr
20	Villaviciosa CS	Arthur Ferrer
APAYAO		
1	Southern Conner Central School	Simeona Lumbag
2	Ili National High School	Dahlia Casuple
3	Conner Central School	Mario Tawac
4	Guina-ang Elementary School	Naida Bayaua
5	Pudtol Voc'tl High School	Rosemarie Valdez
6	Alem ES	Caridad Manuel
7	Allig ES	Mary Ann Columna
8	Sta Marcela West Central School	Eden Martinez
9	Sta Marcela Central School	Myrna Balanay
10	Quirino ES	Cynthia Agustin
11	Calafug Elementary School	Nora Sigat
12	Gassud Elementary School	Mary June Balad
13	Paddaoan Elementary School	Manny Kotoken
BAGUIO CITY		
1	Pacday Quinio ES	Remedios Quinio
2	Quezon Hill ES	Ellen B. Grande
3	Pines City High School	Enriqueta Rabanal
4	Baguio CS	Ester Lilit
5	Pinsao Elem School	Ligaya Annawi
6	BCHS Hillside Annex	Rose Melody Flores

7	Mil-an NHS	Whitney Dawayen
8	Rizal NHS	Lillian Pagulungan
9	Mabini ES	Castro Canuto
BENGUET		
1	Celo Haight ES	Nancy Banas-e
2	Ampusongan ES	Pepito Pulquiso
3	Loo ES	Onofre Limpayos
4	Bano-oy ES	Isabel Licuasen
5	Bangao-Moreno ES	Irenea Bela-o
6	Alejo M. Pacalso MNHS	Luis Igueldo
7	Ampucao NHS	Bivian Cuh-ing
8	Kamora NHS	Merlyn Conchita de Guzman
9	Kabayan CS	Remy Dum-ao
10	Sagubo ES	Natalie Lagan
11	Benguet NHS-Main	Wilbert Cuidno
12	Buyagan ES	Armida Sauri
13	Puguis ES	Shirley Comila
14	Lubas ES	Nancy Pantaleon
15	Cabitin ES	
16	Lepanto ES	Karen Tegan
17	Mating-Mangosan ES	Meriam Mapile
18	Tuba CS	Lucile Abance
19	Tuba Central NHS	Carol Leon
20	Kiwas ES	Joan Culbengan
21	Tublay School of Home Industries (TSHI)-Main	George Apiit Jr
22	Paoad ES	Nora Suaking
23	La Trinidad National High School	Flora Tubal
24	Alejo Pacalso National High school	Luis Igueldo
25	Cordillera Regional Science HS	Daniel Peredo
IFUGAO		
1	Tinoc CS	Belina Bandiwan
2	Gumhang ES	Mary Guinsiman
3	Gohang NHS	Brenda Ducusin
4	Guinhon ES	Lourdes P. Bilowan
5	Epeng ES	Lourdes P. Bilowan
6	Sta Maria NHS	Clarence Binwag
7	Potia ES	Evangeline Dulnuan
8	Sanafel ES	Aurelia Ballitoc
9	BLISS ES	Benita Amawan
10	ITVHS - Hapid Annex	Honorio M. Pumihic
11	Lamut CS	Marlyn Lupai
12	Burnay ES	Emma Agnes Tayaban
13	Hapao ES	Jocelyn Buyagao
14	Hungduan NHS	Rachel Guinid-Khayad
15	Bangbang NHS	Amelia Buyuccan
KALINGA		
1	Liwan West ES	Riolita Talamayan

2	Liwan East ES	Marivic Domingo
3	Rizal NSAT	Ireneo Layugan
4	Rizal CS	Rosalia Bangaoil
5	Calaocan ES	Joey Patinglag
6	Macutay ES	Marcion Bannawe
7	Socbot ES	Mary Joy Angguboy
8	Lubuagan CS	Florence Valdez
9	Tappo ES	Alma Tenay
10	Pinukpuk CS	Jovelyn Dugayon
11	Cagaluan ES	Aguida Banasan
MT. PROVINCE		
1	Mt Province Gen Comprehensive HS	Atkinson Tudlong
2	Lubon ES	Michael Lupian
3	Cagubatan ES	Nelia Buned
4	Aguid ES	Jan Quire
5	Guinzadan NHS	Nemia Lite
TABUK CITY		
1	Dilag ES	Marlyn Pecua
2	Western Tabuk CS	Herminia Dapeg
3	Appas ES	Julianna Javillionar
4	Lucog ES	Aireen Ammiyao
5	Casigayan ES	Agapito Mabbayac
6	Tuga NHS	Imelda Velo
7	Bulo East ES	Napoleon Mukay
8	Kalinga-SPED	Eduardo Sacayle
9	San Julian ES	Charito Domingo
10	Bantay ES	Flordeliza Sannadan

