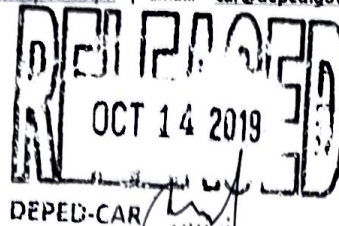




October 14, 2019

REGIONAL MEMORANDUM

3487.2019



ADDENDUM TO RM NO. 342, S. 2019

(5th REGULAR MANAGEMENT COMMITTEE (MANCOM) MEETING)

**TO : ALL SCHOOLS DIVISION SUPERINTENDENTS
 ASSISTANT REGIONAL DIRECTOR
 ALL REGIONAL OFFICE DIVISION CHIEFS
 ALL CONCERNED PERSONNEL**

- In refence to Regional Memorandum No. 342, s. 2019, the 5th Regular Regional Management Committee meeting will be held on October 17, 2019 to be hosted by the Schools Division Office of Abra. The venues of the said activity will be at Governor's Gallery, Provincial Capitol of Abra.
- Agenda for the meeting are as follows:

AGENDA	DIVISION-IN-CHARGE
1. Budget Utilization Rate (BUR)	Atty. Sebastian G. Tayaban
2. Status of Filling-up of Positions, ERF and Conversion of Items Status	Mr. Edgardo T. Alos
3. 3 rd Quarter Accomplishments vis-à-vis OPCRf	Dr. Aida L. Payang
4. Status of DCP	Mr. Jumar B. Yago-an
5. Report of utilization of HRD Funds	Ms. Carmel F. Meris
6. Protocol in Handling Disaster in Classroom	Dr. Agustin B. Gumuwang
7. Updates on:	
a. 2020 CARAA	Dr. Agustin B. Gumuwang

Contact Numbers (Area Code: 074):

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				

b. IPED Congress, Academic Festival	Mr. Clemente D. Bandao Jr.
8. Other Matters	

3. For information, guidance and compliance of all concerned.

///ORD/MBE/jpp


MAY B. ECLAR, Ph.D., CESO V
Regional Director