



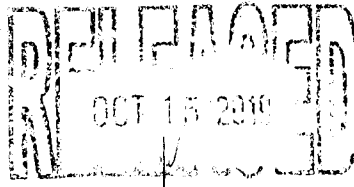
Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**

Wangal, La Trinidad, Benguet, 2601  
Website: [www.deped-car.gov.ph](http://www.deped-car.gov.ph) | Email: [deped-car@deped.gov.ph](mailto:deped-car@deped.gov.ph)



REGIONAL MEMORANDUM

~~353-2019~~



October 08, 2019

DEPED-CAR  
**Gender Responsive Capability Building and Write-shop on  
Child Protection**

To: Schools Division Superintendents  
Division Legal Officers  
Division Child Protection Specialists/Coordinators  
Division Youth Formation Officers  
School Heads  
Guidance Counselors/Guidance Designate  
Regional Legal Unit  
All others concerned

1. The Office shall conduct a capability building on gender-responsive child protection and write-shop for selected women and men personnel of DepED CAR on **November 27-29, 2019**, venue to be announced later;
2. The objective of the activity is to come up with a Gender Responsive Student Discipline Manual template, integrating the principles of DepEd Order (DO) No. 40, s. 2012 entitled DepEd Child Protection Policy, DO 55, s. 2013 entitled Implementing Rules and Regulations of the Anti-Bullying Act of 2013, DO 18, s. 2015 entitled DepEd Guidelines and Procedures on the Management of Children-at-Risk (CAR) and Children in Conflict with the Law (CICL); and DepEd Order No. 32, s. 2017 entitled Gender Responsive Basic Education Policy;
3. The participants are:
  - a. 1 Division Child Protection Specialist/Coordinator *per* SDO
  - b. 1 Youth Formation Officer *per* SDO
  - c. 1 School Head/Guidance Counselor *per* SDO
  - d. Attorney III *per* SDO
  - e. Attorney IV
  - f. Special Investigator III
  - g. Legal Unit Administrative Assistant I

**Contact Numbers (Area Code: 074):**

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				



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- All women and men participants from the Division Offices should confirm their attendance to the activity by accomplishing the attached confirmation sheet and sending it through e-mail at [legalunit.depedcar@gmail.com](mailto:legalunit.depedcar@gmail.com) on or before November 8, 2019.
- Arrival and check-in of participants will be 3:00PM onwards on November 26, 2019. First meal for all the participants will be Dinner on November 26, 2019, and last meal will be Lunch on November 29, 2019. Check-out shall be 12:00NN on November 29, 2019.
- Meals and accommodation expenses shall be charged to the Child Protection Regional Office fund, while travel expenses and other expenses incidental thereto shall be charged to local funds subject to usual accounting and auditing rules and regulations.

For strict compliance.

  
**MAY B. ECLAR, Ph.D., CESO V**  
Regional Director

ORD/LU/VBF/jsd

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