Enclosure No. 2 to RM No. 365 - 2020

LIST OF SCHOOLS TO BE AWARDED AS LEVEL II - MATURING

NAME OF SCHOOL		SCHOOL HEAD	Date of Validation
ABRA DIVISION			
1	Abra HS	Jose Bernardez	July 18 to August 9, 2019
2	Agtangao ES	Nenita Sabino	
3	Bacsil ES	Irenea Viado	
4	Bangbangar ES	Fernandina Lagundino	
5	Bangued East CS	May Arconado	
6	Bangued West CS	Imelda Dosono	
7	Calot ES	Segundina Pizarro	
8	Cosili ES	Wendelino Arias	
9	Dangdangla ES	Merlita Bringas	
10	Danglas CS	Alfredo B. Lanas	
11	Kimmalaba ES	Marlene Tesoro	
12	Lagayan CS	Simplicia Donato	
13	Macarcarmay ES	Valeria Bayle	
14	Manganip ES	Agnes M. Dolaoen	
15	Maoay ES	Margarita Balla	
16	Nagaparan ES	Rose P. Casigay	
17	Pacac ES	May Edina B. Timbreza	
18	Padangitan ES	Hector B. Escala	
19	Patucannay ES	Elsa Bliss	
20	Pulot ES	Balmarie Bayle	
21	Sagap ES	Emyrose Cariño	
22	Sappaac ES	Bernadette Moyrong	
23	Sinalang Pilot ES	Catalino Bisquerra	
24	Sinapangan ES	Melba Linggayo	
25	Tagodtod ES	Rolando Torres	
26	Bañacao ES	Virginia B. Baruela	2019 - October
27	Banat ES	Rebelita Q. Bejarin	
28	Bulbulala ES	Rolando S. Blanes	
29	Catacdegan ES	Loreto A. Peñalosa	
30	Liguís ES	Jomar P. Brub	
31	Malabbaga ES	Lorna C. Belena	
32	Manabo Pilot ES	Cleto T. Batondo	
33	Marc Ysrael Bernos HS	Pedro M. Villastique Jr.	
34	Mudeng ES	Andres E. Cay-an	
35	Pidipid ES	Nora B. Viado	
36	San Antonio ES	Shirley W. Galera	
37	San Jose ES	Caridad C. Teneza	
38	San Ramon ES	Cristina B. Padayao	
39	Sapdaan ES	Rudyrick S. Cayto	
40	Toon ES	Emelda S. Beñas	
41	Alangtin ES	George D. Daagdag	February 10 to March 13, 2020
42	Amtuagan ES	Alma T. Wagayen	
43	Bazar ES	Kennedy C. Isiguen	
44	Dalit NHS	Ma. Teresa Cabcan	
45	Ducligan ES	Ireneo A. Lalin	

