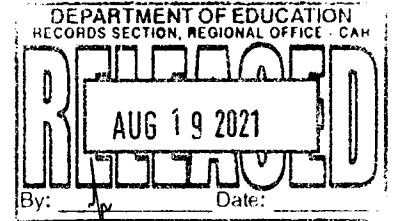




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region



August 18, 2021

**REGIONAL MEMORANDUM**

No. 356-2021

**SUBMISSION OF ACTIVITY/INTERVENTIONS REPORT TO PROVINCIAL LEVEL  
POVERTY REDUCTION, LIVELIHOOD, AND EMPLOYMENT CLUSTER (PRLEC)**

To: Schools Division Superintendents  
Division ELCAC Committees  
PRLEC Focal Persons or Coordinators  
All Others Concerned

1. Relative to DepEd CAR's commitment and participation to the initiatives or activities with the Poverty Reduction, Livelihood, and Employment Cluster (PRLEC) led by the Technical Education and Skills Development Authority (TESDA-CAR), **all Project Salaknib Tan Namnama or EO 70 initiatives on poverty reduction and livelihood by the Schools Division Offices (SDOs) must be reported and submitted to TESDA Provincial Offices (copy furnish the DepEd CAR RO) before the end of each quarter.**
2. Such accomplishments will be collated by TESDA Provincial Offices for reporting during the quarterly National and Regional PRLEC meetings. Hence, SDOs must have an active focal person for the Provincial-level PRLEC as well as with other EO 70 clusters.
3. Moreover, as per agreement in the recent PRLEC BDP Status Meeting held last August 11, 2021, **the member agencies particularly in Abra, Kalinga, and Mt. Province shall also submit their accomplishment/activity report on the interventions given to the eight (8) barangays identified by TESDA not later than August 27, 2021.**
4. Attached for your reference are the following:
  - a. TESDA Advisories for PRLEC Member Agencies
  - b. CAR BDP Status in 8 Barangays in Abra, Kalinga, and Mt. Province
  - c. Proposed Convergence
5. Copy furnish DepEd CAR Regional Office all EO 70 related reports through emails [car@deped.gov.ph](mailto:car@deped.gov.ph) and [car.pau@deped.gov.ph](mailto:car.pau@deped.gov.ph).
6. For information and strict compliance of all concerned.

  
**ESTELA L. CARIÑO EdD, CESO III**  
Regional Director 

ORD/PAU/gbp/ELCAC



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DE-50500784 QM15



## ADVISORY

**FOR :** ALL PRLEC MEMBER AGENCIES  
AFP, BFAR, CDA, CHED, DA, DAR, DBP, DENR, DEPED,  
DOLE, DOST, DPWH, DSWD, DTI, LBP, NCIP, NIA, NICA, PIA,  
PMS, PNP, OPAPP

**DATE :** August 18, 2021

**SUBJECT :** Clarification on the Submission of Activity/Interventions  
Report of Barangay Development (BDP) Status to Eight (8)  
Barangays

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This is to clarify the activity report to be submitted by the PRLEC member agencies to the Provincial PRLEC Focal. The coverage period of the activity report is from 2020 - 2021 interventions given to the eight (8) BDP barangays. Thus, may we request the agencies to provide activity reports of previous programs/projects/activities to be counted as evidence and to be uploaded in the BDP Monitoring template.

Also, the new submission of the activity report is on August 27, 2021 not on August 31, 2021

For queries and clarifications, the PRLEC Regional Focal Mr. Allen I. Yadao or Ms. Mary Ann Gaylican can be reached through 0949-991-2364/0917-530-9361. We can also be reached through our e-mail at [car.rod@tesda.gov.ph](mailto:car.rod@tesda.gov.ph).

Thank you.

  
**DANTE J. NAVARRO**  
Regional PRLEC, Chairperson  
Regional Director, TESDA-CAR



## ADVISORY

**FOR : ALL PRLEC MEMBER AGENCIES**  
**AFP, BFAR, CDA, CHED, DA, DAR, DBP, DENR, DEPED,**  
**DOLE, DOST, DPWH, DSWD, DTL, LBP, NCIP, NIA, NICA, PIA,**  
**PMS, PNP, OPAPP**

**DATE : August 16, 2021**

**SUBJECT : Submission of Activity/Interventions Report of Barangay**  
**Development (BDP) Status to Eight (8) Barangays**

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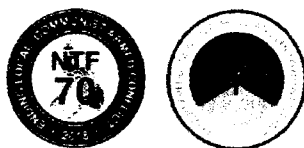
As per agreement in the PRLEC BDP Status Meeting conducted last August 11, 2021, the member agencies will submit their accomplishment/activity report on the interventions given to the eight (8) Barangays. This will be uploaded to the BDP Metric Performance Monitoring as evidence to improve/reach our target of 75% completion of the BDP at the end of August, 2021. Attached is the template of the Activity Report and the lists of contact persons and the email address of the PRLEC Provincial Focal for your reference.

