



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet
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Regional Memorandum

No. 363.2018

LEAPS VALIDATION VISITS WITH SCHOOLS AND DEPED FIELD OFFICES

To: **Schools Division Superintendents**
 Baguio City and Benguet Divisions

1. With reference to OM-PMS/PMD-2018-10-5, the Project Management Service through its Project Management Division (PMS-PMD) will be conducting school and field visits from November 5 to 9, 2018 in selected schools in CAR.
2. This is in line with the LEAPS project closing with the main objective of validating findings and gaining insights on challenges, gains and opportunities in the course of implementation of LEAPS in CAR.
3. The following schools were identified for the validation visit:

Baguio City (Small)	Large	Medium	Small
	Baguio Central School Dona Josefa Carino Elem. school	Quezon Elem. School	Dona Aurora H Bueno Elem. Schl.
Benguet (Medium)	La Trinidad CS Puguis Elem Schhol	Tawang Elem. School Paoad Elem. School	Pagal Elem. School

4. A Roundtable Discussion-Workshop/Conference will be conducted on November 5, 2018, 8:00 in the morning at SNC Hall. Participants to this conference are the following:

Program	Regional Office	Baguio City	Benguet
LEAPS Coor			
RPMS	Leonore Albidas		SGOD Chief Lucio
ELLN	Patricio Dawaton		Wilfred Bagsao
EMIS/EBEIS SRC	Janet Ambucay Marjorie Valdez	Renalyn Padsoyan	Jeanette Kiong
Multi-Grade-MG	Jeanie Claire Piggangay		Sylvia Rimban
MTB-MLE	Thelma Dalay-on	Julia Ladiong	
Finance	Chief Sebastian Tayaban		Florinda Pagoy
EGRA/EGMA	Romulo Basa	Armi Fiangaan	
Inclusive Education IPED	Carmel Meris		Sasha Joseph Daganos
SPED	Carmel Meris		Syvia Rimban
ALS	Marcelo Talamayan	Fernando Eleponga	
MEP	Angela Apopot	Mark Malidom	

5. After the validation visits to commence in the afternoon of November 6 and to end in the morning of November 9, an exit conference will be done at 1:30pm of November 9 at the Stephen N. Capuyan Hall (SNC Hall), DepEd Compound, Wangal La Trinidad, Benguet.
6. Relative to the school validation visits, the following activities are to be conducted:

Particular/Program of Activities at School	
1. Courtesy Call with School Head, Teachers, and Stakeholders Statement of Purpose of School Visit Sharing of activities and person/s to interview	
II. Activity Proper (validation of findings and gathering of additional infor)	
Interview with the PSDS	
Interview with Division finance Officer, accountant/bookkeeper	
FGD/Interview with focal persons on IPED, MG, other Inclusive Education Programs	
Interview with School Head	
Interview with School book keeper Interview with Division EMIS officer Interview with school EMIS officer FGD with Teachers Grades 1 to 3 trained in ELLN On EGRA/EGMA On MTB-MLE, Mother Tongue Instruction On RPMS FGD with School Governance Council/ PTCA Document Review (relevant documents to team) LAC for ELLN INSET, LAC SRC School financial reports Division financial report	
III. Exit Conference Sharing of findings, Request for additional info (if needed)	Participants: School Head s, Teachers and stake- holders(depend on Team focus)

7. Should there be clarifications, please contact Patricio Dawaton through the following Numbers (074)-422-7096 and 09122451174.
8. Immediate dissemination of and strict compliance to this memorandum is desired.


MAY B. ECLAR, PhD., CESO V
 Regional Director