46	Gaddani NHS	Crisostomo Balneg
47	Gangal ES	Gamie Gayao
48	Lunluno NHS	Neru Baculi
49	Northern Abra NHS	Joaquin V. Pilien
50	Peñarrubia IS	Pepito Trinidad
51	San Isidro CS	Narlyn B. Eduarte
52	San Quintin CS	Honorata Perlas
53	Abang ES	Amelia Tubana
54	Abas ES	Rafael T. Calubing
55	Alawa ES	Petronila S. Fidelino
56	Alimosgan ES	Windelma P. Alcantara
57	Amti ES	Pablo S. Mayugo
58	Apao ES	Petronila S. Fidelino
59	Arab ES	Amelita B. Paculdar
60	Baay ES	Christine D. Poblete
61	Bai ES	Malelyn B. Candong
62	Baoyan ES	Melody Gumban
63	Bilabila ES	Gina S. Martinez
64	Bolbolo ES	Napoleon B. Bobias
65	Bolbolo NHS	Fe Ann Mary A. Callena
66	Boliney CS	Mary Ann R. Valera
67	Boliney NHS	Jun-jun B. Cortel
68	Bucay North ES	Petronilo P. Brigola
69	Bucloc CS	Olympia C. Dalloway
70	Bugbog ES	Jovy T. Bugaoisan
71	Cabaruyan ES	Danilo L. Baliling
72	Cabcaburao ES	Zenaida B. Billedo
73	Calao ES	Rhel V. Bandolin
74	Cal-lao ES	Freddie B. Suaso
75	Capitan NHS	Rufina Lazo
76	Collago ES	Felimar C. Molina
77	Daguoman CS	Isagani G. Guisoben
78	Daldalao ES	Urbana C. Valeros
79	Dalimag ES	Nestor C. Pacsa
80	Dalit ES	Rodolfo G. Castro
81	Danac ES	Samuel T. Miguingan
82	Dilong ES	Elizabeth M. Manggalis
83	Dilong NHS	Villamor W. Pablo
84	Dugong ES	Ailyn B. Taberdo
85	Dugong NHS	Walter D. Navalta
86	Dumagas ES	Melody P. Gumban
87	Dumayco ES	Reynaldo D. Sabian
88	Gapang ES	Rolando D. Antonio
89	Garreta ES	Angeline C. Maguensay
90	Kili ES	Loreta T. Ignacio
91	Kilong-olao ES	Daisy U. Dalmacio
92	Kinabiti ES	Petronilo Asuncion
93	Langiden CS	Josemar Madriaga
94	Langiden NHS	Emerita Pacsa
95	Layugan IS	Bernardino B. Lazo Jr
96	Lingey ES	Jovelyn Manuel

February 10 to
March 13, 2020

97	Lumaba IS	Mary Hazel B. Ballena	February 10 to March 13, 2020
98	Lusuac ES	Minerva Loy L. Addun	
99	Mabungtot ES	Josemar Madriaga	
100	Madalipay ES	Ursula Felina	
101	Maguyepyep ES	Benjie B. Gupaal	
102	Malapao ES	Dina T. San Miguel	
103	Manayday ES	Maricel B. Carsola	
104	Naguilan ES	Juliet T. Cruz	
105	Namarabar ES	Charito B. Soliven	
106	Pagala West ES	Anabelle T. Guidang	
107	Pangtod NHS	Herminio Dacquel	
108	Patoc ES	Rosa Maria G. Bides	
109	Pidigan CS	Manuela B. Garcia	
110	Pilar CS	Angeline C. Maguensay	
111	Pulot NHS	Esterio A. Apolinar	
112	Quidaoen ES	Leonila A. Sagisi	
113	Quidaoen NHS	Emely B. Donato	
114	Quillat ES	Delfin B. Blando	
115	Quimloong ES	Marion Garcia	
116	Sabangan ES	Jovel B. Pacapac	
117	Sallapadan CS	Leila O. Mapa	
118	San Diego ES	Edgar Joey Peralta	
119	San Isidro NHS	Eulalio Bosque	
120	San Juan CS	Natividad Gandeza	
121	San Juan ES	Adoracion C. Beroña	
122	San Quintin NHS	Herman M. Barcena	
123	Silet ES	Genelyn B. Afos	
124	Siwasiw ES	Catherine Peig	
125	Supiil ES	Brenda Grace Soriano	
126	Supo ES	Norma T. Diaken	
127	Supo NHS	Emma C. Segundo	
128	Suyo NHS	Lino V. Queza	
129	Suyo Pilot ES	Pilita Apolinar	
130	Tabangao ES	Jose P. Garcia	
131	Tabiog ES	Melanie Alcalde	
132	Tamac ES	Juanita S. Garcia	
133	Tangadan ES	Marissa Bayle	
134	Tapayen ES	Petronila S. Fidelino	
135	Tiempo ES	Agustin B. Lawagan	
136	Tiempo NHS	Charito B. Dioayan	
137	Tubo CS	George D. Daagdag	
138	Tubtuba ES	Delilah T. Wad-as	
139	Tuquib IS	Corazon C. Gandeza	
140	Ud-udiao ES	Anthony G. Batalao	
141	Villa Mercedes ES	Hilda M. Palecpec	
142	Wayangan ES	Norma T. Diaken	