In this regard, may we request the respective member agencies to disseminate this memorandum to your provincial offices for their reference and guidance. Submission of the Activity Report is not later than August 31, 2021,

For queries and clarifications, the PRLEC Regional Focal Mr. Allen I. Yadao or Ms. Mary Ann Gaylican can be reached through 0949-991-2364/0917-530-9361. We can also be reached through our e-mail at [car.rod@tesda.gov.ph](mailto:car.rod@tesda.gov.ph).

Thank you.

  
**DANTE J. NAVARRO**  
Regional PRLEC, Chairperson  
Regional Director, TESDA-CAR



## POVERTY REDUCTION, LIVELIHOOD AND EMPLOYMENT CLUSTER

### ACTIVITY REPORT

#### 1. Activity information

Target BDP Barangay: \_\_\_\_\_

Activity Title	
BDP Performance Indicator/s	
Description (PAPs /Number of beneficiaries)	
Date start	
Date ended	
Output	
Total cost	
Other agencies involved if any	

#### 2. Action Photos with caption

Prepared by:

\_\_\_\_\_  
Position

Approved by:

\_\_\_\_\_  
Schools Division Superintendents/Provincial Director

# CAR BDP Status (8 Barangays)

# Implementation Stages

1. **Pre-Implementation Stage – Social preparation and planning**
2. **Implementation Stage**
  - a) **Off-grounding – start-up activities that needs to be undertaken for the project to be in operation.**
  - b) **Sustaining - doing activities needed in making the enterprise self-generating**
  - c) **Sustainable - doing activities needed in making the enterprise more profitable**
3. **Exit Stage -measure if the set objectives and goals were attained and to assess if the production and livelihood enterprise is self-sustaining and sustainable. Possibility of replication to nearby barangays.**

# Implementation Stages Activities

- **Pre-Implementation**      **Barangay Consultation, Profiling, Needs Identification and Assessment, initial networking with potential and probable NGAs, NGOs, CSOs and private sector**
- **Off-Grounding**      **Start of implementation, construction of initial identified infrastructure; initial conduct of skills training, financial literacy, facilitating links with financial institution for capitalization, facilitating market linkages.**
- **Sustaining- Organizational capacity building, establishing appropriate organization or association, capacity building on Financial management system, training for product packaging, value-adding and post-harvest, marketing and commercialization of produce, provision of other interventions: health services, education service, e.g., ALS**
- **Sustainable - Sustainable Leadership training and organizational development and registration, establishing financial management system, Establishing market partnership with private sectors, product registration for value-added produce, post-harvest facility, other basic services**
- **Exit Stage- Terminal evaluation and documentation, referral and expansion to the adjacent barangays**

# CAR BDP Rating

REGION	PROVINCE	CITY/MUNICIPALITY	BARANGAY	IMPLEMENTATION STAGE				EXIT STAGE		FINAL RATING
				PRE IMPLEMENTATION STAGE TOTAL RATING	OFFGROUNDING	SUSTAINING	SUSTAINABLE	EXIT STAGE	FINAL RATING	
CAR	Abra	Malibcong	Bayabas	10.00%	12.50%	6.25%	0.00%	0.00%	28.75%	
CAR	Abra	Malibcong	Buanao	10.00%	20.00%	12.50%	0.00%	0.00%	42.50%	
CAR	Abra	Malibcong	Dulao	10.00%	17.50%	17.50%	0.00%	0.00%	45.00%	
CAR	Abra	Malibcong	Duldulao	10.00%	20.00%	17.50%	0.00%	0.00%	47.50%	
CAR	Abra	Sallapadan	Naguillan	10.00%	17.50%	0.00%	0.00%	0.00%	27.50%	
CAR	Abra	Sallapadan	Ud-Udliao	10.00%	16.00%	0.00%	0.00%	0.00%	26.00%	
CAR	Kalinga	Rizal (Kalinga)	Babalag	10.00%	25.00%	24.75%	21.60%	3.00%	84.35%	
CAR	Mt. Province	Besao	Tamboan	10.00%	23.25%	5.38%	9.00%	0.00%	47.63%	



