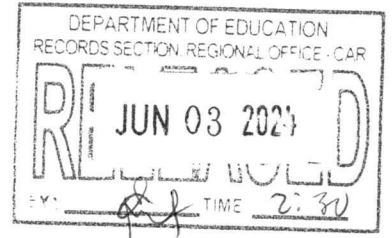




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



31 May 2024

REGIONAL MEMORANDUM
 NO. 344.2024

VIRTUAL ORIENTATION ON THE RATIONALIZATION OF TEACHERS' WORKLOAD IN PUBLIC SCHOOLS AND PAYMENT OF TEACHING OVERLOAD

To: Asst. Regional Director
 Schools Division Superintendents
 Chiefs/Unit Heads
 All others Concerned

1. This office through the Regional Field Technical Assistance Team (RFTAT) will conduct a **Virtual Orientation on the Rationalization of Teachers' Workload in Public Schools and Payment of Teaching Overload (DepEd Order 005 s 2024)** on Jun 5, 2024, at 9:00 AM via MS Teams. The link for the Virtual Orientation will be sent to the participants through messenger or group chat.
2. The objective of the activity are the following:
 - a. Discuss the salient points of DepEd Order 005 s 2024, and
 - b. present the monitoring tool and implementation report through DPDS (DepEd Partnerships Database System)
3. The participants are the following:

| | |
|---|-------------------------|
| Regional Office | Schools Division Office |
| RD/ARD | SGOD Chief |
| Administrative Support Division – Chief, HRMO | SDO HRMOs |
| FTAD - Chief, EPS, ADAS | Planning Officer |
| HRDD – Chief/ representative | Division Accountant |
| PPRD – Chief/Data Mgmt in charge of personnel | |

4. Attached is the program of activity. (Enclosure I)
5. For further inquiries and clarifications, please contact FTAD through email address **car.ftad@deped.gov.ph**
6. Immediate dissemination of and compliance to this Memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III
 Director IV / Regional Director

FTAD/EHM/aoarj



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 <https://depedcar.ph>

Enclosure I. **MATRIX OF ACTIVITY**

| TIME | ACTIVITY | PERSON IN-CHARGE |
|----------------|---|---|
| 9:00 – 9:05 | Opening Program Nationalistic Song Prayer Deped Quality Policy Acknowledgement of Participants Welcome Remarks Statement of Purpose Message | c/o Carl Elthon P. Temporal CAO Maksim Botilas ARD Ronald B. Castillo CES Edgar H. Madlaing RD Estela P. Leon- Cariño |
| 9:06 – onwards | Orientation Proper | Marjory T. Valdez Eleonora Albidas |
| | Synthesis Clearing House Closing Prayer | c/o PPRD |
| | Facilitator | Marjory T. Valdez |