APAYAO DIVISION

1	Cupis NHS	Mary Ann Dagusen	January 27 to February 8, 2020
2	Emiliana ES	Loida R. Pascua	
3	Flora CS	Resty Leano	

4	Flora East CS	Leilarose de San Jose	
5	Gassud ES	Mary June S. Bal-ad	
6	Imelda ES	Hely G. Coloma	
7	Lower Maton ES	Kimberly Macadangdang	
8	Luna CS	Leah A. Marquez	
9	Malekkeg ES	Elizabeth Guillermo	
10	Malibang ES	Roderick Vea	
11	Mallig ES	Petzaida Cacacho	January 27 to February 8, 2020
12	Malubibit Norte ES	Virgilio Ramos	
13	Malubibit Sur ES	Noemi Sumalileng	
14	Marag ES	Evelyn Labbao	
15	Marag Valley ATHS	Ma. Teresa Bermudez	
16	Mataguisi ES	Nerissa Padeway	
17	MGABSAT	Alfonso Arnedo	
18	Paddaoan ES	Manny H. Kotoken	
19	Palungcada ES	Edna Z. Collado	
20	Panay ES	Reynaldo Castillo	
21	Pudtol CS	Rosemarie Valdez	
22	San Antonio ES	Shiley Sinawan	
23	San Isidro Norte ES	Ma. Victoria A. Ariz	
24	San Jose ES	Felix Roy Ferrer	
25	San Juan CS	Teresita Hipolito	
26	San Mariano ES	Jovelita Biggayan	
27	Sipa ES	Juanito F. Goting	
28	Sipa Imelda NHS	Josephine G. Fernandez	
29	Sta. Marcela NHS	Francisco S. Tattao	
30	Sta. Maria ES	Winniefredo Ferrer	
31	Swan ES	Mario Pascua	
32	Talifugu NHS	Rosaline Lalpu-ot	
33	Tamalunog ES	Helen Aguda	
34	Taraycay PS	Marites Velasco	
35	Upper Maton ES	Crisente de la Cruz	
36	Upper Swan ES	Eloisa Garci	
BAGUIO CITY			
1	Baguio City NHS	Brenda Carino	2019-November
2	San Luis ES	Ester Heidi Pucdihon	February 17-21, 2020
3	Josefa Cariño ES	Castro Canuto	
4	Gibraltar ES	Maribeth Cuaresma	
5	Springhills ES	Brigette Galong	
6	Happy Hollow ES	Gloria Catiyan	
7	San Carlos Hts. ES	Florida Cael	
8	Irisan ES	Jane Adolfo	
9	Quirino ES	Hermoso Bunnot	
10	Pines City HS	Enriqueta Rabanal	
11	Lindawan NHS	Grace Domingo	
12	Irisan NHS	Maria Lourdes Dumpayan	
BENGUET DIVISION			
1	Don Pulas ES	Remedios B. Lamsis	2020-October
2	Alno Kadoorie ES	Regina D. Sarmiento	
3	Palew ES	Linda C. Tambic	
4	Beccday Chasoras Lamsis ES	Jack K. Nebalasca	