# CAR BDP Rating

REGION	PROVINCE	IMPLEMENTATION STAGE					EXIT STAGE 10%	FINAL RATING
		PRE IMPLEMENTATION STAGE 10%	OFFGROUNDING 25%	SUSTAINING 25%	SUSTAINABLE 30%			
CAR	Abra	10.00%	17.25%	8.96%	0.00%	0.00%	36.21%	
CAR	Kalinga	10.00%	25.00%	24.75%	21.60%	3.00%	84.35%	
CAR	Mt. Province	10.00%	23.25%	5.38%	9.00%	0.00%	47.63%	
<b>CORDILLERA ADMINISTRATIVE REGION GRAND TOTAL PERCENTAGE OF COMPLETION</b>							<b>56.06%</b>	

**PROPOSED CONVERGENCE**

STAGES	BARANGAY DEVELOPMENT METRICS INDICATORS	PRILEC MEMBER AGENCY		
PRE IMPLEMENTATION STAGE	Barangay Consultation	All Agency	<p>*** Ask PRILEC National how to report regarding contribution of agencies to same barangay but not same beneficiaries- Response from PRILEC National regardless of different beneficiaries as long as same barangay it is counted as convergence /interventions but proper documentation of the said activity must be submitted ***</p> <p>Member agency's to send Advocacy materials/AVP if applicable to be presented to beneficiaries (eg DTI how to start a business)</p> <p>*** Submission of Photo documentation and after activity report signed by Provincial Director or Regional Director as evidence of the intervention to the barangay ***</p> <p>***Advisory of the submission of report with template to be sent this week po</p>	
	Community Needs Assessment	All Agency		
	Training Needs Assessment	TESDA		
	Initial Networking	TESDA		
OFFGROUNDING	Initial Conduct of Skills Training	TESDA		
	Initial Infrastructure	TESDA		
	Financial Literacy	DTI, LBP, TESDA		DTI photo documentation of the Entrepreneurial training
	Linkages - Market and/or Financial	DTI, DA, TESDA		
	Organizational Capacity Building / additional Skills Training	CDA, DOLE, TESDA, NCIP		CDA if there are no existing coop we can organize, if there are existing additional services
	Establishment of Appropriate Organization	CDA, DOLE		
IMPLEMENTATION STAGE	Financial Management System Capacity Building	DTI, LBP, TESDA		
	Value-adding and post-harvest / additional Skills Training	DOST, TESDA		
	Product Packaging with Partner Agency	DTI, DOST		
	Commercialization and Marketing with partners	DTI, DOLE, DA	DTI conduct of e-commerce training (online marketing)	
	Health Services, Educational services such as ALS	DEPED, CHED	CHED-Tulong Dunong, For DepEd CAR through our Project Salakub Tan Mananama anchored on EO 70 has pilot schools in our ELCAC Barangays, we will volunteer these pilot schools/pilot areas to be our convergence avenues. In abra, we have in Barangay Tamac, in MP we have in Bangaan HS in Barangay Bangaan, so on and so forth. Our provincial focal persons or division superintendents will coordinate	
	Other Services	DSWD (Livelihood Assistance Grant (LAG) & Livelihood Settlement Grant (LSG)), DA (provision of seed and fertilizers), BFAR (provision of fingerlings), DENR (provision of seedlings), DTI (provision of livelihood kits), PNP, AFP, DOST (livelihood projects)		
	Leadership Training and Organizational Development and Registration	CDA, DOLE, NCIP	For NCIP we will be coordinating with the provincial offices of tesda for these convergence/cooperation	
	Established Financial Management System	DTI, LBP		
	Established Market Partnership with Private Sector	DTI, DOLE, DA		
	SUSTAINABLE	Product Registration	DTI	DTI-business registration, in lieu of product registration as clarified by the PRILEC National
Post-Harvest Facility		DA, DPWH, TESDA, NIA		
Other Services		DSWD (Livelihood Assistance Grant (LAG) & Livelihood Settlement Grant (LSG)), DA (provision of seed and fertilizers), BFAR (provision of fingerlings), DENR (provision of seedlings), DTI (provision of livelihood kits), PNP, AFP, DOST (livelihood projects)		
Formal Evaluation and Documentation		TESDA		
EXIT STAGE	Expansion to adjacent barangays and expansion of production	ALL AGENCY		