5	Eastern La Trinidad NHS	Elmer Sagubo	
6	Benguet SPED Center	Nancy Rosado	
7	Lamut ES	Rosalina Laureta	
IFUGAO DIVISION			
1	Abatan ES	Nolly Balallo	April 22 to May 4, 2019
2	Abinuan ES	Yvonne Hampuy	
3	Aguinaldo CS	Mariano L. Lamag Jr.	
4	Alimit ES	Elda H. Baroc	
5	Alupapan IS	Edison C. Balanian	
6	Anao ES	Lydia B. Pugong	April 22 to May 4, 2019
7	Asipulo CS	Jocelyn P. Dupingay	
8	Awa PS		
9	Ayangan ES	Avelyn P. Aduan	
10	Baang ES	Catherine C. Pahalon	
11	Baguinge ES	Marcelina Puguon	
12	Bokiawan ES	Joseph Dulawan	
13	Bolog ES	Brigida P. Nanglegan	
14	Bongan PS	Juliva Elahe	
15	Bukig ES	Maricel Antonio	
16	Butac ES	Julie H. Mahener	
17	Cababuyan ES	James P. Nalunne	
18	Calupaan ES	Jocelyn G. Dominong	
19	Chaya PS	Kevin C. Kibad	
20	Chumang ES	Kevin C. Kibad	
21	Cocoy ES	Fabiola B. Guiniling	
22	Cudog ES	Erma Bulayo	
23	Damag ES	Alma Bakakew	
24	Ducligan ES	Janeline B. Abella	
25	Duit ES	Aida P. Malanta	
26	Duli ES Main	Rebecca T. Halbino	
27	Duli ES Extension	Carolyn Agao	
28	Eheb ES	Anita P. Alonzo	
29	Hapid ES	Jenelyn N. Ballogan	
30	Hingyon CS	Rebecca D. Roldan	
31	Huclab ES	Claire C. Aliguyon	
32	Hungduan CS	Jessibel Inabiohan	
33	Impugong ES	Vilma Allatis	
34	Kiangan CS	Joyce Karen Dulnuan	
35	Lawig ES	Juliet K. Ballatong	
36	Liwo PS	Kevin C. Kibad	
37	Lucban ES	Alice C. Nayao	
38	Mapawoy PS	Antonnette Fe C. Chaalan	
39	Mappit ES	Pedro O. Nibaten Jr.	
40	Mayban PS	Jenalyn M. Baichon	
41	Mayoyao CS	Jenelyn Sambilay	
42	Mompolia ES	Magdalena T. Dulnuan	
43	Mongilit Ligmayo Memorial ES	Estela P. Aliguyon	
44	Montabiong ES	Olivia Eheng	
45	Mungayang ES	Remedios Alindayo	
46	Namnama ES	Rosebella P. Buyao	
47	Namulditan ES	Avelina B. Bangeng	

48	Nayon ES	Elizabeth B. Marquez	
49	Ngileb ES	Melanie W. Ag-agiw	
50	Nompolia ES	Juliet Ballatong	
51	Northern Cababuyan ES	Joel B. Lagmay	
52	Nunglunan ES	Catherine Pahalon	
53	Palabayan ES	Novilyn Basilio	
54	Panopdopan ES	Ronillo G. Vioria	
55	Piwong ES	Clarita I. Padduyao	
56	Pugol ES	Joselito Allaga	
57	Salamague ES	Feneliza B. Vinluan	
58	San Juan ES	Jocelyn G. Dominong	
59	Tukukan ES	Leo S. Ballogan	April 22 to May 4, 2019
60	Tulaed ES	Jane Bongyo	
61	Tulludan ES	Fabiola B. Guiniling	
62	Ubao ES	Teresita Natuno	
63	Umalbong ES	Gliceria Magaya	
64	Umilag ES	Sharon M. Ganigan	
65	Wangwang ES	Ruth Arlene P. Haggibat	
66	Pitawan ES	Alma Villa N. Tuguinay	
67	Aguinaldo NHS	Leobartz Madangeng	
68	Gohang NHS	Brenda A. Ducusin	
69	Hingyon NHS	Daniel Tayaban	
70	Ifugao Provincial SHS	Efiginia B. In-uyay	
71	Kiangan NHS	Genevieve Cabigat	
72	Lawig NHS	Eunice Ann B. Puguon	
73	Natcak NHS	Jane C. Tayaban	
74	Southern Hingyon NHS	Flavia D. Ahuday	
75	Tulaed NHS	Emerita B. Gulayan	
76	Ubao NHS	Jeanalyn Pengiton	
77	Banaue CS	Magdalena Tayaban	
78	Awayan ES	Fedelyn Manzano	
KALINGA DIVISION			
1	Kinama NHS	Noel Diosan	June 15 to 26, 2020
2	San Quintin ES	Belen PAsiwat	
3	Anonang ES	Genimaya Duque	
4	Romualdez ES	Helynita L. Ebio	
5	Kinama ES	Mercedes Sanchez	
6	Macutay-Palao NHS	Feleciano Agsaoay	
7	Andarayan ES	Elsa Oddoc	
8	Alibangbang PS	Riolita Talamayan	
9	Tagapan ES	Anella Panabe	
10	Bagbag ES	Jennifer Duran	
MOUNTAIN PROVINCE DIVISION			
1	Bantey ES	Grace A. Owaban	2019 - October
2	Camatagan ES	Mary Lourdes G. Aliping	
3	Capinitan ES	Andromida B. Andawey	
4	Leseb ES	Joyce D. Serrano	
5	Masla ES	Judith A. Bete	
6	Monamon Proper ES	Marivic G. Rosario	

7	New Lubon ES	Judith C. Yapés	
8	Otucan Norte ES	Frederick A. Balansi	
9	Sadsadan Trail ES	Lily M. Pawid	
10	Samoki ES	Rodolfo W. Paspas	
11	Sumadel ES	Virgilio D. Yapés	
12	Subaba NHS	Glory M. Pal-og	
13	Kadaclan NHS	Marie S. Forosan	
14	Banguitan NHS	Oscar C. Moco	
15	Mt. Data NHS	Leah A. Manogan	
16	Pingad NHS		
17	Besao NHS	Nellie P. Basilio	
18	Otucan-Bila NHS	Jennifer A. Lapinas	
19	Abatan NHS	Benson B. Culla-as	
TABUK CITY			
1	Agbannawag ES	Geraldo Baligod	2019 - October
2	Balong ES	Victor Dulag	
3	Bullaguian ES	Ellain Jane Capinpin	
4	Bulo West ES	Samuel Dawagan	
5	Burubor ES	Samuel Dawagan	
6	Cabaruan ES	Severa Tugas	
7	Calaccad ES	Junny Decena	
8	Lanna ES	Amado Danao	
9	Laya West ES	Marciana Annugui	
10	Madopdop ES	Maribel Gayudan	
11	Magsaysay ES	Editha Edades	
12	Maledda ES	Yolanda Longan	
13	Nambucayan ES	Everlyn Gunaban	
14	Naneng ES	Brendalyn Lingbawan	
15	Suyang ES	Likibeth Cosidon	
16	Nambucayan NHS	Anette Ysmael	

Enclosure No. 3 to RM No. 365.2020

Sample Matrix of Activities

DATE/TIME	ACTIVITY	FACILITATORS
	Planning Conference	SGOD Chief, SBM Coordinator, School Head presenters
December -- --, 2020	Congress Proper Registration National Anthem Prayer Cordillera Hymn Presentation of Participants Welcome Remarks Introduction of Keynote Speaker Keynote Speech Congress Mechanics (Sharing of initiatives of selected school heads) Awarding of Certificates of Recognition to SBM Level 2 Schools (School Head, School SBM Coordinator, PTA, Division) Acknowledgement Closing Prayer	-RD Estela L. Cariño EdD, CESO IV -Reactors: ASDS, SGOD, CID Chiefs Moderator: SBM Coordinator -SDS

Format and Guidelines of Presentation for SBM Presenters

A. Guidelines for Presentation

1. Two school heads from the elementary level, one school head from the secondary level and one school head from integrated school will present during the SBM Congress.
2. Schools to be recommended for the presentation must have undergone the Division and Regional Validations with complete documents to prove they have qualified for SBM Level II accreditation.
3. Each presenter will prepare an audio-video presentation good for 8-10 minutes.
4. The audio-video presentation should follow this format:
 - a. Brief history of the school
 - b. Best practices along the 4 SBM Indicators: Leadership and Governance; Curriculum and Instruction; Accountability and Continuous Improvement; Management of Resources
 - c. Gains or effect of SBM Practices to the school, the stakeholders, the learners (Status of School Performance and Student Achievement because of SBM)
 - d. Learning or realization through SBM
5. Presentations need to be initially presented on November 24, 2020 during the planning conference.

B. Mechanics of Presentation

DURATION	IN-CHARGE	WHAT TO DO
2 minutes	Session Manager	Greet the participants; Reads the mechanics for the sessions; Checks that all presenters, documenters, reactors, moderator and participants are in
10 minutes	Presenter	Introduces oneself, name of school, PTA; plays audio-video presentation
4 minutes	Reactor	Gives feedback; clarifies areas needing elaboration; Suggest inputs for improvement
4 minutes	Moderator	Facilitates reactors' time and question and answer portion within time allotted

Enclosure No. 5 to RM No. 365.2020

(To be accomplished by the documenter)

DOCUMENTATION

Presenter	Name of School	Highlights of the Presentation	Name of Reactor	Questions from the Participants	Response of the Presenter

Prepared by:

Noted:

(Documenter)

(Schools Division Superintendent)